REQUEST FOR INITIAL PROPOSAL (RFIP) FOR AWARD OF A COOPERATIVE AGREEMENT

OVERVIEW INFORMATION

Funding Agency: U.S. Environmental Protection Agency
Laboratory: National Health and Environmental Effects Research Laboratory

Division: Atlantic Ecology Division (AED)

Funding Opportunity Title:
Pre-College Environmental Science Research and Training Opportunities Program

Announcement Type: Initial Announcement

Funding Opportunity Number:
EPA/ORD/NHEERL/AED/04-01

Catalog of Federal Domestic Assistance (CFDA) Number:
CFDA number is 66.950: Environmental Education and Training Program

Action Dates: April 20, 2004
Final date to submit technical questions: May 20, 2004
Proposals due: June 19, 2004

Executive Summary:
EPA desires to promote diversity, stimulate minority students' interest in environmental science careers, and provide training opportunities to minority students, postdocs and faculty. To this end, NHEERL has established an extramural minority training program. AED seeks to establish a training cooperative agreement to support local students in achieving NHEERL's extramural minority training program goals. The program will offer many unique opportunities for elementary and secondary students to receive first class training in environmental sciences. These stimulating experiences will help students develop scientific skills, conduct in-depth investigations, and understand science as a career. Understanding environmental sciences as an applied science will give practical meaning to students academic course work and encourage them to pursue careers in environmental science.

Anticipated Funding: Not to exceeed approximately $70,000 per year renewable for three years.

Eligible Applicants: States, territories and possessions, and Tribal nations of the United States, including the District of Columbia, public and private universities and colleges, hospitals, laboratories, State and local government departments, other public or private nonprofit institutions, and in some cases, individuals who have demonstrated unusually high scientific ability.

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FULL TEXT OF ANNOUNCEMENT

I. Funding Opportunity Description

Title of Assistance Opportunity:

Pre-College Environmental Science Research and Training Opportunities Program

Background:

The Pre-College Environmental Science Research and Training Opportunities Program addresses the national problem of how to attract and retain more students in math, science, and engineering careers, especially from those groups that historically have been underserved and underrepresented in those fields. Research indicates that there is a need to increase the number of minority students in science, math, engineering, and technical programs throughout the country and that higher education institutions have under representation of students of color and women in environmental majors at the undergraduate and graduate levels. Experience has also shown that in most elementary and secondary schools, environmental studies are insufficient or lacking. Pre-college education programs have been identified as important mechanisms in encouraging students to enroll in science and engineering college curriculums and pursue careers in those fields.

The creation of this program is consistent with the EPA Atlantic Ecology Division (AED) Strategy for Education and Outreach to increase diversity within our organization by: 1) reaching out to a diverse population of students early in their educational careers (elementary school through high school seniors), 2) providing opportunities which emphasize research and training, 3) using these opportunities to provide immediate payback to the agency through interest in employment or development of research products, and 4) using these opportunities to inspire the next generation to become environmental scientists. Further, the creation of the Pre-College Environmental Science Research and Training Opportunities Program is consistent with the EPA National Health and Environmental Effects Research Laboratory (NHEERL) commitment to build an inclusive diverse workforce and recommendations offered in the NHEERL Diversity Plan to increase the number of diverse students participating in the Student Temporary Employment Program and other fellowship programs. By using this approach, the EPA Office of Research and Development will be provided access to a unique opportunity to increase the numbers of well-qualified, historically under represented minority and low-income students graduating from high school ready to enter higher education and pursue careers in engineering, science, math, and technology.

A. Recipient Activities

Funding Priorities/Focus:

The purpose of this RFIP is to solicit proposals for a cooperative agreement to create a partnership with the EPA Atlantic Ecology Division (AED) in Narragansett, RI to support and provide technical assistance for an after-school math and science program in the school districts of Rhode Island aimed at getting minority students, from the 4th through 12th grades, interested in the environmental sciences and engineering. Through this partnership, AED will assist in mentoring and providing hands-on activities and research training experiences to students in this program. The activities in this program should include:

1. Teacher Workshops

The selected recipient shall determine an environmental theme (e.g., Indoor Air Quality) to be studied during the

academic year and develop curricula specific to that theme. The recipient shall conduct a workshop before the academic year to train teachers on how to effectively use the science and environmental curricula. At the workshop, teachers shall design an academic year plan of activities for each club level.

