



PASSPORT FILE REQUEST

INSTRUCTIONS Complete items 1 thru 7 below. You must provide the applicant's last name, first name and middle name (*or initial, if known*) or passport number. Item 6 must be completed in full. Failure to provide this information will result in a "No Record" response or request for additional information. In cases where there is a change of name, or also known as name, give both previous and new names. In item 7, check only those blocks for information required to satisfy request. Use REMARKS to request: information regarding inclusions; other types of information/documents; microfilm copy or color copy of application (*and justify need*). **SUBMIT 3 COPIES OF THIS FORM.**

Passport Application Information:

1. Name (<i>Last, First, MI</i>) _____	6. Requested By:
2. Date of Birth _____ (mm-dd-yyyy)	A. Name _____
3. Place of Birth _____	B. Agency _____
4. PPT. Number _____	C. Date of Request _____ (mm-dd-yyyy)
5. Control Point _____	D. Time of Request _____
	Issue Date _____ (mm-dd-yyyy)

7. Information to be: Verified or Furnished Below

A. <input type="checkbox"/> Name _____	
B. <input type="checkbox"/> Passport Number (1) _____	File Address _____
(2) _____	File Address _____
(3) _____	File Address _____
C. <input type="checkbox"/> Date of Birth _____ (mm-dd-yyyy)	F. <input type="checkbox"/> Issue Date (1) _____ (mm-dd-yyyy)
D. Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	(2) _____
E. <input type="checkbox"/> Place of Birth _____	(3) _____
	G. <input type="checkbox"/> Other (Explained Justified in Remarks) _____

8. Automated Search Report:

Computer Index COM Index
 Not found. Forward to Manual Files Microfilmed Application

Retriever _____

Date (mm-dd-yyyy) _____

9. Manual Search Report:

Current File
 Regular File
 Subjective File
 Classified File
 Classified Subjective
 Vital Records (*R/B, CLN, CWM*)
 No Record PT/S/RM
 No Record. Forward to WNRC.
 File Charged to _____

10. WNRC Search Report:

P.C. File
 Subjective File (*up to 1950*)
 Jul. 1974-Aug. 1977-----59-800051
 Jan. 1973-June 1974-----59-79-0012
 Jan. 1971-Dec. 1972-----59-74-040
 Jan. 1969-Dec. 1970-----59-73-9
 Jan. 1966-Dec. 1968-----71-A-2335
 Dec. 1961-Dec. 1965-----68-A-4920
 Nov. 1958-Nov. 1961-----66-A-603
 Jun. 1955-Oct. 1958-----2-A-200
 Jan. 1941-May 1955-----59-A-37
 Apr. 1925-Dec. 1940-----52-A-419

Birth Report to Jan. 1940
 No Record
 Previous Passport Issuances
 File Charged to _____
 Jan. 1999-Jun. 2000-----59-00-0244
 Jun. 2000-Mar. 2001-----59-01-0185
 Mar. 2001-Aug. 2001-----59-01-0214
 Aug. 2001-Nov. 2001-----59-02-0004
 Nov. 2001-Feb. 2002-----59-02-0067
 Feb. 2002-Sep. 2002-----59-02-0217
 Feb. 2002-Jan. 2003-----59-03-0048
 Sep. 2002-Jan. 2003-----59-03-0049

Searcher _____

Date (mm-dd-yyyy) _____

Searcher _____

Date (mm-dd-yyyy) _____

11. Remarks/Type and Date of Documents Desired: