

9th National Indian Nations: Justice for Victims of Crime Conference
Palm Springs, California

Workshop:

**Organizational Capacity Building Resources
For
American Indian/Alaska Native Victim Service Programs**

Resource Matrix

December 10, 2004

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<i>Capacity Building Activity</i>	<i>Resource</i>	<i>Description</i>	<i>URL/ Contact Information</i>
Strategic Planning	Office for Victims of Crime Training & Technical Assistance Center (OVC TTAC)	Strategic Planning Toolkit: A free, complete strategic planning guide designed specifically for those working in the victim services field. Located on OVC TTAC's Website	www.ovcttac.org 1-866-OVC TTAC http://www.ovcttac.org/taResources/s tratplan.cfm
	American Indian Development Associates, Inc.	Strategic Planning Capacity Building Workshops: Free, One-day onsite workshops available through OVC TTAC "Sustainability Toolkit for Indian Communities" This document provides some proactive strategies to ensure that tribal programs sustain their services over the long term.	www.ovcttac.org/taResources/worksh ops.cfm www.aidainc.net/Publications/index.h tm (505)842-1122
	Leader to Leader Institute	Drucker Foundation Self Assessment Tool: Process Guide and Workbook	http://www.pfdf.org/leaderbooks/sat/i ndex.html
Board Development	Board Source	Provides information, literature, consulting resources for non-profit boards. Has an extensive on-line Q & A covering all types of board questions.	www.boardsource.org 1-800-883-6262

	Board Café	An electronic newsletter providing ideas, information and resources to members of non-profit boards.	www.compasspoint.org (415) 541-9000
Leadership/ Professional Development	OVC TTAC	OVC Professional Development Institute (PDI) Leadership Development Capacity Building Sessions	www.ovcttac.org 1-866-OVC TTAC
Scholarships/ Training Opportunities	OVC Professional Development Scholarships District Specific Training Conferences	Victims and Victim Service providers may apply for financial assistance to attend state conferences and training events The District Specific Training Program is an ongoing collaborative effort between OVC, the Bureau of Indian Affairs, and the Executive Office for U.S. Attorneys, to assist U.S. Attorneys in complying with federal crime victims' legislation and to improve the response of federal criminal justice personnel to the rights and needs of victims of federal crime. The program provides skills-building training to tribal and	www.ovcttac.org 1-866-OVC TTAC http://www.ojp.usdoj.gov/ovc/assist/distspecific.htm

		federal criminal justice personnel and other who assist crime victims in Indian Country.	
	State Victim Assistance Academies (SVAA)	Intensive foundation course of study in victimology and victims rights and services. Three states, Utah, Oregon, and Arizona, have formally incorporated culturally-relevant case scenarios and faculty members from Tribal organizations into their curricula and training sessions.	http://www.ojp.usdoj.gov/ovc/assist/svaa.htm
	American Indian/ Alaska Native Victim Assistance Academy	OVC has been working with The Tribal Law and Policy Institute and a Curriculum Development Committee to develop an inclusive, skills-based, and culturally sensitive victim assistance academy for victim services providers and allied professionals in Indian Country.	In Development Ask.OVC@usdoj.gov
Non-Profit Management Resources	Free Management Library	Provides a comprehensive list of management resource topics for non-profit organizations	www.managementhelp.org
	The Non-Profit Genie	On-line management resources	www.genie.org

Technology/ Information Systems	Tech Soup	Offers technology related information and access to free and low cost computer hardware and software. Also offers on-line tips and training on specific software programs	www.techsoup.org 1-800-659-3579 X 700
	Tech Atlas	Provides online tools for technology assessment, computer training, and troubleshooting	www.techatlas.org
Volunteer Recruitment & Management	OVC TTAC	Training and Technical Assistance	www.ovcttac.org 1-866-OVC TTAC
	Association of Volunteer Administrators	Offers conferences and regional courses in volunteer management & extensive list of publications, links, and sample job descriptions for volunteer coordinators	www.avaintl.org (804) 672-3353
	Points of Light Foundation	Provides training and extensive on-line resources	www.KnowledgePath.org
	Internet Non-Profit Center	An on-line resource with extensive literature related to non-profit management.	www.nonprofit-info.org/npofaq/index.html

