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OVERVIEW OF ERA COMMONS GRANT-TRACKING SYSTEM.

MARCH 25, 2008.

Steve:  WELCOME EVERYBODY.

THIS IS STEVE RICHARDSON FROM THE CDC EHDI PROGRAM ALONG WITH JOHN EICHWALD, OUR TEAM LEADER.

WE WOULD LIKE TO WELL EVERYBODY ON BEHALF OF THE PROGRAM AT CDC TO THIS SPECIAL TOPICS SESSION AN OVER VIEW OF ERA COMMONS GRANT TACKING SYSTEM, WHICH IS A SUPPLEMENT TO THE GRANTS.GOV TOOL THAT'S AVAILABLE FOR SUBMITTING APPLICATIONS.  ERA COMMONS WILL BE A TRACKING SYSTEM ONCE THE APPLICATIONS HAVE BEEN SUBMITTED THROUGH GRANTS.GOV.

TODAY, WE HAVE AN UNUSUAL SYSTEM IN THAT WE HAVE BOTH THE AUDIO PORTION THAT WE USUALLY HAVE. WE ALSO HAVE ACCESS TO VISUALS OVER THE WEB. AND I HOPE EVERYBODY IN THE E-MAIL THAT THEY RECEIVED HAS THE LIVE LINK THAT THEY CAN CLICK ON TO GET TO THE WEB SITE.  AND IF FOR SOME REASON YOU CANNOT, THERE WILL BE BOTH A RECORDING OF THE WEB PRESENTATION, AND A PRINTED TRANSCRIPT OF THE WORDS AVAILABLE LATER ON.

WE HAVE ONE QUESTION ABOUT MUTING.

WE'LL TRY TO DO THAT IN TWO WAYS.

YOU CAN DO THAT AT YOUR OWN PHONE, EITHER BY PUSHING THE MUTE BUTTON, OR BY USING STAR SIX.  STAR SIX WILL MUTE AND STAR SIX WILL UNMUTE.

OUR PRESENTERS MAY CHOOSE TO DO A UNIVERSAL MUTE, WHICH WILL MAKE ALL OUR LINES SILENT.  CUT DOWN ON THAT BACKGROUND NOISE, BUT THEN WE'LL BE ABLE TO ASK QUESTIONS TOWARDS THE END OF THE SESSION.

I THINK OUR PRESENTERS REQUESTED TO BE ABLE TO PRESENT A LOT OF THE INFORMATION UP FRONT, AND WE'D ASK TO YOU WRITE YOUR QUESTIONS DOWN, BECAUSE THERE WILL BE A QUESTION AND ANSWER TIME TOWARD THE END.

JOHN, DO YOU HAVE SOME OTHER THINGS TO ADD BEFORE I INTRODUCE THE SPEAKERS?

John:  NO.  SOUNDS GOOD.

Steve:  WE HAVE TWO PEOPLE FROM THE CDC PROCUREMENT AND GRANTS OFFICE, PGO. ONE IS MS. STEPHANIE LATHAM. SHE'LL BE LEADING THE MAIN PRESENTATION.

ALSO WITH US IS MS. ANNIE CAMACHO, WHO WORKS AS THE TEAM LEADER FOR THE MANAGEMENT SYSTEM AT PGO.  SHE HAD ONE CAREER AS AN ACTIVE DUTY IN THE U.S. ARMY AND HAS WORKED IN VARIOUS FEDERAL AND NONFEDERAL, COUNTY POSITIONS AND IS NOW WITH THE PGO HERE AT CDC.

I'M GOING TO TURN THE PRESENTATION OVER TO OUR SPEAKER, MS. STEPHANIE LATHAM.

Stephanie:  THANK YOU FOR THE INTRODUCTION.

THIS CONFERENCE WILL GIVE AN OVERVIEW OF FINDING GRANT OPPORTUNITIES POSTED BY THE CDC AND HOW TO APPLY ELECTRONICALLY USING GRANTS.GOV THE ERA COMMONS SYSTEM.

THE BENEFITS OF THE ERA COMMONS SYSTEM, THE REGISTRATION PROCESS, DIFFERENT ROLES THAT ARE ASSIGNED IN ERA COMMONS, HOW TO CHECK YOUR APPLICATIONS STATUS AFTER SUBMISSION. GRANTS.GOV PROVIDES RESOURCES USED BY 26 FEDERAL GRANT MAKING AGENCIES AND THE CDC PUBLISHES FUNDING OPPORTUNITY ANNOUNCEMENTS ON GRANTS.GOV.

