THE FBMS EXPRESS

FEBRUARY 2008
THE FINANCIAL AND BUSINESS MANAGEMENT SYSTEM (FBMS)

COMING IN MARCH:

3/4:
Project Management Review (PMR)

3/11:
Executive Steering Committee Meeting

DEPLOYMENT 4 REALIZATION: WHAT TO EXPECT

The Realization Phase formally commenced in December 2007, following the successful completion of the Blueprint Phase. To help educate Deployment 4 (D4) bureaus on what the Realization Phase will entail and what will be expected of them, the PMO conducted a kick-off briefing on Thursday, Jan. 31 led by Business Process Lead Glenda Pearsall and Project Integration Lead Rich Hrapczynski.

The briefing stressed the four objectives that must be achieved during the Realization Phase:

- Create and finalize a baseline configuration
- Create custom Reports, Interfaces, Conversions, and Enhancements
- Perform end-to-end testing of the system
- Identify and communicate to end users the changes they'll experience

Ultimately, the purpose of the Realization Phase is to transform the business requirements defined in the Blueprint Phase into an approved, tested, and working production system. Other topics covered in this briefing included the expected D4 functionality, the integration testing, user acceptance testing, organizational change management, and training activities that will occur, and what will be expected of the bureaus to support these activities.

Key next steps for bureaus and the bureau leads during the next 90 days include:

February:

- Review required documentation (Functional Design Specs, Technical Design Specs, and Business Process Designs)
- Continue data cleansing efforts
- Begin setting up infrastructure in preparation for FBMS
- Participate in Business Warehouse workshops

March

- Set up and engage a Change Agent network
- Participate in Business Warehouse workshops

April

- Participate in organizational impact analyses
- Validate data in mock testing
- Participate in training kickoff
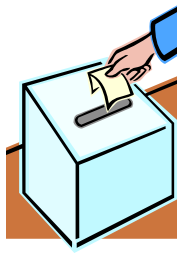- Participate in Business Warehouse workshops

This briefing can be found on the internal FBMS web site's home page. Contact your Bureau Lead for a user ID and password.

INTERIOR

FBMS

We are on the web
http://www.doi.gov/fbms

THE RESULTS ARE IN: DEPLOYMENT 4 BASELINE SURVEY COMPLETED

To establish a baseline Deployment 4 (D4) perspective of end user perceptions, the Organizational Change Management (OCM) team distributed a survey to 790 BLM employees in January designed to measure their initial attitudes toward FBMS (similar baseline data for OSM and MMS was previously gathered during D3). Of these 790, almost 270 completed the survey for an overall response rate of 34 percent, exceeding the goal of 30 percent, and providing an excellent cross-section of opinion.

The survey consisted of statements in which a five-point Likert scale (Strongly Agree to Strongly Disagree) was used to record responses, as well as open-ended questions that gave end users a chance to openly express their views.

These statements covered areas such as respondents' understanding of FBMS goals and objectives, their views on issues such as leadership, program management, and communications, and what they expect from FBMS.

The information collected will be used to help the project team improve communication and training materials that better meet the needs of D4 end users. The OCM team will also conduct a follow-up survey during the last month of Realization to compare against this initial survey and determine each bureau's overall readiness for Go-Live. A final survey will be distributed following Go-Live to gauge end-user acceptance of the system.

The results of the D4 baseline survey are still being analyzed, and a comprehensive report will be made available to these deploying bureaus soon. Out year bureaus should anticipate similar survey efforts to take place when their deployment occurs.
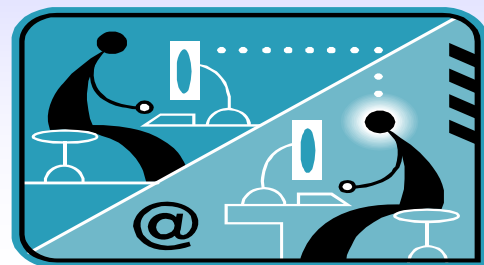

NEWS & NOTES

✦ *Deployment 3 (D3) Lessons Learned* – D3 bureaus are currently working through Lessons Learned sessions designed to generate ways workstreams can effectively deal with challenges experienced in D3. If there are broader lessons that can be applied DOI-wide, we will share those appropriately.

✦ *Point Release 3.2* – On Friday, Feb. 22, Application Support introduced FBMS Point Release 3.2 to address approximately 30 change requests. Point Releases refer to interim improvements and fixes that can be made periodically, rather than full-blown functionality overhauls or updates.

✦ *Updated Web Site* – The FBMS web site will receive a "mini" makeover to improve its overall navigation. In addition to a new Deployment 4 (D4) link, there will also be links for Functional Areas and Previous Deployments. This should make the site easier to expand as each deployment comes online. These updates are scheduled to take effect in March.

HOW WILL FBMS IMPACT ME?: ACQUISITION USERS

Before FBMS... MMS and OSM Acquisition employees do not have a formal funds check before Purchase Orders (PO) are created, and funds availability is not formally tracked. Moreover, OSM relies on verbal confirmations that funds are available.

After FBMS... Awards will be created in PRISM and the real-time interface will provide an immediate response indicating that a final funds check, as well as the creation or the updating of the PO, has occurred. Once the PO is created or updated, a confirmation will be returned to PRISM and the PO is automatically released.

Where are we today on the road to Go-Live ?

1 Project Preparation
2 Business Blueprint
3 Realization — D4
4 Final Preparation
5 Go Live & Support