Needs Assessment & Evaluation	Community Readiness Assessment Model	<p>The Community Readiness Assessment Model is currently being used by grantees within OVC's Children's Justice Act Partnerships for Indian Communities Grant Program. The model helps organizations assess current procedures and resources for reporting and responding to child abuse cases, and assesses the level of readiness of a community to develop and implement procedures to improve service delivery. More information about this model can be obtained through the Tri-Ethnic Center for Prevention Research.</p>	<p>Tri-Ethnic Center for Prevention Research Colorado State University www.triethniccenter.colostate.edu Dr. Barbara Plested 1-800-835-8091</p>
Data Collection	Data Use Toolkit for Tribal Programs	<p>Developed in 2004 by Ada Pecos Melton, MPA and Michelle Chino-Kelly, PhD.</p>	<p>http://www.aidainc.net/Data%20Toolkit.pdf</p>
Evaluation	Data Collection Instruments	<p>American Indian Development Associates (AIDA) also provides assistance in designing data collection instruments, such as the Zuni Crime Victimization Survey, which is an adaptation of the National Crime Victimization Survey. The survey is available upon request from AIDA.</p>	<p>AIDA (505) 842-1122</p>
Evaluation	National CASA Association, CASA Effectiveness Manual	<p>This manual provides CASA programs with an easy to use system for tracking information necessary to evaluate the effectiveness of programs</p>	<p>http://www.casenet.org/program-management/evaluation/casa-eff-manual-intro.htm</p>

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Grant writing skill building	OVC TTAC	OVC TTAC Website offers tips and links related to writing successful grants	www.ovcttac.org
	American Indian Development Associates	Document: “Strategies for Preparing a Successful Grant Application” This handbook provides several strategies and recommendations for Indian nations to consider when applying for funds.	http://www.aidainc.net/Publications/index.htm (505) 842-1122
	The Foundation Center	Foundation Center Libraries throughout the country offer free trainings on grant writing. The Foundation Center website offers information and resources for grant writing	www.fdncenter.org 1-800-424-9836
	ARC (Accessing Resources for Community and Faith-based Organizations)	The ARC Initiative delivers training and technical assistance to programs and organizations that want to apply for Federal Grants. The ARC Initiative is funded by the OJP, Office of Juvenile Justice and Delinquency Prevention (OJJDP) and its website is operated by their National Training and Technical Assistance Center. The website has several	http://arc.nttac.org

	Free Management Library & Non-Profit Genie	<p>practical training and technical assistance strategies to help agencies boost their capacity to compete for funding, form partnerships, and provide needed services. The website provides an easily accessible Federal Funding Toolkit, which contains resources for the federal grants process and links to grant opportunities from OJP and OJJDP.</p> <p>On-line resources and links and useful resources</p>	<p>www.managementhelp.org</p> <p>www.genie.org</p>
Financial Management	<p>OJP Financial Management Training</p> <p>OJP Financial Guide</p>	<p>2 day training seminar for U.S. DOJ, Office of Justice Program grantees.</p> <p>The primary reference manual to assist Office of Justice Program grantees. Provides regulations/requirements for day to day financial management issues regarding federal grant funds.</p>	<p>www.ojp.usdoj.gov/oc 1-800-458-0786</p> <p>www.ojp.usdoj.gov/oc</p>
Resource Development Finding Match/ In-Kind Support	Gifts In-kind International	Assists businesses in donating products to charities, and assists non-profits in obtaining these donated items. Donations may include computer hardware, phones, photocopiers, fax machines, office furniture, etc.	www.giftsinkind.org