GRANTS.GOV DOES ALLOW THE CAPABILITY TO FIND AND APPLY AND -- PRESENTATION FOR GRANT OPPORTUNITIES AGENCY WIDE.
THE PROCESS OF ELECTRONIC SUBMISSIONS -- CDC IS FIRST TO FIND AND APPLY -- OR FIND THE OPPORTUNITY, DOWN LOAD THE APPLICATION PACKAGE ON GRANTS.GOV.

THEN YOU WOULD PREPARE THE APPLICATION. THEN SUBMIT YOUR APPLICATION GRANTS.GOV, AND THIS IS WHAT THE AUTHORIZED ORGANIZATION REPRESENTATIVE DOES. THIS IS THE ONLY PERSON THAT'S ALLOWED TO SUBMIT APPLICATIONS ON BEHALF OF THE ORGANIZATION. THEN WITH THE ERA COMMONS SYSTEM AND ONLY WITH -- APPLICATIONS, YOU CAN CHECK SUBMISSION STATUS.

ALSO FOR RESEARCH APPLICATION ONLY, YOU CAN -- SUBMIT AN APPLICATION IMAGE. THE APPLICATIONS AND GRANTS INFORMATION RESIDE IN THE ERA COMMONS SYSTEM.

NOW, BECAUSE YOU WILL BE SUBMITTING A NON-RESEARCH APPLICATION, YOU'LL RECEIVE A SERIES -- OF FROM GRANTS.GOV. AND THESE E-MAILS WILL ADVISE YOU ON THE PROGRESS OF YOUR APPLICATION -- -- FIRST E-MAIL WILL CONFIRM THE RECEIPT OF YOUR APPLICATION BY GRANTS.GOV, AND THE SECOND WILL INDICATE THAT THE APPLICATION HAS EITHER BEEN -- VALIDATED OR IF THE APPLICATION HAS BEEN REJECTED DUE TO ERRORS.

IF YOUR APPLICATION IS SUCCESSFULLY VALIDATED AND SUBSEQUENTLY RETRIEVED BY THE CDC, THE GRANTS.GOV SYSTEM, YOU WILL RECEIVE AN ADDITIONAL E-MAIL STATING THAT YOUR APPLICATION HAS BEEN RECEIVED BY THE AGENCY. WHICH IS THE CDC.

GRANTS.GOV AND ERA COMMONS ARE TWO SYSTEMS WORKING TOGETHER. GRANTS.GOV IS A FEDERAL GOVERNMENT SINGLE PORTAL TO FIND AN APPLY FOR GRANT OPPORTUNITIES. AND IT'S USED BY ALL 26 FEDERAL GRANT MAKING AGENCIES.

ERA COMMONS IS A NIH SUPPORTED SYSTEM, AND THIS ALLOWS THE APPLICANT GRANTEES TO ELECTRONICALLY RECEIVE APPLICATION AND AWARD INFORMATION. AND THIS IS USED BY THE HHS AGENCY.

NOW, REGISTRATION IS REQUIRED IN GRANTS.GOV IN ORDER TO SUBMIT YOUR GRANT APPLICATION.  THE ARR HAS TO BE REGISTERED IN GRANTS.GOV IN ORDER TO SUBMIT THE APPLICATION ON BEHALF OF THE ORGANIZATION. NOW, THIS APPLICATION -- OR REGISTRATION PROCESS TAKES SEVERAL WEEKS. IT CAN TAKE UP TO EIGHT WEEKS, DEPENDING ON THE ORGANIZATION. SO WE WANT TO MAKE SURE THAT YOU HAVE COMPLETED THIS REGISTRATION PROCESS BEFORE YOU BEGIN TO APPLY FOR YOUR APPLICATION.

REGISTRATION IN ERA COMMONS IS NOT REQUIRED FOR NON-RESEARCH APPLICATIONS, BUT IF YOU WANT TO TAKE ADVANTAGE OF THE BENEFITS OF ERA COMMONS, WHICH I WILL TALK ABOUT LATER, YOU WILL NEED TO REGISTER YOUR ORGANIZATION.

YOUR ORGANIZATION DOES NEED TO BE REGISTERED IN ERA COMMONS, AND THE SIGNING OFFICIAL, WHICH IS THE AOR IN GRANTS.GOV, WILL ALSO NEED TO BE REGISTERED AS WELL AS THE PRINCIPAL INVESTIGATOR.

