

Department of the Interior
Environmental Safeguards Plan for All-Hazards Emergencies

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Department of the Interior

Environmental Safeguards Plan for All-Hazards Emergencies

I. INTRODUCTION

A. Background and Purpose

The mission of the Department of the Interior (DOI) is to protect America's treasures for future generations, provide access to our nation's natural and cultural heritage, offer recreation opportunities, honor our trust responsibilities to American Indians and Alaska Natives and our responsibilities to island communities, conduct scientific research, provide wise stewardship of energy and mineral resources, foster sound use of land and water resources, and conserve and protect fish and wildlife. DOI has responsibility for over 507 million acres of lands, almost 2 billion acres of the Outer Continental Shelf, and conservation of other natural resources such as migratory birds, endangered species, and surface and subsurface federal minerals. DOI also has expertise in areas such as construction, engineering, Geographic Information Systems/remote sensing/cartography, geological and biological sciences, natural resources, cultural resources and historic properties, law enforcement, and logistics, to name a few.

The health of America's lands, waters, and biological resources, the health and welfare of American Indians and Alaska Natives, and the integrity of the nation's cultural resources and historic properties can be adversely affected by natural and human-caused disasters. These disasters may be the result of natural events or human actions. In addition to the threat such events pose to the nation's natural and cultural resources and historic properties, they can also deny the public access to recreational opportunities and economic activities on federal public lands. Therefore, part of DOI's responsibility as steward of the nation's natural resources and cultural heritage, and as trustee for American Indians and Alaska Natives, is effective and appropriate actions to protect America's natural and cultural resources and historic properties during a wide variety of emergencies and disasters. These include Incidents of National Significance as defined in the National Response Plan (NRP)¹, as well as other natural and human-caused

¹ The National Response Plan (NRP, December 15, 2004) defines "incident" and "incident of national significance" as follows:

Incident. An occurrence or event, natural or human-caused, that requires an emergency response to protect life or property. Incidents can, for example, include major disasters, emergencies, terrorist attacks, terrorist threats, wildland and urban fires, floods, hazardous materials spills, nuclear accidents, aircraft accidents, earthquakes, hurricanes, tornadoes, tropical storms, war-related disasters, public health and medical emergencies, and other occurrences requiring an emergency response.

Incident of National Significance. An actual or potential high impact event that requires a coordinated and effective response by Federal, State, local, tribal, nongovernmental, and/or private sector entities in order to save lives and minimize damage, or provide the basis for long-term community recovery and mitigation activities.

disasters and emergencies, including oil discharges into the waters of the U. S. and hazardous substance releases into the environment.

The purpose of the *DOI Environmental Safeguards Plan for All-Hazards² Emergencies (DOI ES Plan)* is to provide policy and direction, as part of the overall DOI emergency management program, to DOI Bureaus and Offices in carrying out the DOI prevention, preparedness, response, and recovery responsibilities covered under this Plan. This includes natural and human-caused disasters and emergencies that threaten America's federally and non-federally-managed natural and cultural resources and historic properties, as well as DOI employees³, and visitors to DOI lands and facilities. Because the wildland fire program already has a coordination structure at the national and sub-national levels, as part of the overall DOI emergency management program, this Plan will not involve that program.

DOI responsibilities are defined in:

- The NRP, which includes Emergency Support Function (ESF) annexes detailing responsibilities of the agencies of the Federal Government in dealing with Incidents of National Significance. DOI is a support agency for all 15 ESFs and a primary agency for part of one, ESF #11. Under ESF #11, DOI is responsible for providing leadership in protection of natural and cultural resources and historic properties (NCH resources) prior to, during, and after an Incident of National Significance or a major disaster or emergency by supplying support to state, local and Tribal governments, or to other Federal agencies when directed by the Secretary of Homeland Security. ESF #11 also gives DOI the responsibility to provide support in dealing with occurrences of highly contagious diseases involving wildlife.
- The National Incident Management System (NIMS), a system mandated by Presidential directive that provides a consistent, nationwide approach for Federal, State, local, and tribal governments; the private sector; and non-governmental organizations to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. To provide for interoperability and compatibility among Federal, State, local, and tribal capabilities, the NIMS includes a core set of concepts, principles, and terminology. These include the Incident Command System; multi-agency coordination systems; training; identification and management of resources (including systems for classifying types of resources); qualification and

² "All hazards" in the context of this Plan includes, but is not limited to, such natural hazards as high winds, including hurricanes/typhoons and tropical storms; floods; storms; earthquakes; tsunamis; volcanic eruptions; landslides; avalanches; land subsidence; drought; snowstorms; disease outbreaks involving humans, animals or plants; and human-caused technological hazards such as oil, hazardous materials, bioagent and chemical incidents, explosions, power outages, transportation accidents, dam failures, and emergencies due to acts of terrorism.

