




U.S. Department of Justice
Justice Management Division
Management and Planning Staff

Washington, D.C. 20530

January 9, 2002

MEMORANDUM FOR BUREAU PROCUREMENT CHIEFS

FROM: H.B. Myers 
Assistant Director
Procurement Policy and Review Group

SUBJECT: DOJ Procurement Guidance Document 02-1

OMB Clearance Number for Solicitations and Contracts

Although we previously informed all bureaus of the extension of the OMB clearance number for solicitations and contracts, we are now rescinding Procurement Guidance Document (PGD) 98-1, dated 02/19/98, and issuing this PGD to add the current date. The clearance number remains 1103-0018. The new expiration date is February 29, 2004. Please distribute this document to all the procurement personnel in your organization.