NOW, REGISTRATION CAN BE DONE AT THE SAME TIME YOU REGISTER IN GRANTS.GOV, BUT IF YOU ALREADY HAVE A GRANTS.GOV ACCOUNT, YOU CAN GO AHEAD AND SUBMIT FOR REGISTRATION IN ERA COMMONS. THIS ALSO TAKES UP TO SEVERAL WEEKS.

SO YOU WANT TO MAKE SURE THAT YOU HAVE ENOUGH TIME -- YOU'VE ALLOWED ENOUGH TIME FOR THIS REGISTRATION. REGISTRATION FOR THE PRINCIPAL INVESTIGATOR IS NOT A REQUIREMENT IN GRANTS.GOV. IT'S ONLY A REQUIREMENT FOR THE AUTHORIZED ORGANIZATIONAL REPRESENTATIVE.  THE PI DOES NEED AN ACCOUNT IN ERA COMMONS IN ORDER TO CHECK THE STATUS OF THEIR APPLICATION THROUGH THE REVIEW PROCESS.

NOW, THE PI HAS TO HAVE A SEPARATE ACCOUNT FROM THE SIGNING OFFICIAL. SO WHEN THE SIGNING OFFICIAL GOES INTO REGISTER IN ERA COMMONS, THAT SIGNING OFFICIAL WILL NEED TO CREATE AN ACCOUNT FOR THEMSELVES AS WELL AS THE PI.

AND AGAIN, ALLOW TWO TO FOUR WEEKS IN ORDER FOR THIS PROCESS TO TAKE PLACE.

ALSO, THE PI CAN HAVE SEVERAL ROLES IN ERA COMMONS. BUT, HOWEVER, THE PI CANNOT HAVE A SIGNING OFFICIAL ROLE. THOSE TWO ACCOUNTS DO NEED TO BE SEPARATE. BUT A PI CAN HAVE A ROLE AS AN AO OR AN AA OR EVEN AN AI OR AR ROLE, IF THEY ARE A REVIEWER.

THE APPLICATION PROCESS IS THIS:  ONCE YOU'VE SUBMITTED AN APPLICATION VIA GRANTS.GOV, THE APPLICATION WILL GO THROUGH THE GRANTS.GOV VALIDATION PROCESS. ONCE IT'S COMPLETED THE GRANTS.GOV ELEVATION PROCESS, THE APPLICATION IS RECEIVED BY THE AGENCY, WHICH WOULD BE THE CDC.

ONCE WE'VE RECEIVED THAT INFORMATION, THE APPLICATION INFORMATION IS HOUSED IN ERA COMMONS. MEANING THERE WILL BE AN APPLICATION IMAGE

IN ERA COMMONS WHERE THE PI OR THE SIGNING OFFICIAL CAN GO IN AND SEE THAT IMAGE AND ALSO THEY CAN CHECK ON REVIEW PROCESS.

I WANT TO TAKE A MINUTE TO TALK ABOUT THE ERA COMMONS SYSTEM AND HOW IT BENEFITS THE PRINCIPAL INVESTIGATOR. AFTER YOU'VE SUBMITTED AN APPLICATION VIA GRANTS.GOV, THE PRINCIPAL INVESTIGATOR CAN GO INTO ERA COMMONS, ONCE THEY'VE RECEIVED AN ACCOUNT, AND CHECK ON THE GRANT STATUS.

THEY CAN ALSO VIEW THE SUBMITTED APPLICATION, NOTICE OF AWARD, NONCOMPETING CONTINUATION APPLICATION, THE STATUS HISTORY, THE GRANT ADMINISTRATION POINT OF CONTACT INFORMATION, THE AWARD AMOUNT, AND FOR RESEARCH APPLICATIONS ONLY, THE REVIEW PANEL SCORES AND SUMMARY STATEMENTS FOR RESEARCH ONLY.

IN ORDER TO BEGIN THE REGISTRATION PROCESS, YOU WILL NEED TO GO TO THE ERA COMMONS WEB SITE.

AND HERE IS THE WEB SITE ADDRESS.  IT'S COMMONS.ERA.NIH.GOV.

WHEN YOU GET IN, YOU WILL NEED A USER NAME AND A PASS WORD. IN ORDER TO GET THAT, YOU FIRST DO HAVE TO REGISTER WITH YOUR SIGNING OFFICIAL OR YOUR AOR WILL DO, AND THE REGISTRATION BUTTONS ARE LOCATED ON THE RIGHT-HAND SIDE WHEN YOU GO TO THE ERA COMMONS WEB SITE. AND A LITTLE LATER, WE WILL TALK ABOUT THE REGISTRATION PROCESS.