³ In this plan, the term "employees" includes employees, contractors, concessionaires, and volunteers.

certification; and the collection, tracking, and reporting of incident information and incident resources.

- The National Oil and Hazardous Substances Pollution Contingency Plan (NCP), which establishes and describes the National Response System (NRS), the interagency and intergovernmental mechanism for response to oil discharges and hazardous substances releases. The NCP is linked to the NRP through ESF #10, Oil and Hazardous Materials, and through the Hazardous Materials Incident Annex to the NRP. DOI is a support agency to the Environmental Protection Agency and the U.S. Coast Guard under these two NRP annexes. This support occurs through the mechanisms established in the NCP.

The *DOI ES Plan* outlines how the DOI will organize its resources and expertise to respond to disasters, emergencies, and incidents under ESF #10 and 11-NCH resources of the NRP, the NIMS, and the NCP, as well as incidents or emergencies that affect DOI lands, natural and cultural resources and historic properties, facilities, employees, or visitors that are not carried out under the NRP or NCP but require coordination of DOI assets or expertise to safeguard these people and resources (referred to hereafter in this Plan as “to safeguard the DOI environment”).

B. Scope of Plan

The *DOI ES Plan* is an integral part of and will be conducted in a manner consistent with the overall DOI emergency management program. The *DOI ES Plan* outlines DOI authorities and responsibilities for: 1) preparedness for, response to, and recovery from Incidents of National Significance or major disasters or emergencies when support is requested for protection of natural and cultural resources and historic properties pursuant to activation of the National Response Plan; 2) preparedness for and response to oil discharges and hazardous substance releases under the NCP; and 3) preparedness for and response to other natural and human-caused emergencies threatening the natural and cultural resources and historic properties under DOI stewardship, as well as threatening DOI employees and visitors to DOI lands and facilities, pursuant to the authorities listed in section II, below.

In accordance with the NRP, NCP, and subsidiary plans, DOI is responsible for:

- In response to an Incident of National Significance or major disaster or emergency under ESF #11-NCH resources of the NRP, cooperating with the Coordinator (U.S. Department of Agriculture [USDA]); taking the lead, when appropriate, as the primary agency; or providing assistance/expertise, when appropriate, as a support agency when USDA, the Federal Emergency Management Agency, or the National Oceanic and Atmospheric Administration is the primary agency;
- Participating in appropriate incident preparedness activities, including preparation

and maintenance of contingency plans;

- Providing appropriate response-related assistance in support of the Federal On-Scene Coordinator (FOSC), most commonly the U.S. Coast Guard or the Environmental Protection Agency, following oil discharges and hazardous substance releases or threats of discharges or releases; and
- Response to oil discharges and hazardous substance releases from vessels and/or facilities under DOI management and control.

Under the *DOI ES Plan*, DOI Bureaus and Offices are also responsible for coordinating DOI's activities related to preparedness for and response to incidents or emergencies that affect DOI lands, natural and cultural resources and historic properties, facilities, employees, or visitors that are not carried out under the NRP or NCP but require coordination of DOI assets or expertise to safeguard the DOI environment.

The *DOI ES Plan* incorporates the provisions of the DOI Emergency Preparedness and Response Strategy: Oil Discharges and Hazardous Substance Releases of August 18, 2000 (DOI Strategy), and, therefore, replaces it. Because they are included in the *DOI ES Plan*, the provisions of the DOI Strategy remain in effect, as revised.

II. DOI AUTHORITIES FOR PREPAREDNESS, RESPONSE AND RECOVERY

Authorities for DOI involvement in emergency preparedness, response and recovery activities for Incidents of National Significance and oil discharges and hazardous substance releases include: the Robert T. Stafford Disaster Relief and Emergency Assistance Act, P.L. 93-288; the Homeland Security Act of 2002, P.L. 107-296; Homeland Security Presidential Directive 5; the NRP; the Clean Water Act (CWA), as amended by the Oil Pollution Act (OPA); the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended by the Superfund Amendments and Reauthorization Act of 1986; Executive Orders 12777 and 12580; the National Oil and Hazardous Substances Pollution Contingency Plan (NCP; 40 CFR Part 300); the Competition in Contracting Act, as amended, and Federal Acquisition Regulations; other regulations adopted pursuant to these enactments; and other relevant Bureau and Federal laws.

Specific Bureau and Office delegations, authorities, and responsibilities under these statutes and regulations are set forth in the Departmental Manual (DM) as follows:

- DOI emergency management program—900 DM 1-5 (under development);
- Oil and hazardous substances preparedness and response program--112 DM 4, 296 DM 2 (to be revised), and 910 DM 4 (to be revised); and
- Occupational safety and health program—485 DM.