2. After-school Clubs

The selected recipient shall establish weekly after-school club meetings with science and math enrichment activities, field trips to gain exposure to career opportunities, and problem solving events at college and research campuses. The presentations shall be designed to introduce students to the broad spectrum of sub disciplines of environmental sciences, and basic laboratory and research techniques. The experiences may include laboratory experiments, collection activities, data analysis, technical report preparation, library research, and discussions of career paths.

3. Monthly field trips

Each club shall participate in at least three field trips of environmental science interest and career exploration. There will be field trips to different water environments as rocky inter-tidal, sandy shores, salt marsh, rivers, streams, ponds, lakes, and ocean. During the field trips, students will meet women and minority scientists, professionals and engineers who shall act as role models presenting appropriate explanations and demonstrations, discussing their careers, and telling students how to prepare for such careers. Parents shall be encouraged to participate in field trips. Field trips shall be limited to the RI, CT, and MA.

4. Outdoor Science Activities for Elementary and Middle School Students

The selected recipient shall conduct a weekend of outdoor science activities for elementary and middle school students at an environmental education center. These activities shall focus on hands-on, field–based science curriculum of biology and environmental science. The activities will provide a real world context for learning and research. Students will investigate the boundaries, physical features, and chemical characteristics of a pond, lake, forest, uplands and meadows. They will map each community and survey each area to find out what plants and animals live there and the relationship with water quality, and they also learn about the impact of human activities on these sites. For the final project, each field study group will develop a report and present its findings to other groups.

5. Environmental Science Challenge Problem for High School Students

The selected recipient shall develop a one-day experience of science exploration and environmental problem solving for high school students based on true real-world scenarios and real data.

6. Family- Oriented Science Activities

The successful recipient shall create opportunities (e.g., a Family Science Night) for students in the program to tell what they've learned and present hands-on science interactive activities to their parents and family members. At these sessions, students shall make posters and other presentations to discuss with their parents and community members. All in attendance shall have the opportunity to talk and share information with AED scientists.

7. Summer Research Training Program

The selected recipient shall develop, with the EPA Project Officer, a Summer Research Training Program for senior class high school students to work with AED scientists to:

a. continue their education in basic science and gain laboratory experience;

b. develop and enhance their math, science and computer skills;

c. enhance their oral presentations and written technical reports;

d. interact with AED scientists from different backgrounds.

Participants in the summer program shall receive a stipend of $1,000 for their summer experience. The Summer Training Program shall award up to *5* scholarships to students who successfully complete the summer training program, plan to attend college and major in areas related to environmental sciences including environmental engineering, chemistry, biology, geology, and other qualifying fields related to environmental activities. During the summer program, AED mentors and staff from the awardee institution shall be responsible for tracking student attendance and progress.

8. Monitoring Activities

The successful recipient shall use a monitoring system to follow program participants. Every year, recipient staff shall make personal contact with college students, trained through the program, through telephone calls. A yearly questionnaire shall be sent to all participants in the Summer Training Program. The results shall be included in an annual Follow-up Report to be sent to the EPA Project Officer.

The successful recipient shall use local universities and colleges as well as industries and businesses in the State of Rhode Island as a resource when planning and conducting academic year activities.

9. Reporting Requirements

Quarterly Progress Reports: The selected recipient will be required to submit quarterly progress reports or newsletters summarizing technical progress, difficulties encountered, and planned activities for the next quarter. Each report shall include a summary of expenditures. The progress reports should be submitted digitally to the Project Officer by the end of each quarter of the funding cycle.

Annual Reports: At the end of each annual cycle, the Director of the recipient's education program shall send an Annual Report to the EPA Project Officer (digital format).

Final Report: The selected recipient will be required to submit a final report digitally to the Project Officer within 90 calendar days of the completion of the period of performance.

GPRA Goals, Objectives: EPA Goal 8: Sound Science, Improved Understanding of Environmental Risk, and Greater Innovation to Address Environmental Problems. Objective: EPA will develop and apply the best available science for addressing current and future environmental hazards, as well as new approaches toward improving environmental protection.