AFTER A PI ACCOUNT HAS BEEN CREATED IN ERA COMMONS, THE PI CAN CHECK THE APPLICATION STATUS. THERE IS A STATUS TAB. AND ONCE YOU CLICK ON THAT TAB, THERE'S A FEW OPTIONS AVAILABLE.

THE FIRST OPTION, WHICH IS THE VERY SENT APPLICATION, THIS OPTION IS ONLY AVAILABLE FOR RESEARCH APPLICATIONS ONLY. BUT THE ONE THAT WOULD APPLY TO YOUR SUBMISSION WOULD BE THE LAST ONE WHERE IT SAYS GRANTS.GOV TRACKING NUMBER.

WHEN YOU SUBMIT YOUR APPLICATION AND RECEIVE THAT GRANTS.GOV TRACKING NUMBER, YOU CAN PLACE THAT TRACKING NUMBER IN THE FIELD AND SEARCH FOR YOUR APPLICATION BY THAT GRANTS.GOV TRACKING NUMBER.

ONCE YOU'VE PUT IN YOUR INFORMATION TO CHECK ON THE STATUS, THIS IS JUST A SAMPLE OF WHAT THE LIST WILL LOOK LIKE.  WHAT IT IS IS JUST A LISTING OF ALL THE GRANT APPLICATIONS SUBMITTED ON BEHALF OF YOUR ORGANIZATION BY -- OR FOR THIS PARTICULAR PI. AND YOU CAN JUST -- SEARCH FOR YOUR PARTICULAR APPLICATION, AND THEN CLICK ON THE STATUS.

HERE'S ANOTHER EXAMPLE OF PUTTING IN THE GRANTS.GOV TRACKING NUMBER TO SEARCH FOR YOUR APPLICATION BY THE GRANTS.GOV TRACKING NUMBER.  AND THIS IS JUST A SAMPLE FILE ON WHAT THE PI WOULD SEE. ON THE SCREEN, AND THE THING THAT'S MOST IMPORTANT IS YOU WILL NOTICE THAT THERE'S A NOTICE OF GRANT AWARD, AND ALSO AN OPTION FOR E-MAIL

APPLICATION. THE E-MAIL APPLICATION IS JUST AN IMAGE OF THE APPLICATION THAT WAS SUBMITTED.  ALSO YOU WILL SEE THE STATUS HISTORY OF YOUR APPLICATION SUBMISSION. AND ALSO SOME CONTACT INFORMATION.

AND HERE'S A SAMPLE OF WHAT YOUR APPLICATION IMAGE WOULD LOOK LIKE. AND THE NOTICE OF AWARD WILL BE UP LOADED INTO ERA COMMONS AS WELL. BUT ALSO, I BELIEVE NOW THE NOTICE OF AWARD IS E-MAILED TO THE PI. RECEIVE AN E-MAIL WITH YOUR NOTICE OF AWARD, AS WELL AS YOU CAN ALWAYS GO INTO ERA COMMONS AND CHECK IT THERE.

THERE ARE DIFFERENT ROLES IN ERA COMMONS. AND CERTAIN ROLES HAVE DIFFERENT PER MISSIONS IN ERA COMMONS. I JUST WANT TO TALK ABOUT THE PER MISSIONS FOR THE PI.

THE PI HAS THE PERMISSION TO VIEW THE CURRENT GRANT STATUS, TO REVIEW DETAIL INFORMATION ASSOCIATED WITH THAT GRANT, AND THE OTHER INSTITUTIONAL OFFICIALS CAN VIEW A SUMMARY OF THE GRANT APPLICATIONS, VIEW THE NOTICE OF AWARDS, AND ACCESS THE PROGRESS REPORT SPACE PAGE AND ALSO HAS THE PRIVILEGES OF VIEWING THE STATUS OF AN APPLICATION AS WELL. BUT THE ADMINISTRATIVE OFFICIAL AND THE AA, THEY DO NOT HAVE THE PRIVILEGES OF VIEWING GRANT STATUSES OR ANY OTHER INFORMATION RELATED TO THE GRANT. ONLY THE PI AND THE SIGNING OFFICIAL HAVE THOSE PRIVILEGES.