The *DOI ES Plan* is intended to be consistent with DOI's duties and authorities established by statute, the NRP, the NCP, executive order, or Presidential directive that may apply to DOI response actions following, or in the prevention of, the discharge of oil or release of a hazardous substance, pollutant, or contaminant in non-emergency situations. The *DOI ES Plan* does not affect DOI's duties and authorities relating to or ability to pursue an action against a responsible party for the restoration, rehabilitation, replacement, or acquisition of equivalent natural resources injured or lost as a result of such discharge or release.

This plan is intended only to improve the internal management of the Department of the Interior and does not create any right or benefit, or trust responsibility, substantive or procedural, enforceable by a party against the United States, its agencies or instrumentalities, its officers or employees, or any other person. This policy does not alter or amend any requirement under statute, regulation, or Executive Order.

III. DOI POLICY AND RESPONSIBILITIES: PREPAREDNESS

A. Policy

The head of each Bureau and Office will develop and maintain preparedness to be able to meet DOI's obligations under the law. The head of each Bureau and Office will be prepared to respond effectively, in a coordinated manner:

- To Incidents of National Significance and major disasters and emergencies when ESF #11-NCH resources is activated to support State, tribal, local, or other Federal agency efforts to protect natural and cultural resources and historic properties. Prevention, preparedness, response and recovery will be carried out as part of the system directed by the Department of Homeland Security under the NRP;
- To oil discharges and hazardous substance releases under the CWA as amended by OPA, and CERCLA so as to prevent or minimize injuries to the lands and resources entrusted to DOI, or to support State, tribal, local, or other Federal agency efforts when ESF #10 is activated for oil or hazardous materials incidents. Response will be carried out as part of the NRS; and
- To incidents or emergencies that may affect DOI lands, natural and cultural resources and historic properties, facilities, employees or visitors that require coordination of DOI assets or expertise to safeguard the DOI environment.

Activities necessary to carry out this policy--including planning, training, and identification/acquisition of assets--will be conducted in consultation with and will provide for cooperation among all appropriate Bureaus and Offices. All preparedness, response and recovery activities carried out pursuant to Bureau and Office plans will:

- Comply with all relevant Federal and DOI safety and environmental laws, rules, and policies;

- Be coordinated with the Departments of Homeland Security⁴, Agriculture, and Commerce (for Incidents of National Significance and major disasters and emergencies when ESF #11-NCH resources is activated) and with other appropriate state, tribal and local public and private partners and with other members of the NRS (for oil and hazardous materials incidents under the NCP or ESF # 10);
- Be consistent with the NIMS; and
- Be consistent with the *DOI ES Plan* and Departmental policies and procedures developed for Plan implementation.

B. Responsibilities

The head of each Bureau and Office will develop and maintain an environmental safeguards plan for carrying out his/her organization's responsibilities in preparedness for, response to, and, where appropriate, recovery from:

- Incidents of National Significance or major disasters or emergencies;
- Oil discharges and hazardous substance releases; and
- Other incidents or emergencies that threaten DOI's natural and cultural resources and historic properties, DOI facilities, DOI employees, or visitors to DOI lands or facilities.

The head of each Bureau and Office will ensure Bureau/Office plans⁵ provide for:

- Identification, maintenance, and provision to designated Departmental officials of a list of Bureau/Office contacts at the headquarters and regional or field level, who can be reached 24 hours a day, 7 days a week, to receive and expeditiously transmit to appropriate Bureau/Office personnel, notification of: 1) oil discharges and hazardous substance releases, including ESF # 10 activations; and 2) any other incident or emergency that threatens DOI's natural and cultural resources and historic properties, DOI facilities, DOI employees, or visitors to DOI lands or facilities, and requires a coordinated DOI response;
- Designation and maintenance of a list of Bureau/Office Executive Agents who can be reached 24 hours a day, 7 days a week, have the authority to make at least an initial commitment of Bureau/Office resources in emergencies where DOI is tasked with providing assistance in protection of natural and cultural resources and historic properties under ESF #11- NCH resources, and will expeditiously transmit to other appropriate Bureau/Office personnel information about the tasking;

⁴ Homeland Security Presidential Directive (HSPD) 5 provides that the Secretary of Homeland Security is the principal Federal official for domestic incident management. Pursuant to the Homeland Security Act of 2002, the Secretary is responsible for coordinating Federal operations within the United States to prepare for, respond to, and recover from terrorist attacks, major disasters, and other emergencies. The Secretary is to coordinate the Federal Government's resources utilized in response to or recovery from terrorist attacks, major disasters, or other emergencies under circumstances listed in HSPD 5.