Statutory Authority for Award of Assistance: 33 U.S.C 1254(b)(2) authorizes the administrator to cooperate with institutions in the preparation and conduct of activities such as training relating to the causes, effects, extent, prevention, reduction and elimination of pollution.

II. Award Information

Amount and Range of Individual Award: One award for three years, renewable on an annual basis, are not to exceed $70,000 per year. The range of the award may vary based on the annual budget of the successful candidate.

Number of Awards: One award for three years.

Funding: The EPA is expected to fund this award over a period of three years. Funding of the first year of the award is estimated to be approximately $53,000. Additional funding of approximately $58,000 during the second year and approximately $64,000 during the third year will be contingent upon availability of funds and satisfactory progress by the selected recipient.

Project Period: August 1, 2004 to July 31, 2007.

Supplemental Applications: Applications for supplemental awards of existing EPA assistance agreements will not be eligible to compete for this assistance opportunity.

Type of Award: The Agency anticipates the award of a cooperative agreement.

Anticipated Federal Involvement:

EPA and the Project Officer for this assistance agreement anticipate substantial involvement in the implementation of the program as follows:

1) EPA-AED scientists and researchers will collobrate with the recipient to provide technical support during the teacher workshop(s).

2) EPA-AED scientists will visit clubs as needed to introduce students to environmental sciences research and careers. They will bring hands-on research activities, talk about their expertise and discuss their career path. Field trips of special interest will be held at the EPA Atlantic Ecology Division.

3) EPA-AED will act as mentors during Challenge Problem Day activities to be held at the Atlantic Ecology Division. Students will work in teams with EPA scientists and other volunteers to develop skills such as problem identification, data collection and analysis, risk analysis, teamwork, and effective presentation techniques. AED will also supply (as needed) environmental education materials developed by EPA .

4) During the Summer Training Program, student trainees shall participate in a laboratory research project, under the guidance of a EPA mentor, to assist undergraduate, graduate and post doctoral fellows at AED. AED mentors, in association with staff from the successful recipient, will develop a work plan for each student.At the end of the program, students shall submit a written final report to the EPA mentor and Director of the recipient's education program. All trainees shall work closely with their EPA mentors and meet as a group every week during the course of the program. EPA mentors and students will participate in discussions that will help track students progress, sort problems, and informally review important topics such as basic science research, laboratory health and safety, laboratory techniques, operation of laboratory instrumentation, computer data base management, library database search

techniques, sample preparation, and field techniques. Students shall complete a safety orientation-training program performed by the Safety, Health, and Environmental Management Program (SHEMP) Manager at the EPA-Atlantic Ecology Division.

5) Reports

Quarterly Progress Reports: The selected recipient shall submit quarterly progress reports or newsletters summarizing technical progress, difficulties encountered, and planned activities for the next quarter. Each report shall include a summary of expenditures. The progress reports should be submitted digitally to the Project Officer by the end of each quarter of the funding cycle.

Annual Reports: At the end of each annual cycle, the selected recipient shall send an annual report to the Project Officer (digital format). This report shall include:

1) Executive Summary
2) Background and purpose of the project
3) Objectives
4) Major Accomplishments
5) Unanticipated problems
6) Improving Educational Research Opportunities
    a) Students progress
    b) Research results and presentations
    c) Educational and research experiences of participants
7) Lessons learned
8) Samples of Students work
9) Expense Report
10) Cooperative Agreement Personnel.

Final Report: The selected recipient will be required to submit a final report digitally to the Project Officer within 90 calendar days of the completion of the period of performance. The report shall contain the same material as the annual reports but will be inclusive for entire period of performance.

Every year staff from the successful recipient shall make personal contact with its college students through telephone calls. A yearly questionaire shall also be sent to all participants in the Summer Training Program. The results shall be included in an annual Follow-up Report (Microsoft Word format) to be sent to the Project Officer.

III. Eligibility Information

Eligible Applicants: Programs under CFDA 66.950 are available to each State, territory and possession, and Tribal nation of the United States, including the District of Columbia, public and private universities and colleges, hospitals, laboratories, State and local government departments, and other public or private nonprofit institutions, and in some cases, individuals who have demonstrated unusually high scientific ability.