IN ORDER TO REGISTER IN ERA COMMONS, COMPLETE AN ON LINE REGISTRATION FORM. ONCE YOU HAVE COMPLETED THAT FORM, YOU'LL NEED TO FAX IT, SIGN IT AND FAX IT TO, AND ONCE THEY HAVE RECEIVED THE INFORMATION, YOU WILL RECEIVE AN E-MAIL VERIFICATION. IN THAT E-MAIL, YOU WILL RECEIVE INSTRUCTIONS ON HOW TO VERIFY THE INFORMATION THAT YOU PUT IN YOUR FORM, YOUR APPLICATION FORM, CLICK ON THAT LINK, AND THAT WILL CONFIRM THAT YOUR REGISTRATION IS – OFFICIAL IS THE INDIVIDUAL THAT WILL RECEIVE THAT E-MAIL CONFIRMATION.

WHEN THEY RECEIVE THAT E-MAIL, A USER ID AND A PASSWORD WILL BE PROVIDED. THE SIGNING OFFICIAL WILL HAVE TO GO IN AND CREATE THE ACCOUNT FOR THE PI, AND ANY OTHER OFFICIALS THAT THEY WOULD LIKE TO CREATE ACCOUNTS FOR IN YOUR ORGANIZATION.

AGAIN, HERE IS THE WEB SITE FOR ERA COMMONS. AND THE REGISTRATION LINK IS LOCATED UNDER THE ABOUT COMMONS GRANTEE REGISTRATION [INAUDIBLE] GRANTEE REGISTRATION FORM.

THE SIGNING OFFICIAL WILL FILL OUT ALL THE INFORMATION [INAUDIBLE] THE FIELD THAT HAVE THE ASTERISKS, THOSE ARE REQUIRED FIELDS. THERE IS AN OPTIONAL FIELD FOR THE ACCOUNT ADMINISTRATOR. THAT FIELD CAN BE FILLED IN AS WELL. MAKE SURE THAT YOU VERIFY THIS INFORMATION BEFORE YOU HIT SAVE.

ONCE YOU CLICK ON SAVE, YOU'LL BE TAKEN TO THE SIGN AND FAX INFORMATION PAGE, AND THIS IS WHERE THE SIGNING OFFICIAL WILL SIGN THIS FORM, AND THEN FAX IT TO NIH.

COMPLETE THE REGISTRATION.

THERE ARE INSTRUCTIONS ON THIS PAGE. YOU CAN PRINT THIS OUT AFTER YOU HAVE FILLED IT OUT. AND JUST TO KEEP IN YOUR FILE SO YOU'LL HAVE ACCESS TO HOW TO GET BACK TO THIS INFORMATION, OR IF YOU NEED TO VERIFY IT WITHIN NIH.

ONCE YOU HAVE SUBMITTED YOUR REGISTRATION, HERE IS AN EXAMPLE OF A CONFIRMATION E-MAIL THAT THE SIGNING OFFICIAL WILL RECEIVE FROM ERA COMMONS. IT HAS A LINK TO VERIFY THE CONFIRMATION. YOU CLICK ON THAT LINK TO VERIFY IT.

IF YOU ARE NOT SURE IF YOUR ORGANIZATION IS REGISTERED OR NOT, THERE IS SOMEWHERE ON THE NIH WEB SITE WHERE YOU CAN CHECK YOUR ORGANIZATION'S REGISTRATION.

IF YOU WOULD GO TO ERA.NIH.GOV, YOU'LL BE ABLE TO CHECK AND SEE IF YOUR ORGANIZATION IS SIGNED UP.

HERE IS THE LINK ORGANIZATION REGISTRATION, CLICK ON THAT.

GIVE YOU A LISTING OF ALL THE COMMONS GRANTEE ORGANIZATIONS THAT HAVE BEEN REGISTERED. SO YOU MIGHT WANT TO DO THAT PRIOR TO GOING IN AND REGISTERING. YOU MIGHT ALREADY BE REGISTERED AND YOU JUST DON'T KNOW.

JUST TO RECAP SOME THINGS I'VE ALREADY DISCUSSED, GRANTS.GOV DOES NOT REQUIRE THE PI TO REGISTER.

THE AOR IS REQUIRED TO REGISTER IN GRANTS.GOV. THERE SHOULD ALREADY BE SOMEONE ASSIGNED IN YOUR ORGANIZATION AS THAT PERSON WHO IS ALLOWED TO SUBMIT GRANT APPLICATIONS TO YOUR BEHALF.

ERA COMMONS REQUIRES REGISTRATION OF THE SIGNING OFFICIAL AND THE PRINCIPAL INVESTIGATOR. THE PI DOES NEED TO BE AFFILIATED WITH THE ORGANIZATION, BECAUSE THE PI CAN CARRY THAT ROLE THROUGHOUT THEIR CAREER.  MIGHT ALREADY BE REGISTERED WITH ANOTHER ORGANIZATION.  SO YOU MIGHT NOT -- YOU MIGHT WANT TO MAKE SURE THAT BEFORE YOU SUBMIT AN APPLICATION THAT THEY ARE AFFILIATED WITH YOUR PARTICULAR INSTITUTION.

