

APPENDIX XI-9 SERVICEMEMBERS' CIVIL RELIEF ACT ELIGIBILITY AND REIMBURSEMENT FILES

- Applicability:** Ginnie Mae I MBS Program and Ginnie Mae II MBS Program.
- Purpose:** To be used by an issuer to report SCRA eligibility information and interest reimbursement requests when using alternative systems. Data files must be submitted through the Ginnie Mae Bulletin Board System (“BBS”) using either the HyperTerminal or the Web-based Issuer Information System (“Web IIS”) file upload function.
- Prepared by:** Issuer.
- Prepared in:** Hard copy and electronic form.
- Distribution:** Send hard copy forms and packages to:
- Deloitte & Touche, LLP
ATTN: Ginnie Mae – SCRA – 5th Floor
1750 Tysons Boulevard
McLean, VA 22102
- Transmit electronic reports to the Ginnie Mae BBS.
- Due Date:** Eligibility information is submitted on an ongoing basis. Interest reimbursement requests are to be submitted quarterly by August 10, November 10, February 10, and May 10.
- Instructions:** Procedures are set forth in Chapter 34. Hard copy loan eligibility information shall be prepared in accordance with Appendix XI-6 and Quarterly Reimbursement Requests in accordance with Appendix XI-8.

DATA ELEMENT DESCRIPTION: SCRA LOAN ELIGIBILITY INFORMATION

Data Element	Data Element Description	A=Alpha N=Numeric D=Date	Size	Pos.	Remarks/Format
Rec.	Record ID	A	1	1	'H'
	Submission Type	A	1	2	'R' for a regular submission or 'C' for a corrected submission
	Issuer Number	N	6	3	NNNNNN
	Issuer Name	A	60	9	
	Issuer Address	A	40	69	
	Issuer City	A	15	109	
	Issuer State	A	4	124	
	Issuer Zip	N	9	128	NNNNNNNNN
	Filler	A	84	137	SPACES
Rec.	Record ID	A	1	1	'D'
	Issuer Number	N	6	2	NNNNNN
	Pool Number	N	6	8	NNNNNN
	<i>FHA/VA/RD/PIH Case Number *</i>	A	15	14	
	Issuer Loan Number	A	20	29	
	Borrower's Last Name	A	15	49	
	Borrower's First Name	A	10	64	
	Borrower's Social Security Number	N	9	74	NNNNNNNNN
	Property Address	A	19	83	
	Property City	A	18	102	
	Property State	A	4	120	
	Property Zip	N	9	124	NNNNNNNNN
	Loan Note Interest Rate	N	6	133	NNvNNNN
	Date of First Payment per Note	D	8	139	YYYYMMDD
	Military Effort	A	20	147	
	Active Federal Duty Start Date	D	8	167	YYYYMMDD
	Expected Release Date	D	8	175	YYYYMMDD
	Date of Request by Borrower	D	8	183	YYYYMMDD
	Military Orders Verified	A	1	191	'Y' or 'N'
	Date Submitted for Approval	D	8	192	YYYYMMDD

Data Element	Data Element Description	A=Alpha N=Numeric D=Date	Size	Pos.	Remarks/Format
	<i>Loan Type*</i>	A	3	200	<i>FHA - FHA Single family VAG - VA Guaranteed VAV - VA Vendee RD - Rural Development PIH - PIH Section 184 FH1 - Title I Manufactured Housing FMF - FHA Multifamily</i>
	Filler	A	18	203	SPACES
Rec.	Record ID	A	1	1	'T'
	Issuer Number	N	6	2	NNNNN
	Record Count	N	4	8	NNNN
	Filler	A	209	12	SPACES
Rec.	Record ID	A	1	1	'C'
	Count of Issuers	N	3	2	NNN
	Record Count	N	4	5	NNNN
	Filler	A	212	9	SPACES

* **Must comply with case number format standards in this Guide.**

DATA ELEMENT DESCRIPTION: SCRA REIMBURSEMENT REQUEST

Data Element	Data Element Description	A=Alpha N=Numeric D=Date	Size	Pos.	Remarks/Format (In a numeric field, a lowercase v is an implied decimal point)
Rec.	Record ID	A	1	1	'H'
	Submission Type	A	1	2	'R' for a regular submission or 'C' for a corrected submission
	Issuer Number	N	6	3	NNNNNN
	Issuer Name	A	60	9	
	Filler	A	122	69	SPACES
Rec.	Record ID	A	1	1	'D'
	Issuer Number	N	6	2	NNNNNN
	Reporting Quarter	N	1	8	1 = MAR, 2 = JUN, 3 = SEP, 4 = DEC
	Reporting Year	N	4	9	YYYY
	Pool Number	N	6	13	NNNNNN
	FHA/VA/RD/PIH Case Number *	A	15	19	
	Military Effort	A	20	34	
	Issuer Loan Number	A	20	54	
	Property Address	A	19	74	
	Loan Note Interest Rate	N	6	93	NNvNNNN
	Difference between Note Rate and 6%	N	6	99	NNvNNNN
	Due Date of Collection Received	D	8	105	YYYYMMDD
	Total Payment Received (P&I Only)	N	8	113	NNNNNNvNN
	Amount of Interest Due at Note Rate	N	8	121	NNNNNNvNN
	Scheduled Principal Applied to Loan	N	8	129	NNNNNNvNN
	Additional Principal Applied to Loan	N	8	137	NNNNNNvNN
	Interest Collected per SCRA	N	8	145	NNNNNNvNN
	Remaining Principal Balance of Loan	N	8	153	NNNNNNvNN

Data Element	Data Element Description	A=Alpha N=Numeric D=Date	Size	Pos.	Remarks/Format (In a numeric field, a lowercase v is an implied decimal point)
	Amount Eligible for Reimbursement	N	8	161	NNNNNNvNN
	Loan Type*	A	3	169	FHA - FHA Single family VAG - VA Guaranteed VAV - VA Vendee RD - Rural Housing Service PIH - PIH Section 184 FH1 - Title I Manufactured Housing FMF - FHA Multifamily
	Filler	A	25	172	SPACES
Rec.	Record ID	A	1	1	'T'
	Issuer Number	N	6	2	NNNNNN
	Record Count	N	4	8	NNNN
	Filler	A	179	12	SPACES
Rec.	Record ID	A	1	1	'C'
	Count of Issuers	N	3	2	NNN
	Record Count	N	4	5	NNNN
	Filler	A	182	9	SPACES

* Must comply with case number format standards published in this Guide.