

**UNITED STATES ATTORNEY'S OFFICE
WESTERN DISTRICT OF MICHIGAN**

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(Post mail preferred; E-mail applications accepted.)

The Office of the United States Attorney for the Western District of Michigan is charged with the primary responsibility for prosecuting all federal crimes from acts of terrorism to public corruption, white-collar crime, organized crime and gang activities, internet-related crimes, and many other criminal acts. Through its Civil Division, the Office is charged with defending agencies of the United States, enforcing regulatory agencies' authority, and recovering funds from violators of U.S. criminal, regulatory, and civil laws. The criminal side of the Office is broken into several divisions and units. These are: political corruption, securities and healthcare fraud, terrorism, narcotics, commercial frauds, government frauds, violent crimes, public protection, and appeals.

Projected No. of Volunteers: 4 (2 positions available for 1Ls and 2 positions available for 2Ls/3Ls)

Internship Location(s): Grand Rapids, Michigan

Application Materials: Cover letter, resume, official law school transcript, legal writing sample, dates of summer availability, and telephone number(s) where a student can be reached in the day and evenings.

Qualifications: First-year (second semester), second- and third-year law students. Students who will graduate prior to or during the course of the clerkship are not eligible. **Must be a U.S. citizen.** There is a required background check because of the sensitive nature of the work performed by the United States Attorney's Office. This background check requires substantial input from the candidate and results are returned after approximately eight weeks.

Application Deadline: 2L/3L: January 6th for Summer Program (May - August)
1L: January 6th for Summer Program (May - August)

Minimum Weeks Required: 10

Salary: Volunteer or for course credit. Compensated positions may be available.

Assignments: Clerks will prepare memoranda and legal briefs under the guidance of AUSAs in conjunction with pending cases. At least one assignment completed by each clerk will be filed with the court and made available to the clerk as a legal writing sample. Clerks will receive civil and criminal assignments depending upon interest and office needs. Clerks that have completed their second year of law school may be eligible to gain in-court experience under local rules. The USAO will also host brown bag lunches which will include presentations from AUSAs, the defense bar, the judiciary, and federal agents, as available. Many of the lunch sessions will provide training on specific aspects of federal litigation. The goal is to introduce clerks to the federal legal system, to develop their legal skills, and to create an enjoyable summer.

Web Site: www.usdoj.gov/usao/miw