[INAUDIBLE] OF HAVING ACCESS TO ERA COMMONS, YOU'LL BE ABLE TO SEE THE ELECTRONIC VERSION OF YOUR APPLICATION, AND ALSO TO BE ABLE TO TRACK THE STATUS OF YOUR APPLICATION THROUGH THE REVIEW PROCESS.

IF FOR SOME REASON YOU ARE HAVING PROBLEMS WITH THE GRANTS.GOV REGISTRATION PROCESS, OR ANY TECHNICAL ISSUES WITH SUBMITTING YOUR APPLICATION THROUGH GRANTS.GOV, GRANTS.GOV CAN BE CONTACTED AT THEIR HELP CENTER, AND HERE IS LISTING OF THEIR NUMBERS AND ALSO THEIR E-MAIL SITES -- OR WEB SITE.

THEY ARE AVAILABLE MONDAY THROUGH FRIDAY, 7:00 A.M. TO 9:00 P.M. EASTERN TIME.

IF YOU'RE HAVING A PROBLEM WITH ERA COMMONS WITH THEIR PROCESS OR THEIR REGISTRATION, HERE IS THEIR WEB SITE FOR THEIR HELP DESK AND SOME PHONE NUMBERS THAT YOU CAN CONTACT THEM.

FOR GENERAL INFORMATION IN REGARDS TO YOUR FUNDING OPPORTUNITY ANNOUNCEMENT, YOU CAN CONTACT THE CENTERS FOR DISEASE CONTROL AND PREVENTION, THE PROCUREMENT AND GRANTS OFFICE, THE TECHNICAL INFORMATION SECTION.
 (770)488-2700 OR CONTACT US BY E-MAIL.-- AT CDC.GOV.

AND NOW YOU CAN SEE SOME OF THE BENEFITS OF GRANTS.GOV, AND ALSO ERA COMMONS. AND THIS IS DEFINITELY A VERY USEFUL TOOL TO USE.

AGAIN, THIS IS NOT A REQUIREMENT TO REGISTER IN ERA COMMONS, BUT IT IS A GOOD BENEFIT TO BE ABLE TO CHECK ON YOUR REVIEW PROCESS OF YOUR APPLICATION.

YOU WANT TO MAKE SURE THAT YOU ARE REGISTERED AT LEAST ON GRANTS.GOV BEFORE YOU SUBMIT YOUR APPLICATIONS, BECAUSE THAT TAKE AS LONG TIME IF YOU'RE NOT, AND WE WOULD NOT WANT TO YOU MISS A DEADLINE BECAUSE OF REGISTRATION. ONE THING I FORGOT POINT OUT IS THAT THE REGISTRATION PROCESS IN GRANTS.GOV IS AN ANNUAL PROCESS.

SO IF YOU HAVE NOT REGISTERED -- OR IF YOU HAVE NOT USED GRANTS.GOV IF IN OVER A YEAR, YOU MIGHT WANT TO CALL GRANTS.GOV TO MAKE SURE YOUR REGISTRATION IS CURRENT.

AND THAT CONCLUDES MY PRESENTATION.  AND I HOPE THIS WAS HELPFUL IN YOUR EFFORTS TO FIND AND APPLY FOR FEDERAL GRANTS ON GRANTS.GOV.

I'D LIKE TO OPEN IT UP FOR ANY QUESTIONS YOU MIGHT HAVE.

CAN THERE BE MORE THAN ONE PI IDENTIFIED ON A GRANT?

THERE SHOULD NOT BE MORE THAN ONE.

DO YOU HAVE ANY SUGGESTIONS ON WHO IT SHOULD BE?  A LOT OF US WORK -- HAVE MORE THAN ONE PERSON IN OUR FACILITY, IT'S A THE BUSINESS MANAGER, BUT, FOR INSTANCE, MY BOSS IS OUR PRINCIPAL INVESTIGATOR, BUT I'M THE ONE WHO IS GOING TO USE THE ONLINE SYSTEM. SO DO ONE OR BOTH OF US REGISTER?

OKAY. WELL -- THE PERSON WHO HAS THE ABILITY TO SIGN GRANT APPLICATIONS WOULD BE THE AOR, THAT WOULD BE THE PERSON THAT WOULD SIGN UP IN GRANTS.GOV. AS WELL AS THE PERSON THAT WOULD SIGN UP IN ERA COMMONS.