Cost Sharing Requirements: None.

Other Eligibility Criteria:

Eligible nonprofit organizations include any organizations that meet the definition of nonprofit in OMB Circular A-122. However, nonprofit organizations described in Section 501(c)(4) of the Internal Revenue Code that engage in lobbying activities as defined in Section 3 of the Lobbying Disclosure Act of 1995 are not eligible to apply. Universities and educational institutions must be subject to OMB Circular A-21.

Groups of two or more eligible applicants may choose to form a coalition and submit a single application for this assistance agreement. Coalitions must identify which eligible organization will be the recipient of the assistance agreement, and which eligible organizations(s) will be subawardees of the recipient. Sub awards must be consistent with the definition of that term in 40 CFR 30.2(ff). The recipient must administer the assistance agreement, is accountable to EPA for proper expenditure of the funds, and will be the point of contact for the coalition. As provided in 40 CFR 30.2(gg), sub recipients are accountable to the recipient for proper use of EPA funding.

Coalitions may not include for profit organizations that will provide services or products to the successful applicant. For profit organizations are not eligible for sub awards. Any contracts for services or products funded with EPA financial assistance must be awarded under the competitive procurement procedures of 40 CFR Part 30. The regulations also contain limitations on consultant compensation. Applicants are not required to identify contractors or consultants in the proposal. Moreover, the fact a successful applicant has named a specific contractor or consultant in the proposal EPA approves does not relieve it of its obligations to comply with competitive procurement requirements or consultant compensation limitations.

Applications will be reviewed for eligibility during the Administrative and Relevance Reviews. These reviews may have the effect of making a proposal ineligible for award. The Admininstrative Review and Relevance Review factors are as follows:

Administrative Review: All initial proposals will be subject to an administrative review to ensure that they conform with the requirements of this RFIP. EPA may reject any applications that fail to conform substantially with the requirements of this RFIP.

Relevance Review: Initial proposals that are found administratively acceptable will be subjected to a review for relevancy to EPA's mission to support advancement of environmental science. Only initial proposals that meet the administrative and relevance reviews will be subject to the technical review and be eligible for award.

Technical Review: Initial proposals that are found administratively acceptable and relevant shall be reviewed for technical merit against the specific criteria.

Initital proposals from ineligible applicants deemed ineligible for award or that fail to meet either the administrative, relevance, or technical review, will be returned without further review.

IV. Application and Submission Information

Address to Request Application Package: James S. Latimer, US EPA, Office of Research and Development, NHEERL, Atlantic Ecology Division, 27 Tarzwell Drive, Narragansett, RI or latimer.jim@epa.gov.

Application information is also available from the EPA/ORD/NHEERL website at http://www.epa.gov/nheerl/ under the heading Assistance Opportunities. This document, and any subsequent amendments, constitutes the entire Request for Initial Proposal.

Content and Form of Application Submission: At a minimum, the initial proposal shall consist of the following items:

1. A cover sheet that identifies the RFIP title and identification number, name and address of applicant, point of contact, telephone number, e-mail address for the applicant, applicant's DUNS number (see Section VIII), and the date of the submission.

2. Technical proposal that discusses the approach to accomplishing the goals stated under Funding Priorities/Focus, the capabilities (in terms of personnel and facilities) of the applicant to complete the work, the expected results from this work, how the work will advance and stimulate the public need, and how the results will be made available to the public and government. In addition, in developing the technical proposal, the applicant should focus on the evaluation criteria set forth in Section V and include in the proposal sufficient information to address each of the criteria in the order listed.

The page limitation of the technical proposal is 10 double sided pages (20 pages total) with a minimum font size of 12. This page limitation should include all text, tables, figures, references, attachments, and appendices. In addition, a 2-page curriculum vitae should be included for the program director and any other key personnel identified in the proposal.

3. A budget estimate for the project that is broken down into direct labor, fringe benefits, equipment, travel, other direct costs and overhead with summaries for each year and the total for the entire project. Indicate any proposed cost sharing (not required).

Initial proposals should be submitted in the original with 3 copies and should be double-sided.