⁵ A checklist intended to help Bureaus and Offices develop their required plan is included in Appendix C.

- Designation and maintenance of a list of Bureau/Office personnel who are responsible for and prepared to implement Bureau/Office plans, including prevention, preparedness, response, and recovery activities;
- Development and maintenance of appropriate and current emergency operations plans covering all Bureau units;
- Training for designated personnel so they can carry out the prevention, preparedness, response, and recovery activities called for in the plan safely and effectively;
- Coordination among Bureaus and Offices in the development of plans, and in preparedness and response (and, for ESF #11- NCH resources, prevention and recovery) activities, carried out pursuant to the *DOI ES Plan*;
- Consideration of budgeting and financial management issues, including how funding from other agencies will be received and managed;
- Bureau/Office participation in interagency national, regional, area, and international contingency planning under the NCP and under ESF #11- NCH resources of the NRP;
- Preparation of vessel and facility response plans required under the CWA as amended by the OPA;
- Provision of scientific, technical, and other information and assistance on natural and cultural resources, historic properties, and land management issues for which DOI has jurisdiction and/or expertise to appropriate parties in planning and response, including participating in the Unified Command⁶, when appropriate;
- Provision of assistance, as requested, in taking protective actions to mitigate the effect of potential incidents;
- Facilitation of compliance by FOSCs and other response personnel with applicable environmental laws for which DOI has enforcement authority, including but not limited to the Endangered Species Act, the Migratory Bird Treaty Act, the Marine Mammal Protection Act, the Archeological and Historic Preservation Act, the National Historic Preservation Act, and the Archaeological Resources Protection Act;
- Assistance in compliance with relevant Federal environmental laws during emergency response activities under the NRP;

⁶ Unified Command is a structure that brings together the “Incident Commanders” of all major organizations involved in the incident in order to coordinate an effective response while at the same time carrying out their own jurisdictional responsibilities. The Unified Command links the organizations responding to the incident and provides a forum for these entities to make consensus decisions.

- Addressing provisions of Bureau/Office land management policies, legislative mandates, or appropriate organic acts;
- Response to oil discharges and hazardous substances releases from vessels and/or facilities under DOI management and control;
- Institution of an exercise program which includes participation in NRP and NRS exercises in which DOI interests may be involved;
- Identification, acquisition, and maintenance of non-personnel response assets needed to implement the plan; and
- Plan revision based on lessons learned from exercises and response activities.

IV. DOI POLICY AND RESPONSIBILITIES: RESPONSE AND RECOVERY

A. Policy

Bureau and Office responses to incidents and emergencies listed in section III.A of this Plan will be conducted, to the extent practicable, in a coordinated manner that includes sharing resources, personnel, and information among Bureaus and Offices. All response activities carried out pursuant to Bureau and Office plans will comply with all relevant Federal and DOI safety and environmental laws, rules, and policies; will be coordinated with the federal, state, tribal, and local public and private partners listed in section III. A of the *DOI ES Plan*; and will be consistent with the *DOI ES Plan*. Prevention, preparedness, response and recovery activities under ESF #11- NCH resources may potentially be carried out on private as well as public lands and on lands not under the normal jurisdiction of DOI Bureaus and Offices.

1. Incidents of National Significance When ESF #11-NCH resources is Activated

It is the policy of DOI that qualified personnel will be prepared and available to carry out DOI's responsibilities under ESF #11-NCH resources of the NRP to support State, local, tribal, or other Federal agency prevention, preparedness, response, and recovery actions to protect natural and cultural resources and historic properties, as delineated in the NRP and subsidiary plans. These activities will be carried out in coordination with the Departments of Homeland Security, Agriculture, and Commerce, as well as other appropriate agencies and departments listed in ESF #11-NCH resources.

2. Oil discharges and hazardous substance releases

a. When DOI Lands and/or Resources are Threatened or Affected

It is the policy of DOI that when a potential or actual discharge or release occurs which affects or threatens to affect lands and/or resources under DOI jurisdiction, qualified

personnel will be prepared and available to conduct or participate in response activities, as appropriate. Such activities include, but are not limited to, participation in relevant NRS response activities, as delineated in the NCP and subsidiary plans. The NCP provides that Federal agencies, including DOI, may be called upon during response to provide assistance to the FOSC in their areas of jurisdiction and/or special expertise, consistent with agency legal authorities and capabilities. Contact information for appropriate Bureau and Office personnel, 24 hours a day, 7 days a week, will be provided to appropriate DOI Offices upon request.