RIGHT. AND THAT'S BEEN TAKEN CARE OF.  BUT AS FAR AS I'M THE EHDI COORDINATOR, BUT MY BOSS OVER SEES PEOPLE WHO COORDINATE MANY DIFFERENT GRANTS, MANY DIFFERENT GRANTS. THERE COULD BE SEVERAL PI'S, NOT ON ONE SPECIFIC GRANT.

IT DOESN'T HAVE TO BE ONE PERSON DESIGNATED.  DOES THAT MAKE SENSE? DEPENDING ON THE PROGRAM YOU HAVE WITHIN YOUR ORGANIZATION, YOU SAID YOU'RE A STATE HEALTH DEPARTMENT. YOU MIGHT HAVE SEPARATE PI'S FOR EACH, LIKE FOR DIABETES --

SURE.  BUT I WAS TRYING TO DECIDE IF IT WOULD BE THE PERSON WHO CARRIES OUT THE WORK IN THE PROGRAM OR THE BOSS OF THE UNIT?

THAT'S SOMETHING THAT YOU WOULD HAVE TO FIGURE OUT WITH YOUR ORGANIZATION, TAKE THAT RELATIONSHIP TO YOU.

CAN YOU CLARIFY WHAT A SIGNING OFFICIAL IS?

SIGNING OFFICIAL IS EXACTLY THE SAME TYPE OF ROLE AS AN AOR IN GRANTS.GOV. THAT IS THE INDIVIDUAL WHO HAS SIGNING AUTHORITY TO SIGN THE GRANT APPLICATION.

I HAVE A QUESTION. THE AGENCY REGISTRATION, IF YOUR AGENCY IS ALREADY REGISTERED, IS THAT REGISTRATION TIED TO YOUR EMPLOYER ID NUMBER OR YOUR DUNS NUMBER IN SOMEONE?

IT IS TIED TO YOUR DUNS NUMBER. SO YOU DEFINITELY WILL HAVE TO HAVE A DUNS NUMBER.

OKAY. THANK YOU.

IF NO ONE ELSE IS GOING TO ASK, I HAVE ANOTHER QUESTION. I WENT IN AND LOOKED AROUND ON THE WEB SITE, AND THEY HAVE A LOT OF THINGS TO OFFER IN THE WAY OF SERVICES. ONE WAS A JUST IN TIME SORT OF AN INFORMATION THING. CAN YOU DO SOME NO COST EXTENSION REQUESTS AND THINGS LIKE THAT, BUT THEY ALL SEEM TO BE -- OR QUITE A FEW OF THEM SEEM TO BE JUST FOR NIH TYPE GRANTS.  ARE THERE PLANS IN THE FUTURE FOR THAT TO -- THOSE THINGS TO BE EXTENDED TO GRANTS FROM OTHER FEDERAL AGENCIES?

AT THIS POINT IN TIME, WE -- THAT'S -- IN THE WAY FUTURE, IF I CAN PUT IT LIKE THAT, WE HAVE BEEN MANDATED TO USE ONE SYSTEM, AND THIS SYSTEM IS AN NIH SYSTEM. SO A LOT OF THINGS THAT ARE AVAILABLE FOR NIH ARE NOT AVAILABLE FOR THE OTHER OPERATING DIVISIONS OF HHS OR OTHER FEDERAL AGENCIES. THAT WILL PROBABLY COME IN THE QUITE DISTANT FUTURE, BECAUSE SOME OF THE FUNCTIONALITIES THAT WE'VE ASKED FOR TO DATE, WE'RE LOOKING AT 2010 FOR IMPLEMENTATION.

THANK YOU.

MAYBE SOME DAY, BUT NOT TOMORROW.

OKAY.

I JOINED A LITTLE LATE, SO I APOLOGIZE IF YOU ALREADY ADDRESSED THIS, BUT WILL WE BE ABLE TO ACCESS THE SLIDES THAT YOU SHOW TODAY ON LINE?

I BELIEVE SOMEONE SAID THEY WILL BE AVAILABLE LATER ON. WE ARE RECORDING THIS PRESENTATION, SO THERE WILL BE A LINK COMING OUT.

Steve: WE WILL HAVE THIS AVAILABLE ON LINE.

IF YOU COULD SEND OUT AN ANNOUNCEMENT OR WHATEVER, BECAUSE I'D LIKE TO SHARE THESE WITH OTHERS WHO WERE NOT ABLE TO PARTICIPATE IN THIS CONFERENCE CALL.

