

106 Essentials Course: Santa Fe, NM

The Section 106 Essentials course will be held on Tuesday, April 8 and Wednesday, April 9, 2008

Important note: Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

Registration: For individuals paying by credit card, on-line registration is available and can be accessed at <http://www.achp.gov/106essentials.html#forms>. For group registrations and for individuals paying by check or SF 182, registration forms must be downloaded at <http://www.achp.gov/106essentials.html#forms> and faxed to 202-606-5073.

Course Location and Accommodations: The course is being held at the Hilton Santa Fe/Historic Plaza, 100 Sandoval St., Santa Fe, NM 87501, 505-988-2811, <http://www1.hilton.com>. The Hilton Santa Fe Historic Plaza is located two blocks South West of the historic plaza. Within easy walking distance to Canyon Road, spas, shopping, restaurants, Museums and Cultural sites. The Hilton Santa Fe hotel preserves many of the architectural elements of the 350-year-old Ortiz Hacienda, home of the city's first family.

A limited block of rooms has been secured for attendees for Monday, April 7 and Tuesday, April 8 for the government rate of \$83 for a single occupancy plus applicable state and local tax (14.6%). **It is recommended that you make your reservations early, as the rooms are likely to sell out. Reservations must be made by March 17, 2007.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. **To reserve your room**, call the hotel directly at 1-800-336-3676 or General Reservations at 1-800-HILTONS. State that you are with the Section 106 Essentials Course and ask for the rate of \$83. If our room block is sold out, you can find additional hotels at online hotel booking websites. Searching for sites for Santa Fe in zip code 87501 is recommended.

Traveling to Santa Fe:

- **Santa Fe Municipal Airport**, <http://www.santafenm.gov/public-works/municipal-airport/>. Distance from hotel: 12 mi. Drive time: 20 min.

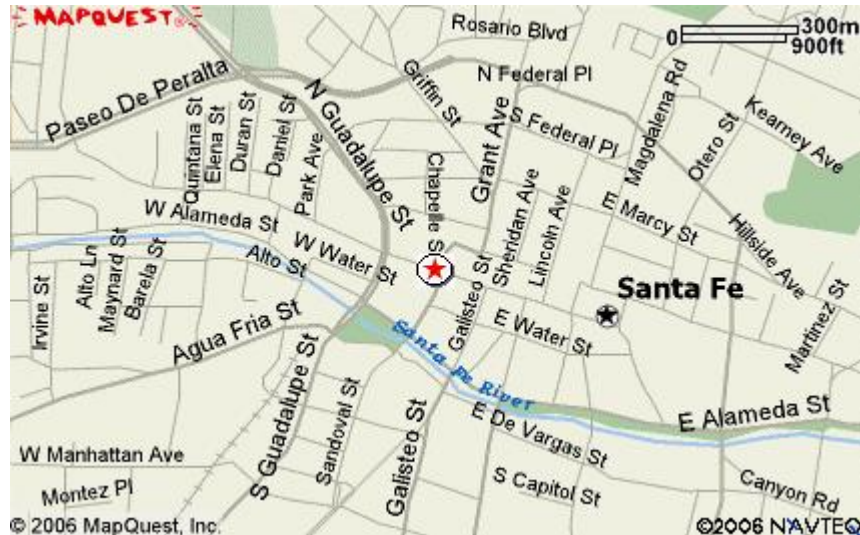
Airport Ground Transportation:

- Driving directions from airport: Take airport road to Cerrillos Road. Turn left onto Cerrillos Road and continue approximately 8 miles to the downtown area. Bear to the left as Cerrillos Road becomes Sandoval Street. The hotel is located on the left at 100 Sandoval Road.
 - Shuttle service is provided between the airport and the various Santa Fe hotels by Roadrunner Shuttle Service. The cost is \$11 to hotels in the downtown area. Reservations required. Call 505-424-3367.
 - Capital City Taxi also provides transportation between the airport and Santa Fe. Call 505-438-0000. Approximate rate: \$20.00
- **Albuquerque International Sunport**, <http://www.cabq.gov/airport/>. Distance from hotel: 60 mi. Drive time: 50 min.

Airport Ground Transportation:

- Driving directions from airport: Take Interstate I-25 North. Exit at St. Francis Drive. Continue to Cerillos Road. Turn right on Cerillos Road and veer left on to Sandoval Street. Continue for .5 mile 100 Sandoval that will be on the left hand side of the street.
- Shuttle Service to Santa Fe: Sandia Shuttle Express; <http://www.sandiashuttle.com>. The cost is \$25 each way; \$45 round trip. 1-888-775-5696.

Directions to Hilton Santa Fe: From I-25 take the St. Francis Street exit, continue north until you reach Carrillo Road. Turn right on Carrillo Road. Access the left lane follow the left split which becomes Sandoval Street. Remain on Sandoval Street for .5 mile. The Hilton Santa Fe Historic Plaza is on your left.



Parking Rates at Hotel: Self and Valet parking \$15.00

Local Information: Celebrate nearly 400 years of history, romance, and intrigue at the Hilton Santa Fe Historic Plaza, a classic hacienda blending Native American, Hispanic, and Anglo cultures. Discover traces of this historic structure during your visit, including some of the original adobe walls. The hotel is close to nearly 100 different galleries, featuring paintings, sculptures, and Native American crafts; and world-class museums, including the Georgia O’Keeffe Museum and the Wheelwright Museum of the American Indian.

Registration: Registration will be located outside the conference room on Tuesday, April 8 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

Schedule: *The Section 106 Essentials* course runs from 8:30 am to approximately 4:30 pm each day. Short breaks will be given in the morning and afternoon. There will be a break for lunch, which is on your own.

Meals: Light morning fare will be provided each morning along with an afternoon break each day. The cost of these food functions is included in the registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: If made at least 14 days prior to the start of the course, registrants who cancel will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact Cindy Bienvenue at cbienvenue@achp.gov or 202-606-8521.

We have a great training course planned for you and look forward to seeing you there!