

**EXHIBIT 2
DIRECTOR'S ORDER NO. 177**

SUMMARY OF DOCUMENTS REQUIRED FOR FUNDING REQUESTS

Documents	Recovered Assessment Funding for Case-specific Assessment	Recovered Assessment Funding for Non-case-specific NRDAR Activities	Restoration Planning Funds	Restoration Implementation Funds	Advance Funding for Assessment ¹
Request Memo (or FWS Forms 3-2302 or 3-2303, as appropriate)	RO, DEQ, PMO	RO, DEQ, PMO	RO, DEQ, PMO	RO, DEQ, PMO	RO, DEQ
Consent Decree or other Settlement Document ²	RO, DEQ, PMO	RO, DEQ, PMO	RO, DEQ, PMO	RO, DEQ, PMO	●
Settlement Tracking Form (FWS Form 3-2299)	RO, DEQ, PMO	RO, DEQ, PMO	RO, DEQ, PMO	RO, DEQ, PMO	RO, DEQ
Funding and Participation Agreement	●	●	●	●	RO, DEQ
Assessment Summary / NRDAR Fund Proposal or if over \$100K: Final Assessment Plan	RO, DEQ	●	●	●	●
Final Restoration Plan	●	●	●	RO, DEQ	●
NRDAR Request for Funding Form	●	●	●	●	RO, DEQ
For Joint Settlements:					
Trustee Memorandum of Agreement	●	●	RO, PMO	RO, PMO	●
Trustee Council Resolution	●	●	RO, PMO	RO, PMO	●
Optional: Funding Schedule	RO, PMO	●	●	RO, DEQ, PMO	●

Key: RO=Retain in Regional/CNO File; DEQ=Send to DEQ; PMO=Send to DOI Restoration Program Office; ●=Not required

¹ These requests are **not** delegated to the RD/CNO Manager; therefore, any documents needed by the DOI Restoration Program Office will be forwarded by DEQ.

² If the PRPs are reimbursing the Service for assessment costs where there will be no settlement because the Service determined no further assessment or restoration is needed, the letter written by the DOI Solicitor (or NOAA General Counsel or state trustee's attorney) to the PRP requesting reimbursement for assessment expenditures and the correspondence from the PRP included with payment of assessment costs to the Departmental NRDAR Fund should be provided instead of a consent decree. If funding has been provided by the Oil Spill Liability Trust Fund (OSLTF), the claim sent to the U.S. Coast Guard Claims Center and their response to the claim stating what portions are being paid should be provided instead of a consent decree.