

THE FBMS EXPRESS

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THE FINANCIAL AND BUSINESS MANAGEMENT SYSTEM (FBMS)

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THE BOTTOM LINE

By David Shearer

FBMS Project Director

The FBMS project team is completing the final preparations for Deployment 3 (D3) Go-live. We are conducting two sets of mock cutover tests this month to ensure that all of the data and processes transition properly from DOI's legacy systems to FBMS when the system becomes operational on November 19.

To make sure that our end users are prepared for Go-live, the training team hosted a week-long pilot session at the beginning of this month to review the courses and gather feedback from the bureau

trainers and subject matter experts. They worked hard to incorporate lessons learned from Deployment 2 (D2) in order to improve the effectiveness and overall training experience for end users. We received positive reviews from attendees, so I want to congratulate Karen Selleck and the rest of the training team on a job well done!

Deployment 4 (D4) activities are also continuing this month. Representatives from BLM, MMS, and OSM are participating in a series of Blueprint workshops to define their business process requirements. The resulting Business Blue-

print serves as the foundation for all subsequent system configuration and development. To that end, the workshops have been scheduled to cover all of the major business processes and subprocesses to ensure that the project team has a thorough understanding of the bureaus' requirements.

I am also pleased to announce that the FY2007 year-end close process went very smoothly. This is the first year-end close for FBMS and represents a major win for the project. I appreciate the hard work and collaboration of MMS, OSM, NBC, and the project team to make this success possible.



FY07 YEAR-END CLOSE WAS A SUCCESS

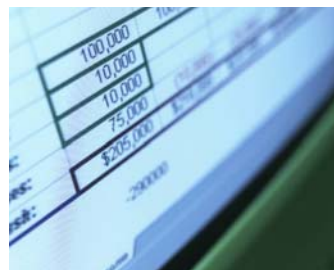
The year-end close process – supported by FBMS for the first time – has been successfully completed for FY07!

MMS and OSM, which received core finance functionality in November 2006, have been using FBMS for their entire operations during the past fiscal year.

The closing of FY07 and submission of required information to the Department was completed on schedule the first week in

October. The entire year-end close and year-begin process was completed by October 12, including handling department-wide entries and running held the system interfaces.

In preparation, the project



team conducted three cycles of year-end tests in September to simulate the process, make corrections, and avoid issues in the active system. Damon Lindsay of the FBMS project team explained that the ongoing work the bureaus did related to data validations and reconciliations could be a nuisance at times. However, "it was time well spent and helped ensure that the close process went smoothly."

(Continued on page 2)

COMING IN NOVEMBER:

D3 training & D4 Blueprint workshops continue throughout the month

11/9:
D3 Production Readiness Review (PRR)
Gate Review

11/19:
D3 Go-live!

We are on the web!

<http://www.doi.gov/fbms>

FBMS
DEPARTMENT OF THE INTERIOR

Where are we today on the road to FBMS ?



The cooperation and collaboration of MMS, OSM, and NBC Help Desk contributed to making the year-end close process a success. They worked many early mornings, late nights, and weekends completing the myriad of required activities and paving the way for future FBMS bureaus.

Special thanks go out to:

MMS
Kunsook Ahn, Marilou Barros, Linda McKinney, Maria Mollo, Carolyn Penn, Robert Smith, Teresa Weaver, and Angie Whitford

NBC
Bobby Smith and Monica Truesdale

OSM
Terry Carollo, Leslie Peabody, Scott Shevlin, and Georgene Thompson

FBMS Project Management Office
Al Boggs, Penny Brower, Stan Curtis, Tammy Goracke, Linda Lacen, Dennis Leibold, Damon Lindsay, Martin Quinlan, and Bob White

A LOOK INSIDE...

D4 Blueprint Workshops

During D4's Blueprint phase, the FBMS project team creates a detailed description of the business process requirements of the deploying bureaus. This is called the "business blueprint," which serves as the basis for organization, configuration, and development activities throughout the deployment cycle.