Finding Federal Funding	Office of Tribal Justice	Also within the Dept. of Justice. Coordinates communication and services throughout the Department. Website provides links to grants and funding opportunities.	www.usdoj.gov/otj/index.html (202) 514-8812
	National Tribal Resource Center	This organization is dedicated to tribal justice systems, personnel and tribal law. Provides updated lists of funding and training opportunities.	www.ntjrc.org 1-877-97NTJRC (303) 245-0786
	Office of Justice Programs/ U.S. Department of Justice Website	This website provides information about all open funding opportunities through the Office of Justice Programs. Office for Victims of Crime (OVC) Office of Juvenile Justice and Delinquency Prevention (OJJDP) Bureau of Justice Assistance (BJA) National Institute of Justice (NIJ) Bureau of Justice Statistics (BJS)	www.ojp.usdoj.gov/fundopps.htm
	Grants.Gov	Provides descriptions of grant opportunities from 900+ grant programs offered by 26 Federal agencies. May register to receive email notification of grants within area of interest. May apply and electronically submit grant applications on-line.	www.grants.gov

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Resource Development Federal Grants	Office for Victims of Crime within the U.S. Department of Justice/ Office of Justice Programs (OVC)	<p>VOCA Victim Assistance Formula Grants: Grants to States, which in turn provide sub-grants to victim service organizations providing direct service to crime victims. Apply for these grants through the State VOCA Assistance Administrator.</p> <p>Tribal Victim Assistance (TVA) Discretionary Grants: Grants support the planning and implementation of programs to improve the ability of American Indian and Alaska Native Communities to provide direct services to crime victims.</p> <p>Children’s Justice Act Partnerships for Indian Communities (CJA): This grant program supports projects to improve the capacity of existing tribal systems to handle the investigation, prosecution, and overall handling of severe child abuse cases, particularly cases of child sexual abuse.</p>	<p>For all OVC grants, check website http://www.ojp.usdoj.gov/ovc/fund/welcome.html</p> <p>(202)307-5983 askovc@ojp.usdoj.gov</p>

<p>Resource Development</p> <p>Federal Grants</p>	<p>Office for Victims of Crime (OVC) cont.</p>	<p>Faith-Based Counseling for Crime Victims in Indian Country Discretionary Grant Program: This project supports the provision of faith-based counseling services to victims of crime and supports the creation of collaborative models for local victim assistance programs to join with faith-based organizations, spiritual leaders, and traditional healers in tribal communities.</p> <p>Helping Outreach Programs Expand (HOPE) Grant Program: This grant program provides \$5,000 in funding to grassroots community based and faith-based victim service organizations and coalitions to improve outreach and services to crime victims. Provides funding to programs which are not VOCA funded.</p> <p>National Crime Victims Rights Week Community Awareness Project Funding: This program provides support to victim service coalitions to conduct outreach and public education events during National Crime Victims' Rights Week (April).</p>	
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<p>Resource Development</p> <p>Federal Grants</p>		<p>OVC Discretionary Grants: American Indian/Alaska Native programs are eligible to apply for many of the grants for demonstration projects or training and technical assistance projects which improve services to crime victims, help victims participate in the criminal justice system, and increase public awareness of victim issues.</p> <p>Tribal Court CASA Programs: OVC has a cooperative agreement with The National Court Appointed Special Council Association (National CASA) to administer new program development grants for Tribal CASA programs.</p>	<p>National CASA Association www.casenet.org 1-800-628-3233</p>
	<p>Office of Juvenile Justice and Delinquency Prevention (OJJDP)</p>	<p>Children’s Advocacy Center Grants: OVC and OJJDP support the National Children’s Alliance to administer federal funds for the expansion of Children’s Advocacy Centers</p> <p>Tribal Youth Program Discretionary Grants: These grants are designed to support and enhance tribal efforts to prevent and control delinquency and improve the juvenile justice system for American Indian/Alaska Native youth. A major focus of the program is providing youth with mental health services.</p>	<p>National Children’s Alliance 1-800-239-9950 www.nca-online.org</p> <p>www.ojjdp.ncjrs.org (202) 307-5911</p>

