



1997 ECONOMIC CENSUS

SERVICES TO BUILDINGS AND DWELLINGS

DUE DATE ▶ **FEBRUARY 12, 1998**

If you have questions about completing this report, please call or write the Census Bureau. In any communication, be sure to refer to the 11-digit Census File Number (CFN) printed in the label to the right. Please return your completed report to:

BUREAU OF THE CENSUS
1201 East 10th Street
Jeffersonville, IN 47134-0001

Toll-free assistance, 8:00 a.m. to 8:00 p.m., eastern time, Monday through Friday:

1-800-233-6136

SV-7304

Please read the accompanying instructions before answering the questions.

Census use

(Please correct any errors in name, address, and ZIP Code.)

YOUR RESPONSE IS REQUIRED BY LAW. Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the Census Bureau. By the same law, **YOUR CENSUS REPORT IS CONFIDENTIAL.** It may be seen only by Census Bureau employees and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

Item 1. EMPLOYER IDENTIFICATION NUMBER
Is the Employer Identification Number (EIN) shown in the label the same as the one used for this establishment on its latest 1997 Employer's Quarterly Federal Tax Return, Treasury Form 941?

094 1 Yes 2 No - Report current EIN below

(9 digits)

Item 4. LEGAL FORM OF ORGANIZATION
Which of the following best describes this establishment's legal form of organization during 1997?

Mark (X) only ONE box.

- 003 1 Individual owner (sole proprietorship)
- 2 Partnership - Mark (X) this box if you file a partnership Federal income tax form.
- 5 Government - Specify
- 0 Corporation - Mark (X) this box if you file a corporate Federal income tax form, including Subchapter S corporations.
- 9 Other - Specify

Item 2. PHYSICAL LOCATION
a. Is this establishment's physical location the same as the address shown in the label? (P.O. box and rural route addresses are not physical locations)

093 1 Yes 2 No - Report physical location below

Number and street

City, town, village, etc.

State

ZIP Code

b. Is this establishment physically located inside the legal boundaries of the city, town, village, etc.?

095 1 Yes 3 No legal boundaries
2 No 4 Do not know

c. In what type of municipality is this establishment physically located?

096 1 City, village, or borough
2 Town or township
3 Other - Specify
4 Do not know

d. In what county (e.g., Dade County) is this establishment physically located?

HOW TO REPORT DOLLAR FIGURES

Dollar figures should be rounded to thousands of dollars.

Example: If a figure is \$1,125,628.79 report

• Preferred
Acceptable

Mil- lions (000)	Thou- sands (000)	Dol- lars (000)
1	126	629
1	125	629

Item 5. DOLLAR VOLUME
OPERATING RECEIPTS of this establishment in 1997

Mil.	Thou.	Dol.
010		

Item 6. PAYROLL
Payroll in 1997, BEFORE DEDUCTIONS

Mil.	Thou.	Dol.
030		

a. Annual

031		
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b. First quarter (January-March)

Item 7. EMPLOYMENT
Number of paid employees for pay period including March 12, 1997
(Include both full- and part-time employees)

Number
032

Item 3. OPERATIONAL STATUS Number of months
a. How many months during 1997 was this establishment actively operated? 002

b. Which of the following best describes this establishment's status at the end of 1997? Mark (X) only ONE box.

- 001 1 In operation
- 2 Temporarily or seasonally inactive
- 3 Ceased operation - Give date at right
- 4 Sold or leased to another operator - Give date at right AND enter name, etc., below

Figures only

Month Year

Name of new owner or operator

Number and street

City

State

ZIP Code

CONTINUE WITH ITEM 8 ON PAGE 2

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Item 8. KIND OF BUSINESS OR ACTIVITY

a. Mark (X) the ONE box which best describes the business or activity that accounted for the MAJOR portion of this establishment's receipts in 1997.

Exterminating and pest control 070
 Exterminating service 7342101
 Fumigating service 7342102

Janitorial service
 Janitorial service 7349001
 Housekeeping service (on fee or contract basis) 7349002
 Maid service (except registries) 7349003
 Window cleaning service 7349004
 Disinfecting service 7342201

General building cleaning and maintenance (except major repairs) 7349005
 Airplane cleaning and janitorial service 4581031

Landscaping care and maintenance
 Lawn and garden service 0782001
 Ornamental shrub and tree service 0783001

Rug, carpet, and upholstery cleaning
 Rug, carpet, and upholstery cleaning service 7217001

Other cleaning and maintenance
 Swimming pool cleaning and maintenance service 7389051
 Snowplowing or street cleaning service 4959021
 Chimney cleaning service 7699021
 Gutter cleaning service 7699022
 Duct cleaning service 7699023
 Furnace cleaning service 7699024
 Cesspool cleaning, sewer cleaning, and rodding 7699311
 Drain cleaning (except plumbing repair) 7699321

Residential exterior cleaning service (pressure/power washing) 7389052
 Fire and flood cleanup service 7349007
 Industrial machines and equipment repair 7699031
 Laundry or drycleaning service - Describe 7777776

Construction site cleanup service 1799401
 All other cleaning and maintenance - Describe 7777775

All other services
 Home and building inspection service 7389121
 Facilities support management services (providing a range of services, including operating staff, to support operations within a client's facility. Not involved with core of client's business) 8744001

General building repair or construction trade contractor (painting, plumbing, electrical, carpentry, HVAC repair, brickwork, etc.) - Describe 1700001

Other kind of activity - Describe 7777777

b. Was this establishment primarily engaged in providing management, administrative, or support services to other establishments of the same company (rather than for the general public or other business firms) in 1997? 415
 1 Yes
 2 No

Item 9. SOURCES OF RECEIPTS

Report receipts by source either in dollar figures (see example for item 5) or as percentages (in whole percents) of the total - see example below. Please do **not** combine data for two or more receipts lines.

