

## **The Office of the Federal Detention Trustee**

In 2001, Congress determined that one coordinated effort was necessary to achieve detention efficiencies, effectiveness and operational synergies across departmental and agency lines. Based on their analysis, the Office of the Federal Detention Trustee (OFDT) was established. OFDT recognizes the considerable impact of detention procurement and seeks to drive infrastructure modernization and process improvements through integrated initiatives and solutions.

## **The DSNetwork Initiative**

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### **DSNetwork Background**

A concept was envisioned within OFDT to create a full-service, automated system for procuring detention services and for reporting Quality Assurance Reviews. To that end, a strategy was outlined and, in 2006, OFDT launched the Detention Services Network (DSNetwork).

### **DSNetwork Concept**

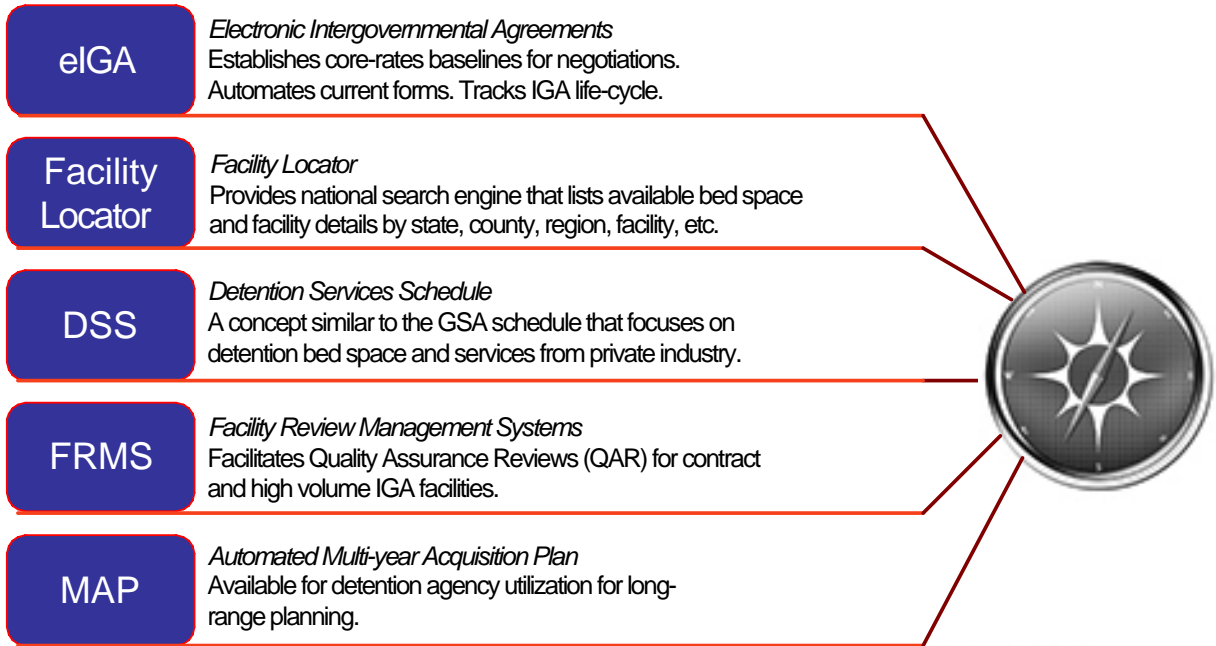
Taking advantage of the demand for e-governing capabilities, the OFDT DSNetwork is designed to be a multifaceted, full-service Internet site to meet all detention services needs. The centralized system addresses the procurement of private detention services and state and local intergovernmental agreements, shows the results of Quality Assurance Reviews, and offers customized search capabilities. The goals are to significantly improve the interaction between government agencies and service providers and to reduce lengthy and cumbersome workloads required for

locating, procuring, and monitoring detention services. DSNetwork will facilitate this goal by transitioning paper-based processing to electronic processing.

