



DEPARTMENT OF DEFENSE
EDUCATION ACTIVITY
4040 NORTH FAIRFAX DRIVE
ARLINGTON, VA 22203-1635

Education Directorate

O7-E-001
March 16, 2007

DEPARTMENT OF DEFENSE EDUCATION ACTIVITY
POLICY MEMORANDUM

SUBJECT: Requirements for Advanced Placement Teachers

Reference: Director of Department of Defense Education Activity Memorandum,
"Endorsement Requirements for Advanced Placement Teachers,"
March 29, 2005 (hereby canceled)

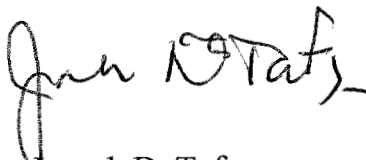
It is the policy of the Department of Defense Education Activity (DoDEA) that teachers assigned to teach Advanced Placement (AP) courses must complete, for each course they are assigned to teach, a 5-day (or its time equivalent) AP College Board sponsored or endorsed training. This specialized training requirement for AP teachers helps to ensure that all DoDEA AP students are well prepared for their AP examinations.

All current AP teachers, and any teacher aspiring to teach AP courses, shall be required to submit verification that they have completed the required training for each specific AP course prior to teaching that course. Confirmation of this professional development shall be submitted to the cognizant DoDEA Licensure Unit.

After School Year (SY) 2005-06, DoDEA will continue to make AP training reasonably available for DoDEA teachers who desire to pursue AP teaching assignments. DoDEA sponsored or endorsed training for all AP courses will not be guaranteed every year. Teachers applying for a transfer to an AP position must agree to complete the required training prior to the beginning of the (SY) of the transfer. This requirement remains even if DoDEA-sponsored training for the AP course is not available.

The provisions of this policy are included in DoDEA Manual 1005.1, "Administrators' Manual," October, 2003; and the Licensure Section of the DoDEA Human Resources Regional Service Center webpage.

Questions concerning this policy should be addressed to the Advanced Placement,
Education Directorate, DoDEA, (703) 588-3124.

A handwritten signature in black ink, appearing to read "Joe Tafoya". The signature is written in a cursive style with a large initial "J" and a long horizontal stroke at the end.

Joseph D. Tafoya
Director