Line c - Report receipts from providing nonresidential building cleaning and maintenance services on line c(1). Report receipts from residential cleaning services on line c(2). Report receipts from airplane cleaning and janitorial services on line c(1). Report receipts from building repair work on line h.

Line h - Include receipts from contracted services for painting, plumbing, electrical, carpentry, HVAC repair, brickwork, and other construction trade services.

Item 9. SOURCES OF RECEIPTS - Continued

HOW TO REPORT PERCENTS	If figure is 38.76% of total sales:	Mil.	Thou.	Dol.	Per-cent
	Report whole percents				39
	<i>Not acceptable</i>				38.76

Sources of receipts	Cen-sus use	ESTIMATES are acceptable. Report dollars OR percents.			
		Mil.	Thou.	Dol.	Per-cent
a. Rug/carpet and upholstery cleaning	400	401			402
(1) In plant	3601				
(2) On customers' premises	3602				
b. Exterminating and pest control	3650				
c. Buildings cleaning and maintenance services					
(1) Nonresidential building cleaning services	3701				
(2) Residential cleaning services	3702				
d. Landscaping care and maintenance					
(1) Lawn and garden services	3751				
(2) Ornamental shrub and tree services	3752				
e. Snowplowing and streetcleaning services	3770				
f. Swimming pool cleaning and maintenance services	3780				
g. Sales of merchandise, separate from services provided - Describe if this is largest source of receipts					
076	8613				
h. All other receipts - Describe if more than 10 percent of total receipts					
077	8962				
i. TOTAL (Should equal item 5 if reporting in dollars)	8990				100%

Item 10. RECEIPTS, BY CLASS OF CLIENT	Report in whole percents
Estimate the percentage of receipts (reported in item 5) by class of client.	450
a. Individuals	451
b. Trade, farming, industrial, transportation, financial, and other business firms	452
c. Federal Government	453
d. State and local governments	454
e. All other	
f. TOTAL	100%

Item 11. EXPORTED SERVICES
NOTE - An exported service is a service performed for a customer or client (individual, government, business establishment, etc.) located **outside** the United States (i.e., outside the 50 States, District of Columbia, U.S. Commonwealth Territories, or U.S. possessions). Services performed for unaffiliated and affiliated foreign firms (i.e., foreign parent firms, subsidiaries, branches, etc.) are included. Services provided to domestic subsidiaries of foreign firms are excluded.

Did the receipts reported in item 5 include any amounts received for exported services?	Mil.	Thou.	Dol.
405 1 <input type="checkbox"/> Yes - Amount →	406		
2 <input type="checkbox"/> No			

Census File Number

If not shown, please enter your 11-digit Census File Number from the address label on page 1

Item 12. OWNERSHIP, CONTROL, AND LOCATIONS OF OPERATION

a. Is the FIRST DIGIT of your Census File Number (shown in the address label immediately after "CFN") a zero?

- 1 Yes – Complete this item
- 2 No – Skip to item 13

b. Is this company owned or controlled by another company?

- 097 1 Yes →
- 2 No

Enter name, address, and EIN of the owning or controlling company

EIN (9 digits)

c. Does this company own or control any other company or companies?

- 098 1 Yes →
- 2 No

Enter name, address, and EIN of the owned or controlled company

EIN (9 digits)

d. How many establishments operated under the Employer Identification Number shown in the label (or as corrected in item 1) AT THE END of 1997?

Number	079
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If more than one, provide the **physical location** address and other information indicated below for each establishment. The headquarters location should be first, followed by all other locations. If more room is needed, continue in the same format in REMARKS or on a separate sheet of paper.

Estimates are acceptable if book figures are not available.

1	Name	1997	Mil.	Thou.	Dol.
		Number and street	Receipts	081	
	City	Annual payroll	082		
	State	Paid employees for pay period including March 12			
	ZIP Code	083			
	Kind-of-business description	Census use ⁰⁸⁸			
2	Name	1997	Mil.	Thou.	Dol.
	Number and street	Receipts	081		
	City	Annual payroll	082		
	State	Paid employees for pay period including March 12			
	ZIP Code	083			
	Kind-of-business description	Census use ⁰⁸⁸			
3	Name	1997	Mil.	Thou.	Dol.
	Number and street	Receipts	081		
	City	Annual payroll	082		
	State	Paid employees for pay period including March 12			
	ZIP Code	083			
	Kind-of-business description	Census use ⁰⁸⁸			

REMARKS – Please use this space for any explanations that may be essential in understanding your reported data.

Item 13. CERTIFICATION – This report is substantially accurate and has been prepared in accordance with instructions.

Period covered by this report	FROM: Mo. Year	TO: Mo. Year	Name of person to contact regarding this report – <i>Print or type</i>		
Telephone	Area code	Number	Extension	Title	
Signature of authorized person					Date

PLEASE PHOTOCOPY THIS FORM FOR YOUR RECORDS

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