- b. When the Incident is from Vessels and/or Facilities under DOI Management and Control

It is the policy of DOI that when any Bureau or Office responds to a discharge or release from a vessel or facility under DOI management and control, the Bureau or Office will respond in a manner consistent with the NCP and as provided in Bureau/Office plans, including vessel and/or facility response plans under the CWA as amended by OPA. This includes working with the appropriate FOSC.

3. Other emergencies or incidents affecting or threatening DOI lands and/or resources, employees, facilities, or visitors and requiring a coordinated DOI response to safeguard the DOI environment

It is the policy of DOI that when a potential or actual incident or emergency occurs which affects or threatens to affect lands and/or natural and cultural resources and historic properties under DOI jurisdiction, DOI employees, DOI facilities, or visitors to DOI lands or facilities, and requires a coordinated DOI response to safeguard the DOI environment, Bureaus and Offices called upon to provide assistance to DOI will work together in a coordinated manner to support the affected DOI entity.

B. Responsibilities

The head of each Bureau and Office will ensure that the actions called for in the Bureau/Office plan are carried out during Incidents of National Significance and major disasters and emergencies when ESF #11-NCH resources is activated, in response to oil discharges or hazardous substances releases, and in response to other incidents that threaten DOI's natural and cultural resources and historic properties, facilities, employees or visitors and require a coordinated response. These actions include, but are not limited to, the following:

- Notification: Receive and communicate to appropriate Bureau/Office personnel notifications of activation of ESF # 10 or 11 or of oil discharges and hazardous substances releases, 24 hours a day, 7 days a week. Also notify the National Response Center if Bureau/Office personnel are the first to discover a discharge or release.
- Evaluation: During activations of ESF # 10 or 11-NCH resources, evaluate request for support to determine if Bureau/Office resources and expertise are appropriate and

available to meet the request. For oil discharges and hazardous substances releases, evaluate the incident to determine if Bureau/Office lands or other resources are or may be affected and, if so, whether further response actions are necessary or appropriate.

- Response: Based on the results of the evaluation, provide the lead or support requested under ESF #11-NCH resources or participate in or help direct activities in response to an oil discharge or hazardous substances release. Appendix A gives some examples of Bureau/Office discharge/release response activities, or possible support activities under ESF #10, but is not a definitive list of such activities. Functional responsibilities under ESF # 11-NCH resources are found in Appendix B.
- Communication: Provide timely information to relevant response and coordination personnel about the incident and DOI concerns.
- Follow-up: When the emergency phase of the response is over,⁷ work with appropriate Bureaus and Offices as well as other departments and agencies (for ESF #11-NCH resources activations) or members of the NRS (for discharges and releases or ESF #10 activations) to identify lessons learned and ways to encourage the replication of successes and to prevent the recurrence of problems.

⁷ As defined in the NCP, 40 C.F.R. 300.320(b).

ACRONYMS

ACPs	Area Contingency Plans
BIA	Bureau of Indian Affairs
BLM	Bureau of Land Management
BR	Bureau of Reclamation
CERCLA	Comprehensive Environmental Response, Compensation, and Liability Act
CFR	Code of Federal Regulations
CWA	Clean Water Act
DM	Department Manual
DOI	Department of the Interior
EPA	Environmental Protection Agency
ES	Environmental Safeguards
ESF	Emergency Support Function
FOSC	Federal On-Scene Coordinator
FWS	Fish and Wildlife Service
JCPs	Joint Contingency Plans
JRT	Joint Response Team
MMS	Minerals Management Service
NCH resources	Natural and Cultural Resources and Historic Properties Protection
NIMS	National Incident Management System
NCP	National Oil and Hazardous Substances Pollution Contingency Plan
NPS	National Park Service

NRP	National Response Plan
NRS	National Response System
NRT	National Response Team
OEPC	Office of Environmental Policy and Compliance
OLES	Office of Law Enforcement and Security
OPA	Oil Pollution Act of 1990
OSM	Office of Surface Mining Reclamation and Enforcement
RCPs	Regional Contingency Plans
RRT	Regional Response Team
USCG	U.S. Coast Guard
USGS	U.S. Geological Survey

Appendix A
EXAMPLES OF BUREAU/OFFICE* DISCHARGE/RELEASE RESPONSE ACTIVITIES
INCLUDING SUPPORT UNDER ESF #10

RESPONSE ACTIVITIES	BIA	BLM	BR	FWS	MMS	NPS	OEPC	USGS
Receive initial notification of oil discharges and hazardous substance releases or ESF #10 activations					X Offshore		X	
Provide appropriate Bureaus/Offices with notification of discharges and releases or ESF #10 activations							X	
Ensure requests for DOI expertise or assistance reach the appropriate Bureau(s)/Office(s)							X	
Represent DOI in incident specific activations of the NRT, RRTs, and/or JRTs							X	
Identify resources at risk (e.g., biological, lands, water, and cultural resources)	X	X	X	X	X	X		X
Recommend areas for protective countermeasures (e.g., booming, fencing, etc.)	X	X	X	X	X	X		X
Oversee implementation of response countermeasures for unoiled wildlife (e.g., hazing migratory birds and/or pre-emptive capture of marine mammals, sea turtles, etc.)				X		X		
Oversee implementation of oiled wildlife capture and treatment programs				X				
Recommend vessel/flight restrictions to minimize disturbance to wildlife				X		X		
Provide input into dispersant use decision	X	X	X	X	X	X		X
Provide input into <i>in situ</i> burning decision	X	X	X	X	X	X		X
Provide information on permit requirements	X	X	X	X	X Offshore	X		
Issue permits for response activities involving DOI-managed resources	X	X	X	X		X		
Provide site-access control on DOI lands	X	X	X	X		X		
Provide information on non-DOI land or water status, lessees, landowners, and/or land managers		X				X		X
Participate in cleanup assessment teams	X	X	X	X	X	X		X
Provide input into shoreline cleanup task forces (e.g., how to prevent disturbance of bald eagle nests)	X	X	X	X	X	X		X
Recommend or, for DOI lands, initiate closures (e.g., recreation areas)	X	X	X	X		X		
Participate in decision that cleanup is complete	X	X	X	X	X	X		X
Provide input to press releases and media briefings	X	X	X	X	X	X	X	X
Provide equipment, materials, or other logistical support for response activities	X	X	X	X	X	X		X

* DOI Bureaus/Offices such as OSM and the Aviation Management Directorate of the National Business Center may also provide technical and/or logistical support for response activities.

Appendix B

DOI FUNCTIONAL RESPONSIBILITIES UNDER ESF #11-NCH RESOURCES

- Provision of scientific/technical advice, information, and assistance to help prevent or minimize injury to and to restore or stabilize natural and cultural resources and historic properties resources. Areas covered include terrestrial and aquatic ecosystems; biological resources, including fish and wildlife, threatened and endangered species, and migratory birds; historic and prehistoric resources; mapping and geospatial data; geology; hydrology, including real-time water flow data; earthquakes and other natural hazards; on- and offshore minerals; active and abandoned mines; and energy.
- Coordination of vulnerability identification and assessment for natural and cultural resources and historic properties.
- Facilitation of development and application of protection measures and strategies for natural and cultural resources and historic properties.
- Management, monitoring, or assistance in or conduct of response and recovery actions to minimize damage to natural and cultural resources and historic properties.
- Coordination with the Federal Emergency Management Agency in addressing cultural resources and historic properties
- Coordination with ESF #3, Public Works and Engineering, and ESF #10, Oil and Hazardous Materials, on removal of debris affecting natural and cultural resources and historic properties.
- Coordination with ESF #3 to manage, monitor, or provide technical assistance on emergency stabilization and restoration of shorelines, riparian buffer zones, and hillsides to protect natural and cultural resources and historic properties.
- Coordination with the Department of Agriculture in making available the response resources of the National Interagency Fire Center, such as incident management teams, communications equipment, transportation resources, temporary housing and feeding resources, etc., to the extent possible, to assist in natural and cultural resources and historic properties response and recovery actions (excluding wildland fire).
- Provision of technical assistance in contract management, contracting, procurement, construction inspection, and natural and cultural resources and historic properties assessments and restoration (natural resources), preservation, protection, and stabilization.
- Provision of technical and financial assistance to landowners and communities as appropriate for fish and wildlife population restoration and to help assess restoration needs for important fish and wildlife habitat.
- Assistance in responding to a highly contagious/zoonotic disease, biohazard event, or other emergency involving wildlife by providing wildlife emergency response teams; geospatial assessment and mapping tools; assistance in the identification of new emerging and resurging zoonotic diseases; the services of a Biosafety Level 3 laboratory for diagnostic disease and biohazard analyses; assistance with the prevention, control, and eradication of any highly contagious/zoonotic disease involving wildlife; and carcass disposal facilities, as appropriate.