		<p>OJJDP Formula Grants Program: Grants to states to support state and local delinquency prevention and intervention efforts and juvenile justice system improvements. States award subgrants to local public and private agencies and eligible American Indian tribal organizations.</p>	<p>www.ojp.usdoj.gov/ojjdp Click on “State Contacts”</p> <p>OJJDP phone: (202) 307-5911</p>
<p>Resource Development Federal Grants</p>	<p>Bureau of Justice Assistance (BJA)</p>	<p>Indian Alcohol and Substance Abuse Program: Under this grant program, tribes will develop new or enhanced strategies that prevent, interdict, and treat alcohol and drug use by members of tribal communities. 2005 Grant announcement coming soon.</p> <p>Tribal Courts Assistance Program: Grants to support the development, implementation, enhancement, and continuing operation of tribal judicial systems. 2005 Grant announcement coming soon.</p> <p>Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program: supports states and units of local government in controlling and preventing drug abuse, crime, violence, and improving the functioning of the criminal justice system.</p>	<p>http://www.ojp.usdoj.gov/BJA/grant/indian.html</p> <p>www.ojp.usdoj.gov/BJA/grant/tribal.html (202)305-9075</p> <p>http://www.ojp.usdoj.gov/BJA/grant/byrne.html (202) 514-6638</p>

		<p>Local Law Enforcement Block Grants Program: Provides formula-based funding to units of local government to help reduce crime and improve public safety.</p>	<p>http://www.ojp.usdoj.gov/BJA/grant/llebg_app.html</p>
<p>Resource Development Federal Grants</p>	<p>Office on Violence Against Women (OVW)</p>	<p>STOP Violence Against Indian Women Discretionary Grants: These grants are intended to develop and strengthen tribal law enforcement and prosecution efforts to combat violence against Native women and develop and enhance services for victims of domestic violence, sexual assault, and stalking.</p> <p>Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program:</p> <p>Rural Domestic Violence and Child Victimization Enforcement Grants:</p> <p>Legal Assistance for Victims Discretionary Grant</p>	<p>http://www.ojp.usdoj.gov/vawo/stop_vaiw_grant_desc.htm</p> <p>(202) 307-6026</p> <p>http://www.ojp.usdoj.gov/vawo/arrest_grant_desc.htm</p> <p>http://www.ojp.usdoj.gov/vawo/rural_grant_desc.htm</p> <p>http://www.ojp.usdoj.gov/vawo/lav_grant_desc.htm</p>

		Grants to Tribal Domestic Violence and Sexual Assault Coalitions	http://www.ojp.usdoj.gov/vawo/TribalCol.htm
Resource Development Federal Grants	U.S. Dept. of Health and Human Services (DHHS)	<p>DHHS Administration for Native Americans (ANA): This federal agency provides discretionary grants on a competitive basis to eligible community based organizations, Tribes, and Village governments.</p> <p>The Social and Economic Development Strategies (SEDS) Program: provides funds for projects which strengthen children, families, and communities.</p> <p>DHHS Administration for Children and Families: Family Violence Prevention and Services Act Funding: Provides funding to increase awareness about Family Violence, prevent family violence, and provide shelter and assistance to victims and their dependants.</p>	<p>www.acf.hhs.gov/programs/ana</p> <p>ANA Help desk: 1-877-922-9262</p> <p>www.acf.hhs.gov (202) 401-5529</p>