### **DSNetwork Advantage to Detention Community**

- Centralized, full-service website
- Service Providers can post the availability of detention space and related services for federal use
- Automates multi-service (housing, transportation, medical care) processes
- Comprehensive, streamlined procurement of private, state and local bed space and services
- Cutting-edge search capabilities
- Ease of access and use to every level of the detention community
- Enhanced monitoring and management of assets
- Reduced workload associated with locating and procuring detention bed space and services

# The DSNetwork Concept Provides the Potential for Five Modules That Support Procurement & Contract Quality Assurance



**DSNETWORK**  
Navigating Detention Services

## Automation of Intergovernmental Agreements (eIGAs)

**Final Phase of Development**

### eIGA Background

The Department of Justice utilizes Intergovernmental Agreements to establish the relationship with a State or local government for the use of excess bed space at a per diem rate. The per diem rates are subject to change. Accordingly, when a State or local government wants a rate adjustment, the agency submits amended cost information to the Department of Justice. Historically, the frequency at which the State or local governments would request such a per diem rate adjustment and the magnitude of the adjustment were difficult to forecast. Therefore, it was difficult for DOJ to project

rate increases for budgeting purposes based on information other than historical trends.

### eIGA Concept

eGoverning is at the heart of eIGA. By automating the cumbersome IGA process through DSNetwork, a sizeable workload reduction for federal, state and local administrative offices is anticipated. The potential for reducing processing time by half represents a substantial gain in productivity across agency lines. In addition, eIGA will update other DSNetwork modules to reduce duplication of effort and keep data current.

To address the projection and budgeting challenges, eIGA uses a core-rate concept developed by OFDT that establishes a baseline for negotiating fixed-rate IGAs.