APPENDIX C
DEPARTMENT OF THE INTERIOR
ENVIRONMENTAL SAFEGUARDS PLAN FOR ALL-HAZARDS EMERGENCIES
**PLAN ELEMENTS CHECKLIST:
DOI BUREAU/OFFICE PLANS**

PURPOSE AND SCOPE

- ✓ Identify purpose and scope of plan [*e.g., plan meets the requirements of the DOI Environmental Safeguards Plan for All-Hazard Emergencies (ES Plan); plan is for DOI Bureau/Office personnel*]
- ✓ Identify DOI Bureau/Office-specific authority or delegations to assist in emergency response and recovery under ESF #11-NCH resources.
- ✓ Identify DOI Bureau/Office prevention, preparedness, response, and recovery responsibilities [*include those that are mandatory and discretionary*]
- ✓ State how this plan relates to other plans [*e.g., ES Plan; continuity of operations plans; park/refuge/district plans; area and sub-area plans.*]

PREPAREDNESS

Contacts

- ✓ Identify the designated response contacts for your DOI Bureau/Office at headquarters and regional levels who can be reached 24 hours a day, 7 days a week, to receive and expeditiously transmit to the appropriate parties, notification of: 1) oil discharges and hazardous substance releases, including ESF # 10 activations; and 2) any other incident or emergency that threatens DOI's natural and cultural resources and historic properties, DOI facilities, DOI employees, or visitors to DOI lands or facilities, and requires a coordinated DOI response. This should include primary and backup contacts and/or a process to ensure there will always be someone available. Contacts should be designated at all appropriate organizational levels/locations.
- ✓ Identify the designated Executive Agent for your Bureau/Office who can be reached 24 hours a day, 7 days a week and who has the authority to make at least an initial commitment of Bureau/Office resources in emergencies where DOI is tasked with providing assistance in protection of natural and cultural resources and historic properties under ESF #11-NCH resources.

- ✓ Identify how the Bureau/Office list of response contacts and Executive Agents will be kept up-to-date and how updated lists will be provided to the DOI Watch Office and the Office of Environmental Policy and Compliance.
- ✓ Identify DOI Bureau/Office personnel who need to be informed about incidents and provide their contact information.
- ✓ Identify DOI Bureau/Office Natural Resource Damage Assessment and Restoration contacts and provide their contact information.

Planning

- ✓ Identify/describe how your DOI Bureau/Office will participate in national, regional, area, sub-area, and international contingency planning under ESF #11-NCH resources of the NRP and the National Oil and Hazardous Substances Pollution Contingency Plan. Identify your DOI Bureau/Office point(s) of contact for these planning activities.
- ✓ Describe how your DOI Bureau/Office will coordinate with other DOI Bureaus/Offices in developing plans and in other preparedness, response, and recovery activities.
- ✓ Identify/describe how your DOI Bureau/Office will ensure preparation of vessel and facility response plans required under the Oil Pollution Act of 1990 (OPA).
- ✓ Describe process for keeping DOI Bureau/Office sub-national offices informed of national-level items of interest and for obtaining appropriate input.

Readiness

- ✓ Describe how your DOI Bureau/Office emergency prevention, preparedness, response and recovery responsibilities will be met, including personnel and other assets needed to implement the plan, and how they will be acquired, activated, deployed, and maintained.
- ✓ Identify the process by which DOI Bureau/Office staffing shortfalls for response and recovery activities will be managed.
- ✓ Identify any training [*e.g., safety, Incident Command System*] and certification [*e.g., medical monitoring*] that may be required and how this will be provided for appropriate staff.
- ✓ Describe DOI Bureau/Office program for exercising the plan.
- ✓ Describe program for exercising DOI Bureau/Office vessel and facility response plans required under OPA.

Funding

- ✓ Describe procedures to ensure adequate funding for DOI Bureau/Office preparedness activities.
- ✓ Describe procedures for managing reimbursements from other federal agencies for response and recovery activities.

RESPONSE AND RECOVERY

Notification and Activation

- ✓ Describe process for incident notification, both “up-the-chain” within your DOI Bureau/Office and “down-the-chain” within your DOI Bureau/Office.
- ✓ Describe how Bureau/Office Executive Agents evaluate Incidents of National Significance when ESF #11-NCH resources is activated to determine the appropriate Bureau/Office role in providing support to State, tribal, local, or other Federal Agency efforts to protect natural and cultural resources and historic properties.
- ✓ Describe how incidents are evaluated to determine if DOI Bureau/Office resources, assets, and/or interests are affected and, if so, what response actions are necessary and appropriate, including responses outside of the Bureaus’ normal jurisdictional lands and on private property.
- ✓ Describe when your DOI Bureau/Office response contacts are “activated”.

Briefings and Communication

- ✓ Describe when DOI Bureau/Office officials need to be briefed on an incident.
- ✓ Describe who requires briefings; how briefing materials are obtained/coordinated; and who conducts the briefings.
- ✓ Describe how daily or periodic reports on activities during an ESF #11-NCH resources activation will be provided to USDA, DHS, OEPC, the DOI Watch Office, and/or other appropriate entities.

NRT/RRT/JRT Activation

- ✓ Describe process for representing DOI Bureau/Office interests in RRT, JRT, and NRT activations.

