

US Department Of Justice Federal Acquisition Certification for Contracting Officer Technical Representatives (FAC-COTR) Application

A. EMPLOYEE INFORMATION

Printed Name (As requested on certificate)	
Title, Series, & Grade/Payband	
Organization (Name & Address)	

B. CERTIFICATION REQUIREMENTS

- 1. Training requirements: Send all certificates for applicable courses below to the Acquisition Career Manager
- 2. **Method of Completion** (Check appropriate space and complete applicable information). For course equivalencies, see Appendix D of the DAU Catalog (http://www.dau.mil/catalog/default.asp).*

Course name	Date completed
CLC 106 COR With a Mission Focus - or	
Course Name & Provider	
CLM 024 Contracting Overview - or	
Course Name & Provider	
CLC 004 Market Research - or	
Course Name & Provider	
CLC 007 Contract Source Selection - or	
Course Name & Provider	
CLM 003 Ethics Training for Acquisition Technology and Logistics - or	
Course Name & Provider	

ELECTIVES/AGENCY SPECIFIC COURSES (18 hours)

Course name, Provider and Number of hours	Date completed



Previously held certification from another Federal agency	
Name of Agency:	
Date Certification Issued:	
Provide documentation that applicant has maintained the valid completion of 40-CLPs, if applicable.	lity and currency of previously held certification through
C. SIGNATURES	
Applicant's Signature	
Date	
Component ACM Signature:	
I reviewed the applicants training and concur with the above $% \left\{ 1,2,,n\right\}$	individual for COTR certification.
Name	Signature
Date	
Acquisition Chief Approval:	
I approve the above individual for COTR certification.	
Name	Signature
Date	