BLM, MMS, and OSM will play a very active part in supporting the development of the business blueprint. Through mid-December, representatives from the deploying bureaus will participate in a series of workshops that focus on specific processes for each functional area that is in scope for D4.

Workshop participants from

BLM will be asked to validate requirements and existing system end-to-end processes for Core Finance and Acquisition, which have already been deployed to MMS and OSM.

Participants from all three deploying bureaus will review and update the proposed end-to-end processes for new FBMS functionality that is being delivered in D4: Personal Property, Fleet Management, eCommerce, and E-Gov Travel.

The bureaus will identify any gaps in the new, standardized processes supported by FBMS vs. what is in place today in order to help the project team understand what—if any—

changes need to be made in the system design to accommodate bureau-specific requirements. Because the goal of FBMS is to develop and implement an integrated system, bureaus will be required to make a variety of changes to their current business processes in order to adopt a standard set of processes that will be used throughout DOI.

D4 Workshop Calendar			
Tue 16-Oct	EST	Wed 17-Oct	EST
F05 - Heavy Equipment other than covered above	3pm - 5pm	F11 - Maintenance	10am - 12pm
INT08 - ARISD Customer Master	10:30am - 2pm	F12 - Corrective Maintenance	12pm - 2pm
AP09 - AP GSA Vehicle	10am - 5pm	F13 - Preventive Maintenance	2pm - 4pm
GL03 - GL Document Entry	2pm - 6pm	F07 - Warranty	4pm - 6pm
FM02 - FM Fund Type	10am - 2pm	AR05 - AR Reporting Requirements	10:30am - 2pm
INT06 - FMICOPS Master Data	2pm - 6pm	AP09 - AP GSA Vehicle (cont)	10am - 5pm
INT07 - ACO Receiving	10am - 2pm	PC301 - O3 PCS Overview	10:30am - 4pm
LR03-LR06 - TAA, Vendor, Customer, Emp Debt	10am - 2pm	INT09a - Incident Fire Program - Projects	10am - 2pm
		FM04 - FM Budget Process	10am - 5pm
		LR03-LR06 - Interface Table & Post	2pm - 4pm
		LB10 - Labor PCS	4pm - 6pm
Tue 23-Oct	EST	Wed 24-Oct	EST
A07 - Tenant Improvements	10am - 2pm	INT12 - Construction of Assets	10am - 1pm
INT11a - Sales Order Process	10am - 2pm	CS09	
INT11b - Acquired Budget Position	10am - 2pm	A17 - Working Capital Fund	1pm - 2pm
		A18 - General Ledger Revisions	

FBMS TOWN HALL HIGHLIGHTS

Nina Rose Hatfield, FBMS project sponsor, hosted a Town Hall on October 18 to provide DOI employees with an update on the status of deployment activities and the project's plans for the future.

"FBMS continues to be a major priority for the Department and an important component of the Interior-wide strategic plan that was developed earlier this year," she explained. Ms. Hatfield reaffirmed her commitment to making FBMS a reality throughout the Department and to ensuring that the project team delivers a high-quality system that meets the bureaus' business needs.

She thanked MMS and OSM for all of their hard work in leading the way during D2. Their support enabled the project team to deploy core financial functionality in only eight months.

The Town Hall also included a brief demonstration of the system. The more than 100 DOI employees in attendance saw the new shopping cart functionality that is being introduced in D3, including FBMS integration with the Gateway catalog.

Debra Sonderman, the Department's senior procurement executive, explained that additional catalogs will be added to FBMS in the future as part of the Department's strategic sourcing initiative.



More than 100 DOI employees were in attendance

Visit the FBMS website (www.doi.gov/fbms/internal) to download a copy of the Town Hall presentation. Video clips of the event will also be posted on the website in the coming weeks.



Nina Rose Hatfield at the October 18 FBMS Town Hall