Response Support

- ✓ Identify how your DOI Bureau/Office will provide staff for interagency/intergovernmental emergency operations centers, command centers, or coordination centers under the National Response Plan and the National Incident Management System (such as the Joint Field Office) when needed in ESF #10 or 11-natural and cultural resources and historic properties activations.
- ✓ Identify potential response assistance and expertise that your DOI Bureau/Office may request from or offer to a Federal On-Scene Coordinator (FOSC).
- ✓ Identify potential response assistance and expertise that your DOI Bureau/Office could provide to other DOI Bureaus/Offices.
- ✓ Identify how response assistance and expertise within your DOI Bureau/Office will be provided to units or organizations in your DOI Bureau/Office that need assistance.

Funding

- ✓ Describe mechanism for establishing appropriate accounting procedures for tracking costs associated with response activities in support of a FOSC responding to an oil discharge under OPA or a Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) hazardous substance release.
- ✓ Describe mechanism for establishing appropriate accounting procedures for tracking costs associated with response activities for an oil discharge when the DOI Bureau/Office is the responsible party.

REVISIONS AND UPDATES


- ✓ Describe how your DOI Bureau/Office will identify and implement lessons learned from incidents, exercises, and other activities.
- ✓ Identify the process and frequency for updating contact information in the DOI Bureau/Office plan.
- ✓ Identify who is responsible for overseeing completion of the DOI Bureau/Office plan revisions and updates.
- ✓ Identify process for distributing the plan and identify who needs to receive the DOI Bureau/Office plan.

Department of the Interior (DOI) Environmental Safeguards Plan
For All-Hazards Emergencies

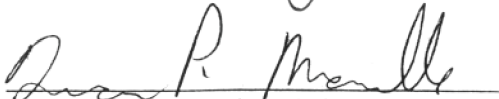
Concur:


Director, Bureau of Indian Affairs


Date: 4/15/05

Deputy 
Director, Fish and Wildlife Service

Date: 4/1/05


Director, National Park Service

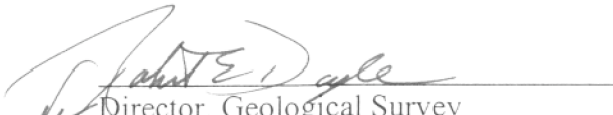
Date: 5/4/05


Director, Bureau of Land Management

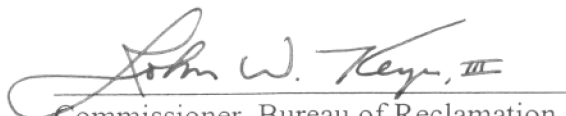
Date: 4-7-05

for 
Director, Minerals Management Service

Date: 3/30/05


Director, Geological Survey

Date: 3/11/05


Commissioner, Bureau of Reclamation

Date: APRIL 5, 2005


Director, Office of Surface Mining Reclamation and Enforcement

Date: 2/28/05


Assistant Secretary, Policy, Management and Budget

Date: 2/26/05

Department of the Interior (DOI) Environmental Safeguards Plan
For All-Hazards Emergencies

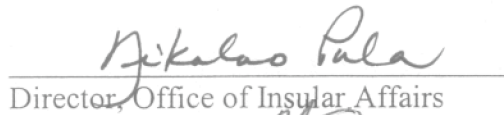
Concur:


Solicitor

Date: 3/23/05


Director, Office of Law Enforcement and Security

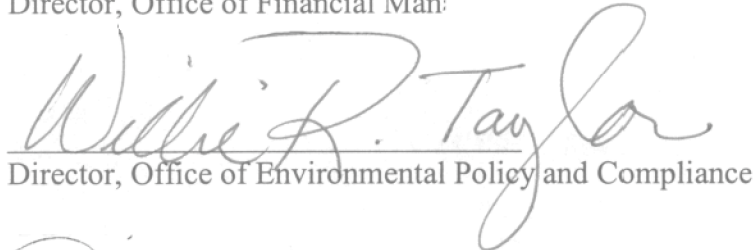
Date: 6/2/05


Director, Office of Insular Affairs

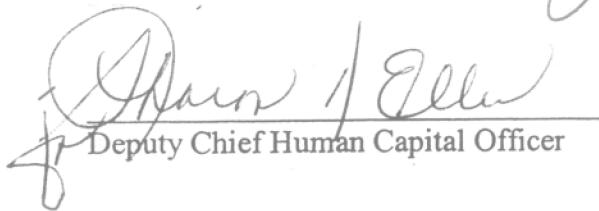
Date: 3/21/05


Director, Office of Financial Man:

Date: 4/7/05


Director, Office of Environmental Policy and Compliance

Date: 6/9/05


Deputy Chief Human Capital Officer

Date: 7 April 2005