

REQUIREMENTS FOR ABBREVIATED PART REASSESSMENTS

The PART aims to ensure that every program has:

- identified the outcomes it works to achieve,
- implemented clear, quantifiable long-term and annual performance measures to monitor its success, and
- collected data on whether it is achieving results.

Many programs that received Results Not Demonstrated ratings have been working to develop performance measures. Agencies would like to get credit for these measures and begin using them to track performance. Allowing for abbreviated reassessments in specific cases may provide an opportunity for programs to begin using and reporting on better performance measures sooner than if a full reassessment were required.

While some portions of the reassessment process can be abbreviated, the overall process will maintain the standards of the PART. To improve from a Results Not Demonstrated rating, a program must have acceptable long term and annual performance measures in place (i.e., receive “Yes” to questions 2.1 and 2.3). This program must also have performance data documenting some results (i.e., receive credit – “Yes,” “Large Extent,” or “Small Extent” – for at least question 4.1 or 4.2).

General requirements for reassessments

The requirements below apply to both full and abbreviated reassessments:

- Programs may be reassessed when there is evidence of significant change. Examples of significant changes include those that would warrant changes to the answers of multiple PART questions and implementation of improved performance measures (i.e., new measures meet the standards of the PART and there are adequate data to set targets and demonstrate results).

When requesting reassessments, Agencies must provide both of the following for the questions they believe show significant improvement:

- draft text for the explanation and evidence
 - copy of or link to the relevant evidence to support their request
- Current information on program performance should be presented whenever possible. A full reassessment is preferred over an abbreviated one since it involves updating information in the entire PART.
 - Every program must be reassessed (either full or abbreviated) at least once every five years.

Requirements for completing an abbreviated PART reassessment:

- Abbreviated PART reassessments may only be completed for programs that are currently rated Results Not Demonstrated.
- You must receive prior approval from the BPI lead to complete an abbreviated reassessment. See section below for more information on the approval process.
- All of the following questions must be answered: 2.1 – 2.4, 3.4, and 4.1 – 4.3. No additional questions should be answered. If there is evidence of significant change in areas covered by other questions, a full reassessment should be completed.
- An abbreviated PART reassessment cannot be completed for a program that was last assessed in 2002 or one that was last reassessed in 2003 using the 2002 PART questions. For these programs, only full reassessments can be completed.
- A program must have trend data for 4.1, 4.2, and 4.3 to get credit for these questions. A program must have at least two years of actual data to earn credit, including data for the most recent year available.
- An abbreviated PART reassessment can only be used for the same exact program configuration that was assessed the first time. For example, if two programs that were previously assessed separately are combined for reassessment, a full reassessment must be completed. Likewise, if the reassessment will cover a larger scope than the original program reviewed, a full reassessment must be completed.

Approval process for completing abbreviated PART reassessments

All requests to complete abbreviated PARTs must be approved by the Budget and Performance Integration Lead, Robert Shea. The OMB RMO's submission of its program list (Attachment A) will trigger the review process. **This is the only opportunity to request approval to conduct abbreviated reassessments.** OMB RMOs and agency staff should agree to those programs for which they would like to complete an abbreviated reassessment and make sure it is noted on the list.

The approval process involves reviewing the current version of the PART to ensure that it is consistent with the PART guidance. If inconsistencies are detected, an abbreviated reassessment will not be permitted.

You should expect to receive a response to your request for an abbreviated reassessment within a week. If your request is not approved, the OMB RMO and Agency will have approximately one week to determine if they want to proceed with an full PART reassessment for the program.

PART reassessments, both full and abbreviated, are subject to the same deadlines as other PARTs. While the approval process may delay initiating a PART reassessment by one or two weeks, it is anticipated that a reassessment will not take as long to complete as a new PART since drafts of some answers and supporting evidence had already been submitted by the agency.

Modifications to PARTWeb

PARTWeb is currently being modified to facilitate the completion of abbreviated reassessments. Users will only have access to selected portions of the PART in PARTWeb (as is the case with fall updates).

While these modifications are being made, we recommend that you prepare your answers in Word or another type of software that would allow you to later copy and paste the answers into PARTWeb.