

THE FBMS EXPRESS

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THE FINANCIAL AND BUSINESS MANAGEMENT SYSTEM (FBMS)**

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FBMS LAUNCHES NEW ACQUISITION MODULE

On November 19, 2007, the FBMS acquisition module was launched for Minerals Management Service (MMS) and the Office of Surface Mining (OSM). This new functionality supports the entire procurement lifecycle and builds on the core financial components that were deployed to the MMS and OSM in November 2006.

This has enabled both bureaus to retire ABACIS and IDEAS, legacy systems that are no longer

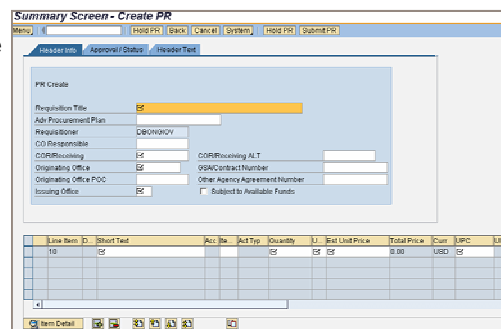
supported by their software vendors.

D3 also includes integration with the Dell and Gateway catalogs to enable catalog ordering capabilities within the system.

Additional catalogs will be added in future deployments.

With this expansion of FBMS this year, DOI employees are beginning to see how all of the system's functional components work together seamlessly.

FBMS users, depending on their level of access, can now log in to one place and execute transactions as part of an integrated, end-to-end *requisition to check* process.



Transaction page for creating a Purchase Request in FBMS



**COMING IN
DECEMBER:**

12/14:
End User Training
Concludes (D3)

12/17:
Realization Phase
Begins (D4)

ACCOMPLISHMENTS TO DATE

As we celebrate D3 Go-live, let's reflect on what we have accomplished with FBMS so far:

- ✓ MMS and OSM used FBMS core financial functionality to support their operations in FY07.
- ✓ A total of 1,002 users have been identified from MMS and OSM.
- ✓ FY07 close was supported by FBMS for the first time and successfully completed.
- ✓ FBMS now supports "requisition to check" as an integrated, end-to-end process.
- ✓ Continued expansion of FBMS functionality in D3 with the launch of the acquisition module and catalog ordering capabilities for MMS and OSM.



We are on the web!

<http://www.doi.gov/fbms>

FBMS
DEPARTMENT OF THE INTERIOR

Where are we today on the road to FBMS?



CHANGES AND ENHANCEMENTS TO EXISTING FBMS FUNCTIONALITY

With every deployment cycle, existing FBMS end users can expect to see new features in the system. These are designed to help improve overall system performance and usability and/or reflect updates to existing business processes.

D2 end users should be aware of the following changes when they log in to FBMS after D3 Go-live on November 19, 2007:

Portal Navigation — Minor changes have been made in the menu paths on the FBMS portal to create a better, more intuitive user experience.

Three-Way Matching — Invoices cannot be paid until a goods receipt or service entry sheet has been created and matches the purchase order and invoice.

Workflow — This tool is being introduced in D3 to automatically route Accounts Payable and Travel documents for review or approval.

Submitting Help Desk Tickets — FBMS users can now submit and inquire about the status of Help Desk tickets through the Portal.

User Contact Information — DOI Active Directory is now the source for obtaining contact information (i.e., phone numbers, email address, location, titles) for FBMS users. Please make sure your contact information in the directory is correct. Contact your LAN Administrator if you need to make corrections.

More information can be found on the FBMS internal website. Click on the **D3 Go-live link** on the homepage.

NEWS YOU CAN USE ON THE FBMS WEBSITE

Stay informed about the latest FBMS news and events related to D3, D4, and future deployments on the FBMS website: www.doi.gov/fbms/internal.

If you don't have the internal website user ID and password, contact your Bureau Lead so that you have access to:



- Key dates about important milestones and events;
- Fact sheets highlighting FBMS functional areas, process changes, and impacts to job roles; and
- "Contact Us" to provide the project team with feedback and ask questions.

Bookmark the internal website homepage so that you don't miss out on the latest project news and updates.

If you have any questions or comments about the website, please contact FBMS@fbms.doi.gov.

INTEGRATING FBMS: ONE LINK AT A TIME



When we talk about FBMS being an integrated system, we mean that financial and business management-related plans, processes, information, resource decisions, action, results, and analysis are all working together to support DOI-wide goals. Accomplishing this is a major undertaking.

Retiring the 80+ legacy systems that are currently being used by the bureaus and transitioning to a standard set of processes practices will result in major changes in how business is conducted throughout DOI. This is why DOI has adopted a phased-in approach to developing and delivering the system to the bureaus over the next few years.

End-to-end, integrated processes can be thought of as a chain consisting of many links. Therefore, the project team and DOI and bureau leadership must consider the downstream impacts of policy and process decisions from deployment to deployment. For example, the D3 process for recording the receipt of goods will change in D4 to enable integration with the personal property module. Where possible, the project team will work with the bureaus to minimize the need to make changes to established FBMS processes. In some cases, such as D4, changes will be unavoidable in order to accommodate new functionality included in a deployment's scope.