Steve: I'LL CERTAINLY DO THAT.

THANK YOU.

THANK YOU.

ANY OTHER QUESTIONS?

I THINK I HAVE ONE. CAN YOU HEAR ME?

YES.

CAN AN ORGANIZATION BE REGISTERED MORE THAN ONCE ON THE REGISTERED ORGANIZATIONS LIST?

THAT'S A GOOD QUESTION. ARE YOU TALKING ABOUT ERA COMMONS?

I'M TALKING ABOUT ERA COMMONS. I'M WITH THE HEALTH DEPARTMENT, AND OUR BUSINESS FUNCTIONS ARE DECENTRALIZED TO THE OFFICE LEVEL AND EACH OFFICE HAS THEIR OWN DUNS NUMBER. SO IF WE HAVE FIVE OFFICES, WE WILL HAVE FIVE DUNS NUMBERS, BUT ALL OF US WILL BE CALLED THE VIRGINIA DEPARTMENT OF HEALTH. I'M IN VIRGINIA. SO I WONDERED WHETHER OR NOT AN ORGANIZATION CAN BE ON THE LIST MORE THAN ONCE, SINCE ALL OF US HAVE DIFFERENT DUNS NUMBERS THAT WE USE THROUGH GRANTS.GOV.

WELL, I THINK -- WHAT I'VE HEARD IN THE PAST, AND I'M GOING TO SUGGEST THAT YOU CONTACT ERA COMMONS TO ASK. WHAT I HAVE HEARD IN THE PAST IS THEY RECOMMEND THAT YOU ONLY USE ONE DUNS NUMBER, EVEN IN GRANTS.GOV, WHEN YOU REGISTER, YOU USE ONE DUNS NUMBER. AND YOU MIGHT HAVE SEVERAL DIFFERENT AOR'S.

YES, WE DO.

OKAY. SO JUST USING THAT ONE DUNS NUMBER, AND HAVING SEVERAL DIFFERENT AOR'S, YOU CAN DO THE SAME TYPE OF THING IN ERA COMMONS.

USE THE ONE DUNS NUMBER, AND HAVE DIFFERENT ACCOUNTS SET UP FOR DIFFERENT SIGNING OFFICIALS AND DIFFERENT PI'S IN YOUR ORGANIZATION.

OKAY. THANK YOU.

Steve:  ARE THERE ANY OTHER QUESTIONS FOR MS. LATHAM OR

MS. HARRISON CAMACHO?

IF NOT, I'D' LIKE TO REMIND EVERYBODY AGAIN THAT A COPY OF THIS PRESENTATION IS GOING TO BE AVAILABLE SOON AND WE'LL SEND OUT AN ANNOUNCEMENT ABOUT THAT WITH A LINK OF HOW TO GET TO IT. AND WE'LL ALSO HAVE A PRINTED TRANSCRIPT LATER ON TOO FOR THOSE WHO WOULD LIKE THAT FORMAT.

I'D LIKE TO ALSO SAY THAT TO SUPPLEMENT WHAT YOU HEARD TODAY, THERE'S A PREVIOUS PROGRAM FROM A FORMER TELECONFERENCE JUST A ON GRANTS.GOV, AND IT'S REACHABLE ON THE WEB THROUGH THE CDC EHDI WEB SITE BY GOING TO THAT SITE AND CLICKING ON RESOURCES, AND UNDER RESOURCES, TELECONFERENCES, AND JUST GOING DOWN THE LIST, IT WILL SAY GRANTS.GOV, AND IT'S A WAY YOU CAN LOOK AT A RECORDING OF A PREVIOUS SESSION JUST FOCUSING ON GRANTS.GOV.

I'D LIKE TO THANK MS. STEPHANIE LATHOM AND MS. ANNIE HARRISON CAMACHO FROM THE OFFICES IN CDC FOR BEING THE CONTACT EXPERTS ON TODAY' PROGRAM AND THANK YOU ALL VERY MUCH FOR CALLING IN.

IF YOU HAVE ANY OTHER QUESTIONS, PLEASE GO TO THE ERA SITE OR GIVE THEM A CALL AT THE PROCUREMENT AND GRANTS OFFICE OR GET IN TOUCH WITH THE CDC EHDI PROGRAM.

ON BEHALF OF THE CDC AND THE EHDI PROGRAM, THANKS VERY MUCH FOR CALLING IN.


[END OF MEETING.]

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