Submission Date, Time, and Location: To be considered timely, initial proposals must be received by 4:00 pm local time on June 19, 2004 from the U.S. Postal Service or other commercial delivery service. Proposals should be submitted to James S. Latimer, US Environmental Protection Agency, Office of Research and Development, NHEERL, Atlantic Ecology Division, 27 Tarzwell Drive, Narragansett, RI 02882. Initial proposals received after the deadline will not be considered and will be returned to the submitter. Applicants that submit proposals by hand should request a receipt from the security guard at the main entrance of the EPA facility.

Intergovernmental Review: This assistance opportunity is subject to Executive Order 12372, "Intergovernmental Review of Federal Programs." Applicants should contact their State's Single Point of Contact (SPOC) to find out how to comply with the State's process. The names and addresses of the SPOC's are listed in the Office of Management and Budget's home page at: http://www.whitehouse.gov/omb/grants/spoc.html.

Funding Restrictions: Funding of the first year of the award is expected to be at $53,000. Additional funding will be contingent upon availability of funds.

Amendments: Amendments will be posted on this website and the due date for initial proposals will be extended if deemed appropriate.

Other Submission Requirements: None.

V. Application Review Information

Administrative Review: All initial proposals will be subject to an administrative review to ensure that they conform with the requirements of this RFIP. EPA may reject any application that fails to conform substantially with the requirements of this RFIP.

Relevance Review: Initial proposals that are found administratively acceptable will be subjected to a review for relevancy to EPA's mission to support advancement of environmental science. Only initial proposals that meet the administrative review and relevance review will be subject to the technical review and be eligible for award. Initital proposals from ineligible applicants deemed ineligible for award or that fail to meet either the administrative review or relevance review, will be returned without further review.

Examples of relevancy issues that make proposal ineligible include:

1. Proposal is deficient technically with no chance for consideration.

2. Proposal fails to advance the objectives stated in the solicitation even if successfully performed.

3. Proposal essentially duplicates work already completed or underway.

4. Proposal fails to demonstrate a public purpose of support and stimulation; i.e., it implies the primary purpose is to provide direct support to the Federal government.

Criteria for Technical Review: Initial proposals that are found administratively acceptable and relevant shall be reviewed for technical merit against the following criteria.

1. Technical approach for addressing the RFIP proposed activities. (30%)

2. Qualification of the proposed key personnel. Applicants should identify key personnel and their proposed time commitment to this assistance agreement. (25%)

3. Institutional capability including the ability to (a) secure large laboratory and conference spaces at a university enginneering department and at AED for challenge weekends, (b) provide external transportation needs for students to sponsored events, (c) produce high quality newletters, (d) generate corporate support and (e) generate significant working relationships with local elementary and high

schools and with AED. (20%)

4. Past Performance. Demonstrate ability to (a) conduct a year-round educatoinal and training program with elementary through high school students, (b) plan and execute engineering and challange weekend type programs, (c) to maintain strong parental involvment, to maintain interactions with cooporate and AED and EPA region 1 personnel. In summary, the applicant must demonstrate a record of performance in projects of similar size, relevance, and scope to this agreement. (25%)

Review and Selection Process:

Evaluation Process: The administrative and relevancy reviews will be conducted by EPA personnel who are not a part of the technical review panel. The review of the technical criteria will be conducted by a technical review panel; technical review panel shall consist of at least one internal EPA reviewer and at least two non-EPA reviewers who are able to demonstrate technical expertise in the areas related to the RFIP and a lack of any conflict of interest.

Source Selection: A preliminary selection of the applicant for award will be made based upon the rankings of the technical review panel and the other factors discussed above. The Decision Official is an Office of Research and Development (ORD) manager who will preliminarily select which applicant should receive the award.

Full Application: The applicant selected for award will be requested to submit a full, detailed application in accordance with the guidance provided by EPA's Office of Grants and Debarment (http://www.epa.gov/ogd/). After receipt of the full application, EPA may negotiate changes to the proposal with the selected applicant.

Rejection Factors: Applications may be rejected because they fail to comply with the administrative requirements of the RFIP, they are found to lack relevancy, they are judged technically unacceptable, or they are not deemed suitable for award due to other factors (if identified). EPA reserves the right to reject all proposals or applications and make no awards.