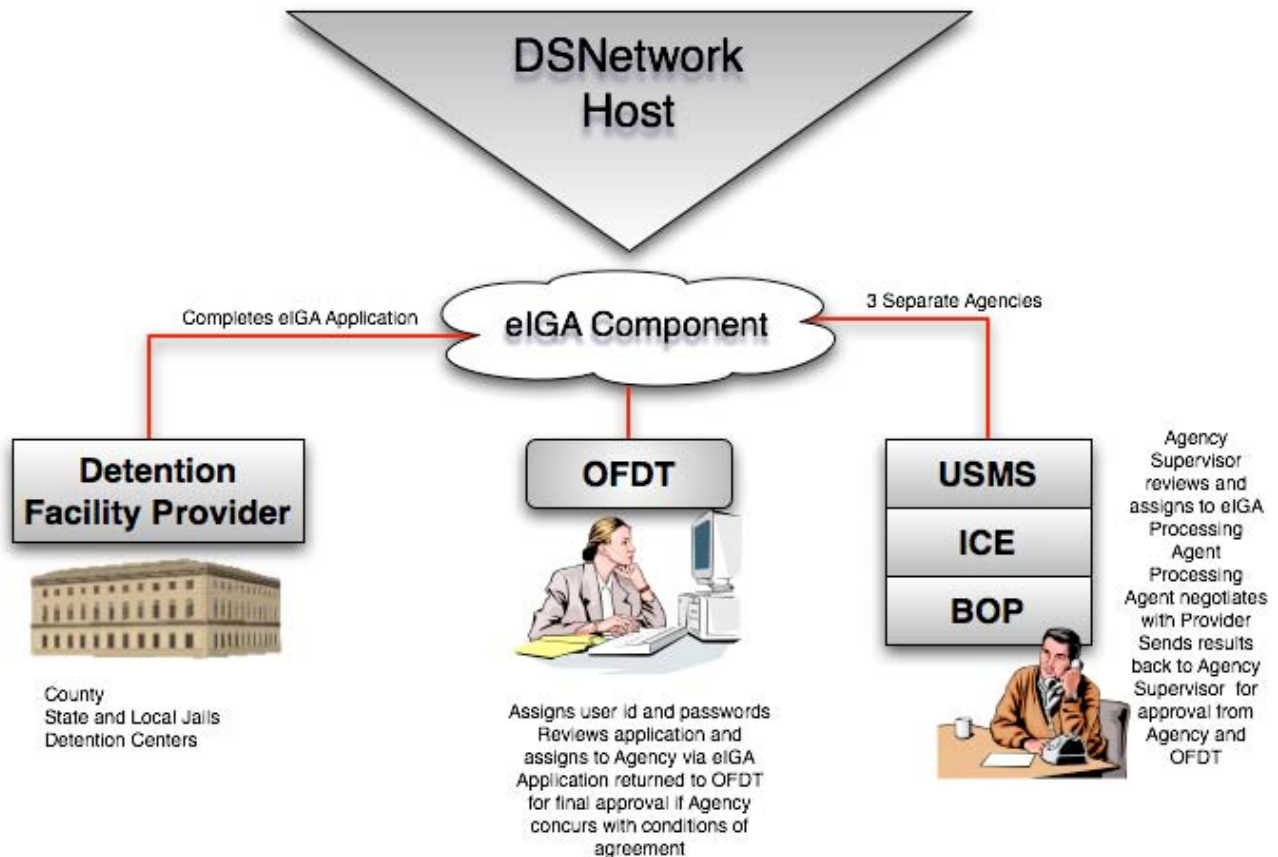
**eIGA Methodology**

eIGA manages the interaction between facility provider and an agency with detention services needs. It provides a reliable and justifiable structure for the negotiation process, and it automates the application process by collecting essential information from facility owners. It departs from the former, paper-based system by presenting secure, web-based, automated, interactive forms developed through extensive interagency coordination and piloted with facility providers.

**eIGA Advantage to Detention Community**

- Streamlines and automates current IGA forms and processes
- Records capacity, services and quality provided by each facility (medical, local transportation, etc.)
- Provides core-rate baseline to support the negotiator in establishing a fixed-rate price, thereby reducing discretionary decision-making
- Permanently tracks the negotiated rate and all stages within each IGA life-cycle, from application to implementation
- Provides data management reports and an archived transaction
- Creates a database of jail operating expenses that will provide the basis for budget estimates

# Detention Services Network (DSNetwork)



## Facility Locator

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In Use with Expanded Capabilities Available Soon

### Facility Locator Background

The Facility Locator is an expansion of the National Clearinghouse for Detention Space. The Clearinghouse was a web-based, national repository for State and local governments to post vacancies and facility information. Until now, the majority of facilities required manual updates to routine changes.

### Facility Locator Concept

By having eIGA and DSS modules (and other detention facility information from DOJ sources) upload data into the Facility Locator, the search capabilities are expanded and information is updated regularly through automation.

The Facility Locator offers agencies more options and flexibility when they seek available space. Customized searches for available bed space will help bring into focus the most advantageous facilities.

### Facility Locator Methodology

The Facility Locator captures updated, vital facility and service information from other DSNetwork modules and shared DOJ data. It synchronizes this data with facility availability and allows expanded search

capabilities. State and local facilities, and private providers with current federal contracts, will post availability. In turn, federal agencies may query the Facility Locator to help pinpoint needed detention facilities and services from a wider selection.

### Facility Locator Advantage to Detention Community

- Addresses industry concerns by offering private providers the opportunity to post vacancies and facility features
- Provides USMS, BOP and ICE expanded alternatives and availability information
- Search capabilities include a customized approach via identifying the user's need: geographical location, capacity and/or special requirements and services
- Reduces workload and delays as a result of longer-term contracts
- DSNetwork modules and other detention facility information from DOJ sources will routinely upload current data into the Facility Locator.

## Detention Services Schedule (DSS)

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Development Phase

### DSS Background

In fiscal year 2003, OFDT created the National Clearinghouse for Detention Space Availability. It was an electronic database website serving as a national repository for State and local governments to post vacancies, rates, services, and administrative costs. However, the appropriate contractual arrangement did not exist for *private detention service providers* to post vacancies on the repository.

### DSS Concept

During this concept phase, OFDT is partnering with private industry to develop the best business arrangement for both parties. The goal of DSS is to ease procurement burdens by reducing the time required to obtain private detention services. By developing DSS as part of the DSNetwork initiative, there is the potential for a consistent process to be defined, allowing both private and other

government detention service providers to post vacancies and services on DSNetwork.

### **DSS Methodology**

To that end, OFDT designed the National Detention Services Contract (NDSC). NDSC involves the award of a series of Indefinite Delivery, Indefinite Quantity (IDIQ) contracts under Section 119 authority to multiple *private detention service providers* that agree to provide detention and other related services to the Government at various facilities nationwide.