<p>Resource Development</p> <p>Federal Grants</p>	<p>DHHS listserv</p>	<p>DHHS Office of Community Services: Community Service Block Grants: A formula grant program that provides funds to States, Territories, and federally and state-recognized Indian Tribes/ Tribal organizations so they may provide supportive services and activities to assist low-income individuals and families.</p> <p>Compassion Capital Fund Targeted Capacity-Building Program: Grants to faith based and community organizations that work collaboratively to meet social service needs in their communities. Grantees must use awards to increase efficiency and capacity within their organizations.</p> <p>Register with this listserv hosted by the Center for Faith-based and Community Initiatives to receive notification of grant opportunities</p>	<p>www.acf.hhs.gov/programs/ocs/</p> <p>(202) 401-5535</p> <p>www.acf.hhs.gov/programs/ccf</p> <p>(202) 260-2583</p> <p>www.hhs.gov/fbci</p>
<p>Applying for Grants For OVC</p>	<p>Management System (GMS) and GMS Help Desk</p>	<p>Programs through The U.S. Department of Justice, Office of Justice Programs are no longer accepting paper applications for most of their grant solicitations. Applications for funding are submitted through an on-line system. Call the GMS Help Desk for assistance in applying for OJP grants</p>	<p>https://grants.ojp.usdoj.gov</p> <p>1-888-549-9901</p>

Other Grant Programs	National Court Appointed Special Advocate Association (National CASA)	<p>Tribal Court CASA Programs:</p> <p>OVC and OJJDP support the National Court Appointed Special Advocate Association, which provides sub-grants to assist in the development and enhancement of local tribal court programs that provide volunteer court appointed special advocates (CASAs) for Native American children who have been abused or neglected</p>	<p>National CASA Association 1-800-628-3233 www.casanet.org/program-services/tribal/</p> <p>Call to get on mailing list for new grant announcement to be released December 2004.</p>
	National Children's Alliance	<p>Children's Advocacy Center funding:</p> <p>OVC and OJJDP support the National Children's Alliance (NCA), which is a not-for profit membership organization whose mission is to promote and support communities in providing coordinated investigation and comprehensive response to victims of severe child abuse. NCA provides grants for the establishment and expansion of Children's Advocacy Centers.</p>	<p>National Children's Alliance 1-800-239-9950 www.nca-online.org</p>

Information Sharing & Networking	OVC Web Forum	Message Board to Help Exchange Lessons and Practices in Victim Services	http://ovc.ncjrs.org/ovcproviderforum
	OVC Directory of Victim Services	An on-line searchable database of victim service providers throughout the nation	http://ovc.ncjrs.org/findvictimservices
	OVC RC	Website provides an opportunity to post information related to professional conferences and other networking opportunities	http://eventscalendar.ncjrs.org/
	Tribal Law & Policy Institute	A non-profit corporation designed to deliver education, research and training and technical assistance programs which promote the enhancement of justice in Indian country. Website provides access to comprehensive publications, training opportunities and other resources.	www.tribal-institute.org
	National Indian Child Welfare Association (NICWA)	A National Association that works to address issues of child abuse and neglect through training and technical assistance, research, public policy, and grassroots community development. Sponsors the Indian Child Welfare Training Institute (January 24-28, 2005 in Nashville, TN)	http://www.nicwa.org/index.asp

Public Awareness	National Crime Victims Rights Week Resource Kit	OVC provides a comprehensive array of materials which can be reproduced within local communities to promote National Crime Victims' Rights Week and the rights and services available to victims.	www.ojp.usdoj.gov/ovc/publications/welcome.html
	National Sexual Assault Awareness Month	The National Sexual Violence Resource Center provides ideas and campaign materials for public awareness activities related to sexual violence.	http://www.nsvrc.org/saam_new/index.html
	"Raising Public Awareness on Domestic Violence in Indian Country"	A publication provided by the National Resource Center on Domestic Violence which highlights a rural domestic violence public awareness campaign in South Dakota. PDF version of this document is available through www.vawnet.org	http://www.vawnet.org/NRCDVPublications/TAPE/Papers/NRCDV_Cangleska.php

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