

106 Essentials Course: Seattle, WA

“The Section 106 Essentials” course will be held on Tuesday, August 26 and Wednesday, August 27, 2008

Important note: Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

Registration: For individuals paying by credit card, on-line registration is available and can be accessed at <http://www.achp.gov/106essentials.html#forms>. For group registrations and for individuals paying by check or SF 182, registration forms must be downloaded at <http://www.achp.gov/106essentials.html#forms> and faxed to 202-606-5073.

Course Location and Accommodations: The course is being held at the Crowne Plaza Hotel, 1113 6th Avenue, Seattle, WA 98101, <http://www.ichotelsgroup.com/h/d/cp/1/en/hotel/seadt.jsessionid=1QS2UXRL2PBIACGTGWA0SIIQKM0YBCIY4?requestid=850272>. The Crowne Plaza Hotel - Seattle is in the middle of the city's arts, business and shopping area.

A limited block of rooms has been secured for attendees for Monday, August 25 and Tuesday, August 26 at the government rate of \$152 for a single occupancy plus applicable state and local tax (15.6%). **It is recommended that you make your reservations early, as the rooms are likely to sell out. Reservations must be made by July 26, 2008.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. **To reserve your room**, call the hotel directly at 1-800-521-2762 and state that you are with the Advisory Council on Historic Preservation and ask for the rate of \$152. If our room block is sold out, you can find additional hotels at online hotel booking websites. Searching for sites for Seattle in zip code 98101 is recommended.

Traveling to Seattle:

Seattle-Tacoma International Airport (SEA-TAC), <http://www.portseattle.org/seatac/>. 14 miles to hotel; 20-minute drive.

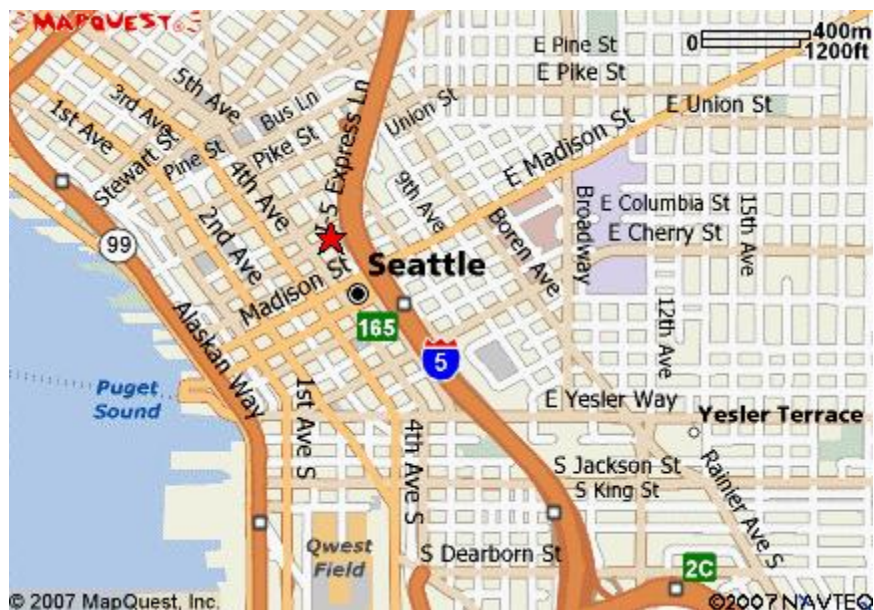
Airport Ground Transportation: For complete information on ground transportation options, go to: <http://www.portseattle.org/seatac/ground/shuttlebus.shtml#court>.

- Shuttle charge - \$10.25
- Taxi \$35.00
- Grayline of Seattle operates a motor coach called the Downtown Airporter. This bus service travels directly from airport to downtown, stopping directly in front of our hotel. Roundtrip fares are \$17, and one way is \$10.25. You may visit their website at www.graylineofseattle.com for complete information regarding schedule, ticketing info, etc.
- Driving directions to Crowne Plaza from SEA-TAC straight onto N Exit Dr. Merge onto WA-518 E toward I-5/Seattle. Exit onto I-5 N toward Seattle. Take Seneca St. Exit, #165. Stay left lane at the stoplight. The hotel is on the left at the corner of 6th & Seneca.

Amtrak, King Street Station, 1 mile to Hotel

- Taxi fare from King Street Station - \$10:00

General Driving Directions: North: Take I-5 South to Exit 165B Union St. Make left on 5th Ave and go 3 blocks to Spring St. Make Left and go 1 block to 6th Ave. Make left and go to Seneca St. Make left and Hotel is on the left on corner of 6th and Seneca.



Parking Rates at Hotel: Valet parking only - Daily rate \$28.00

Local Information: A few blocks from the Crowne Plaza Hotel - Seattle, you can explore the historic Pike Place Market. The Space Needle is minutes away. Walk two blocks from the Crowne Plaza Hotel to hundreds of downtown stores, including Westlake Center and Pacific Place shopping malls. A short trip will take you to the Pacific Science Center, the Experience Music Project and McCaw Hall, home of the Seattle Opera and the Pacific Northwest Ballet.

Registration: Registration will be located outside conference room on Tuesday, August 26 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

Schedule: *The Section 106 Essentials* course runs from 8:30 am to approximately 4:30 pm each day. Short breaks will be given in the morning and afternoon. There will be a break for lunch, which is on your own.

Meals: Light morning fare will be provided each morning along with an afternoon break each day. The cost of these food functions is included in the registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: If made at least 14 days prior to the start of the course, registrants who cancel will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact Cindy Bienvenue at cbienvenue@achp.gov or 202-606-8521.

We have a great training course planned for you and look forward to seeing you there!