

THE FBMS EXPRESS

THE FINANCIAL AND BUSINESS MANAGEMENT SYSTEM (FBMS)
JUNE 2008 NEWSLETTER

THE BOTTOM LINE

By David Shearer, FBMS Program Director

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1 THE BOTTOM LINE

On June 9, 2008, we achieved a major Deployment 4 (D4) milestone when we passed the Test Readiness Review-Integration (TRR-I). This milestone was the third of seven quality assurance reviews scheduled at various stages of the D4 timeline to ensure the system's development and verification activities meet the requirements established for the deployment of the FBMS system.

1 DID YOU KNOW?

TRR-I consisted of two meetings. During the first meeting, senior representatives from the Bureau of Land (BLM), the Office of Surface Mining (OSM), and the Minerals Management Service (MMS); the Office of Acquisition and Property Management (PAM), the Office of Financial Management (PFM), the National Business Center; and the government and contractor members of the FBMS Program Management Office (PMO) conducted a thorough checklist review of the system's development requirements to determine if the deployment team and program were ready to begin testing in an integrated environment. The second meeting was held immediately after, and was attended by Nina Rose Hatfield, the FBMS Program Sponsor; the co-systems owners, senior representatives from BLM, OSM and MMS, and the government members of the FBMS PMO. The purpose of this meeting was to discuss TRR-I issues and make recommendations to the program sponsor on whether the program should be allowed to begin integration testing.

2 ROLE TO POSITION MAPPING WORKSHOP

2 EMPLOYEE SPOT- LIGHT: JULIE NGUYEN

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COMING IN July:

July 8, 2008

Project Management Review
(PMR)

July 24, 2008

Executive Steering Committee
(ESC) Meeting

As a result of passing TRR-I, Integration testing began on June 9th and will continue until August 22th. On August 25, 2008, another quality assurance review will be conducted; the Test Readiness Review-User Acceptance. This review will determine if the program is ready to be tested by BLM, OSM, and MMS end users.

Passing the TRR-I was no easy task due to the number of requirements and actions (i.e., development objects, functional and technical design specifications, test scripts and metric standards) that had to be developed and verified. I want to thank the BLM, OSM, MMS, PAM, NBC and PFM representatives, and members of the FBMS PMO (i.e., DOI, IBM) for all their hard work that resulted in our passing of TRR-I.

Congratulations on a job well done!

DID YOU KNOW?

Separation of Duties (SOD) is one of the key concepts of internal control and its primary objective is the prevention of fraud or error. SOD controls prevent or detect errors and irregularities by assigning responsibility for initiating transactions, recording transactions and custody of assets to separate individuals. This makes deliberate fraud more difficult to commit because it requires collusion of two or more individuals or parties.

Given the integrated nature of FBMS, there are certain inherent role combinations that represent SOD conflicts. An example would be a role assignment that allows a user to maintain vendor information, process invoices, and make payments. These conflicts could lead to internal control issues such as a user creating a fictitious vendor and processing a payment. The SOD rules that have been established for FBMS are based on standard Governmental accounting practices and comply with the Office of Management and Budget Circular A-123 requirements. They are determined at the transaction level.

If an SOD conflict cannot be avoided, there is an SOD waiver process that allows the conflicting roles to be assigned together. This process requires documentation of the rationale for the conflicting role assignment, mitigating controls, and management approval. This process is designed to address resource gaps or organizational structures that prevent or make it difficult to assign conflicting functions to different individuals.

Contact us at [and let us know how FBMS is affecting you.](mailto:FBMS@FBMS.DOI.GOV)

FBMS@FBMS.DOI.GOV

Please note that all responses are confidential.



We are on the web
<http://www.doi.gov/fbms>

ROLE TO POSITION MAPPING

On May 20-22, 2008, the Role to Position Mapping (RtPM) workshops occurred in Denver, CO. These workshops were well attended by the bureaus participating in Deployment 4 (D4), as well as a few individuals from outlining bureaus who were interested in understanding the process.

RtPM occurs in the Realization phase of each deployment. It is the process of assigning end users' specific FBMS roles. These roles are linked to system access, training, and the management of Separation of Duties (SOD). In addition, RtPM provides information about potential job impacts and helps to define audiences for targeted communications.

It should be noted that there is not necessarily a one-to-one relationship between user roles and positions, as multiple positions may be mapped to a single role. A user role represents a group of related FBMS transactions that mirror a business process or set of business processes. A position, on the other hand, is a combination of user roles that determine job responsibilities, competencies, levels of authority and relationships with others, which are the basis for an employee's position title.

Led by the FBMS Organizational Change Management (OCM) Team, the workshops were an opportunity for the DOI and Team IBM functional representatives to educate the bureaus on each of the newly defined D4 roles and answer any questions. In addition,

RtPM is critical to the successful deployment of FBMS because it:

- Assigns the proper system access profiles to end users so that they can perform their job duties at Go-live;
- Determines the number of users who will require training and the type and number of classes to be offered;
- Assists in the management of Separation of Duty (SOD) issues that may cause internal or financial control issues;
- Provides information about potential change implications and job impacts; and
- Assists with the establishment of defined audiences for targeted communications and end-user surveys.

the participants were introduced to the mapping process and guidelines, explained the SOD rules, and reviewed key dates and deadlines.

The FBMS project is now at the point where the bureaus are mapping their employee positions to these newly defined roles. The OCM team will continue to support the bureaus during this process through activities such as communicating any changes in role descriptions or transactions, working with the other workstreams to obtain answers to bureau questions, and checking for SOD conflicts.



NEWS & NOTES



Integration Testing Kick-off: Testing began after a successful passing of the Test Readiness Review-Integration



(TRR-I) Gate Review on Monday, June 9 2008. Testers in both Denver and Herndon testing labs used the new testing tool to begin Cycle 1 testing. During this cycle, functional leads will be running test scripts, logging results and creating defects. Cycle 1 testing is scheduled through July 18th.

D3 End User Acceptance Survey Results: The survey results were briefed to the FBMS Executive Steering Committee on June 16, 2008. The FBMS program team is using the feedback from this survey to make improvements in Deployment 5 in regards to training and communications.

EMPLOYEE SPOTLIGHT

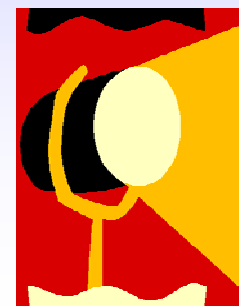
JULIE NGUYEN, Security Team Member

Julie Nguyen has been a member of the DOI FBMS Security Team since November of 2007. She has over 8 years of consulting experience, of which 7 have been on SAP implementations.

Julie has spent the last few months working closely with the Organizational Change Management Team as well as the functional team leads to determine the Separation of Duties (SOD) for each of the Deployment 4 roles.

In addition, Julie is currently working on the Development System Landscape and Production System Landscape (DSL/PSL) synchronization and the resolution of Remedy tickets.

In her spare time, Julie and her twin sister Michelle compete in adult figure skating competitions. Most recently she placed 2nd in the Bronze Ladies II event held in Lake Placid, NY. An impressive feat, especially since Julie began skating as an adult.



Julie is a valued member of the FBMS team whose hard work and dedication is greatly appreciated.

FEEDBACK

We want and value your feedback on our newsletter. Please send your suggestions and comments to: FBMS@FBMS.DOI.GOV.

Please note that all responses are confidential.

