

Memorandum

November 3, 2006

To: Assistant Secretaries
Heads of Bureaus and Offices

From: R. Thomas Weimer /s/
Assistant Secretary

Subject: Department of the Interior Sustainability Program for Electronics Stewardship
Task Force - Representative Requested (**Reply Due: November 9, 2006**)

The Department of the Interior (DOI) is establishing an Electronics Stewardship Task Force to develop a Sustainability Program for Electronics Stewardship. The objective of the Task Force is to develop policy and implementation plans for the Program in accordance with: applicable requirements of the new Office of Management and Budget Environmental Stewardship Scorecard; the Federal Electronics Challenge; and Federal, State, and local laws and regulations.

Successful completion of the objective requires participation and cooperation from several DOI disciplines, including information technology, property management, acquisition management, budget, and environmental management. The co-chairs of the Task Force will be the Offices of Acquisition and Property Management, Environmental Policy and Compliance, and the Office of the Chief Information Officer.

The Task Force's work will build on the outstanding work of DOI's Domain Architecture Team that successfully negotiated a "green" nationwide mandatory source hardware contract. The Task Force will leverage existing policy and work through relevant DOI management councils to finalize work products.

The first product the Task Force needs to create is a DOI Electronics Stewardship Implementation Plan, which is due to the Office of Management and Budget by **January 1, 2007**. Additionally, expected outcomes of the Program include: policy for DOI to purchase "green" electronics; to maintain equipment for maximum longevity and energy efficiency; and to manage DOI owned electronics equipment at end-of-life through donation, reuse, or recycling at an environmentally responsible recycler.

Electronics equipment is one of the fastest growing components of the waste stream. Most electronic equipment contains heavy metals and toxic materials, including lead, mercury, cadmium, and beryllium. As the Nation's largest purchaser of electronics equipment, the Federal Government - including DOI - is committed to managing the environmental impacts of Government-owned electronics through equipment stewardship.

The first meeting of the Task Force will be Wednesday, **November 15, 2006**, "America Recycles Day." Please identify a member of your staff to participate on the Task Force to Mr. Willie R. Taylor, Director, Office of Environmental Policy and Compliance, no later than Thursday, **November 9, 2006**, via email. Willie_Taylor@ios.doi.gov. The representative must coordinate decisions for your Bureau or Office across the applicable management disciplines mentioned above.

Thank you for your cooperation in this matter. The successful completion of the Task Force objective not only supports meeting our mandatory requirements, it supports DOL's mission to be a good steward of the environment.

cc: Deputy Secretary
Chief of Staff