Contractors would provide, by the terms and conditions identified in the contract(s), all necessary personnel, equipment, materials, supplies, and services for the management of comprehensive detention services, which include, but are not limited to: security; medical services; food service; safety; and, sanitation.

Further, it is envisioned that the contract awardees will:

- Provide a means for verification of their credential and ACA accreditation.

- Operate in full and complete compliance with the Federal Performance-Based Detention Standards, as defined. Those standards are available at <http://www.usdoj.gov/ofdt/indix.html>.
- Post vacancies on DSNetwork describing their services, bed space availability and per-day rate, and types of transport and transportation rates.

### **DSS Advantage to Detention Community**

- Provides a means for private contractors to electronically post vacancies, rates and services on the web-based DSNetwork.
- Postings will give contractors the opportunity to inform Federal agencies of expected and/or ongoing vacancies. Thus, agencies will have additional sources to fulfill detention requirements.
- Offers the USMS, ICE, and BOP a simplified process of acquiring detention or correctional services in varying quantities
- Eases procurement burdens, shortens lead times and reduces the time required to obtain private detention services

## **Facility Review Management Systems (FRMS)**

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**In Use**

### **FRMS Background**

In January 2000, the Department of Justice (through the Federal Bureau of Prisons (BOP)), the U.S. Marshals Service (USMS), the (then existing) Immigration and Naturalization Service (INS), and the Civil Rights Division, issued a set of core detention standards that apply to all detention facilities contracted by the Department of Justice. To ensure adequate and acceptable conditions of confinement, OFDT implemented the Federal Performance-Based Detention Standards (FPBDS) and developed a

comprehensive Quality Assurance Review Program (QAR). OFDT teams, consisting of management and subject-matter experts, conduct Quality Assurance Reviews based upon FPBDS criteria. FRMS is the network application available to approved users to update and track the results of Quality Assurance Reviews in "real-time."

### **FRMS Concept**

An automated method to update and review the results of QARs is necessary considering the number of non-Federal

detention facilities in use, and the detailed actions and range of responsible parties involved in the review process.

### **FRMS Methodology**

OFDT developed a schedule for conducting QARs at various facilities. The comprehensive Quality Assurance Review Program includes assessment, follow-up, and training to ensure that safe, secure, and humane confinement criteria are met. Subject-matter experts conducting the QARs and management officials use FRMS to update and evaluate each step of the reviews, including compliance.

### **Quality Assurance Reviews using FRMS Advantage to Detention Community**

- Provides a system of objective checks and balances while ensuring the government receives the services for which it paid
- Identifies detention facility deficiencies and the required corrective actions
- Identifies detention facility financial weaknesses related to deliverance of contract services and the required corrective actions
- Provides Facility Review Reports and, if necessary, Follow-up Review Reports
- Automates the complex review process and facilitates accurate results
- Documents compliance

### **Multi-Year Acquisition Plan (MAP)**

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**Available Soon**

#### **MAP Background**

An automated method was needed to consolidate USMS and ICE projections for detention housing requirements five years out. MAP is offered to the USMS and ICE to link the agency's detention program procurement needs to the Annual Advanced Procurement Plan (APP), and to improve strategic planning, budget formulation and execution across agency lines.

#### **MAP Concept**

MAP consolidates facility information to improve estimates of current and future detention needs. It provides the starting point to link population growth to budget and procurement planning.

#### **MAP Methodology**

MAP allows USMS and ICE personnel to log on and provide data on existing or new contracts. Information requested includes facility expansion plans, agency capacity

projections, new or expanded services needs, and projected bed space requirements for the next five years. Reports will be generated to provide a comprehensive view of out-year requirements.

#### **MAP Advantage to Detention Community**

- By providing 5-year projections, improves strategic planning, budget formulation and execution across agency lines
- Improves efficiencies by the potential merging of shared use facilities
- Highlights possible areas of economies-of-scale, with the aim of reducing costs
- Links projected population growth with agency detention requirements
- Improves forecasting by providing private detention requirements as part of the budget and planning equation