

106 Essentials Course: Atlanta, GA

“The Section 106 Essentials” course will be held on Wednesday, September 3 and Thursday, September 4, 2008

Important note: Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

Registration: For individuals paying by credit card, on-line registration is available and can be accessed at <http://www.achp.gov/106essentials.html#forms>. For group registrations and for individuals paying by check or SF 182, registration forms must be downloaded at <http://www.achp.gov/106essentials.html#forms> and faxed to 202-606-5073.

Course Location and Accommodations: The course is being held at the Westin Peachtree Plaza, 210 Peachtree St, NW, Atlanta, GA 30303, http://specialoffers.starwoodhotels.com/westin_peachtree_plaza/.

A limited block of rooms has been secured for attendees for Tuesday, September 2 and Wednesday, September 3 at the government rate of \$129 for a single occupancy plus applicable state and local tax (15%). **It is recommended that you make your reservations early, as the rooms are likely to sell out. Reservations must be made by August 3, 2008.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. **To reserve your room**, call the Central Reservations Office at 1-800-937-8461 and state that you are with the Advisory Council on Historic Preservation and ask for the rate of \$129. If our room block is sold out, you can find additional hotels at online hotel booking websites. Searching for sites for Atlanta in zip code 30303 is recommended.

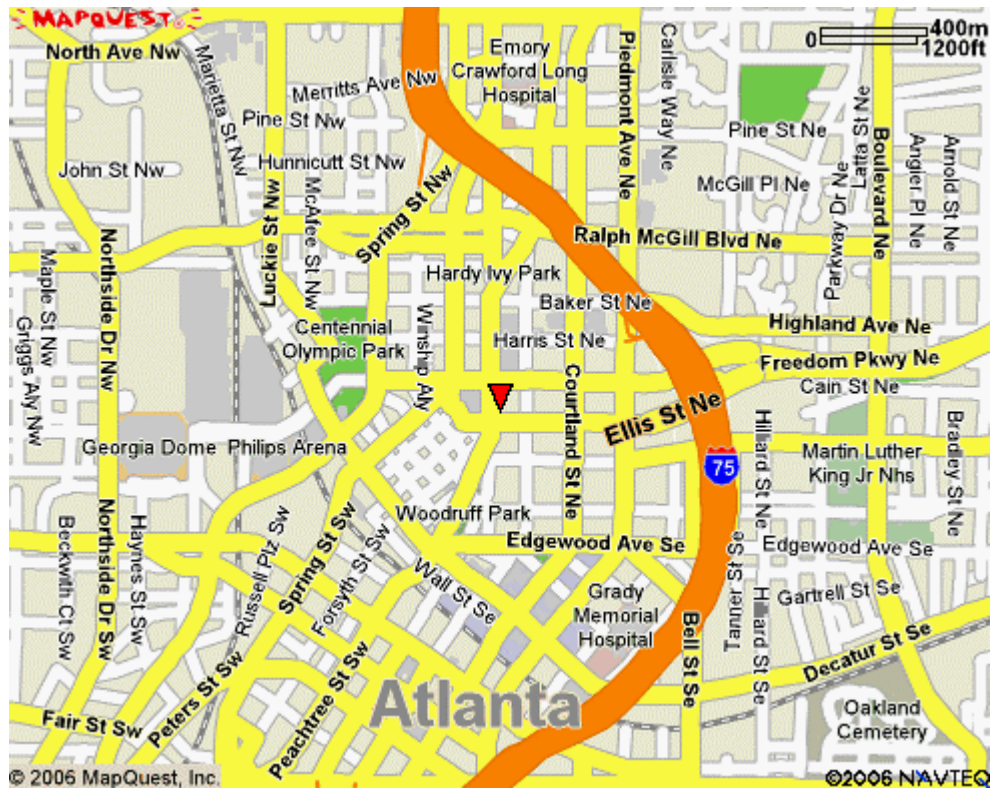
Traveling to Atlanta: Hartsfield Jackson Atlanta International Airport, <http://www.atlanta-airport.com/>. (12 miles and approximately 15 minutes driving time to the Westin Peachtree Plaza.

Airport Ground Transportation:

- Taxis (20-30 minutes)
Flat fares: \$30.00 for one passenger / \$32.00 for two passengers
- The Link Airport Shuttle (makes several stops; 30 minutes)- (404) 524-3400 - <http://www.theatlantalink.com/>
\$16.50 one way per passenger / \$29.00 round trip per passenger
- MARTA, Metro Atlanta (20-30 minutes)- (404) 848-4711 - <http://www.itsmarta.com/>
One-way fares are \$1.75 per person
Any North Bound train from Baggage Claim will bring you to the Peachtree Center Station (N1).

Directions to The Westin Peachtree Plaza:

- From East: Take interstate 20 West into Downtown; Connect onto Interstate 75/85 North; Take Exit 248C; Turn left on International Blvd; Proceed west 5 blocks from the interstate; Hotel is located on the left at the corner of International Blvd and Peachtree Street.
- From North: Take Interstate 75/Interstate 85 South; Take exit 249A (Courtland Street); Proceed to 3rd light; Turn right on International Blvd; Travel 3 blocks, crossing over Peachtree St. Hotel is on the left.
- From West: Take Interstate 20 East into Downtown. Connect onto Interstate 75/85 North; Take Exit 248C; Turn left on International Blvd; Proceed west 5 blocks from the interstate; Hotel is located on the left at the corner of International Blvd and Peachtree Street.
- From South: Take Interstate 75/Interstate 85 North to Exit 248C. Turn left on International Blvd; Proceed west 5 blocks; Cross over Peachtree Street; Hotel is located at the end of the block on the left.



Parking Rates at Hotel: \$18 for self-parking and \$22 for valet parking (per day)

Local Information: The Westin Peachtree Plaza is in the heart of the convention district. Nearby are the new Georgia Aquarium, the world's largest aquarium; and Atlantic Station, Atlanta's new retail and entertainment district.

Registration: Registration will be located outside the conference room on Wednesday, September 3 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

Schedule: *The Section 106 Essentials* course runs from 8:30 am to approximately 4:30 pm each day. Short breaks will be given in the morning and afternoon. There will be a break for lunch, which is on your own.

Meals: Light morning fare will be provided each morning along with an afternoon break each day. The cost of these food functions is included in the registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: If made at least 14 days prior to the start of the course, registrants who cancel will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact Cindy Bienvenue at cbienvenue@achp.gov or 202-606-8521.

We have a great training course planned for you and look forward to seeing you there!