Disputes: Disputes will be resolved pursuant to the process described in 40 CFR 30.63 and Part 31, subpart F.

Anticipated Announcement and Award Dates: The anticipated announcement date is April 20, 2004. The anticipated award date is August 2004.

VI. Award Administration Information

Award Notices: Notice of award will be made in writing by an official in the EPA Grants Administration Division. Preliminary selection by the Decision Official in the Office of Research and Development does not guarantee an award will be made. Applicants are cautioned that only a grants officer can bind the Government to the expenditure of funds. No commitment on the part of EPA should be inferred from technical or budgetary discussions with an EPA Program Official. A Principal Investigator or organization that makes financial or personnel commitments in the absence of a grant or cooperative agreement signed by the EPA Grants Award Official does so at their own risk.

EPA will promptly notify in writing (postal or email) those applicants whose proposal has not been selected for award.. An unsuccessful applicant may request a debriefing to better understand the evaluated strengths and weaknesses of its proposal and the reason it was not selected for award.

Administrative and National Policy Requirements:

Regulations and OMB Coverage:

Grants and agreements with institutions of higher education, hospitals, and other non-profit organizations are subject to 40 CFR Parts 30 and 40 and OMB Circular A-122 for non-profits and A-21 for institutions of higher learning.

Grants and agreements with state, local, and tribal governments are subject to 40 CFR Parts 31 and 40 and OMB Circular A-87.

Programmatic Terms and Conditions: Terms and conditions will be negotiated with the selected recipient covering the following requirements:

To further the assistance-agreement objectives of public support and stimulation, applicants must agree to make methods, models, and data resulting from this agreement accessible to the public and to EPA researchers.

Reporting:

Quarterly Progress Reports: The selected recipient shall submit quarterly progress reports or newsletters summarizing technical progress, difficulties encountered, and planned activities for the next quarter. Each report shall include a summary of expenditures. The progress reports should be submitted digitally to the Project Officer by the end of each quarter of the funding cycle.

Annual Reports: At the end of each annual cycle, the selected recipient shall send an annual report to the Project Officer (digital format).

Final Report: The selected recipient will be required to submit a final report digitally to the Project Officer within 90 calendar days of the completion of the period of performance. The report shall contain the same material as the annual reports but will be inclusive for entire period of performance.

VII. Agency Contact

The primary agency contact for this RFIP is Dr. James Latimer at:

US Environmental Protection Agency
Office of Research and Development
NHEERL, Altantic Ecology Division

27 Tarzwell Drive, Narragansett, RI 02882

Telephone: 401-782-3167
Telefax: 401-782-3030
E-mail: laitmer.jim@epa.gov

If unable to reach Dr. Latimer, contact Ms. Margaret Mann at:

US Environmental Protection Agency
ORD/NHEERL/IO/NARMS
9 Alexander Drive
MD-B343-01
Research Triangle Park, NC 27711

Telephone: 919-541-4896
Telefax: 919-541-2581
E-mail: mann.margaret@epa.gov

VIII. Other Information

Questions: Questions should be submitted in writing to Jim Latimer. Do not attempt to seek information regarding this RFIP from any source other than those identified in Section VII as the information provided may may not be accurate. Questions that are considered significant will be answered via an amendment to this RFIP.

Confidential Information: Clearly mark information considered to be confidential. EPA will make final confidentially decisions in accordance with Agency regulations at 40 CFR, Part 2, Subpart B. As noted above, initial proposals for research and demonstration projects will be provided to at least two non-EPA consultants for technical review. All reviewers will be required to sign confidentiality agreements certifying they will keep all deliberations confidential, and they will not copy any portions of any material provided by EPA for review, and they will return all material to EPA upon request. If you are unwilling to allow non-EPA consultants to review your proposal, please advise us of your decision in a cover letter to your proposal.

DUNS Number: Grant applicants are required to provide a Dun and Bradstreet (D&B) Data Universal Numbering System (DUNS) number when applying for Federal grants or cooperative agreements. OMB has determined that there is a need for improved statistical reporting of Federal grants and cooperative agreements. Use of the DUNS number government-wide will provide a means to identify entities receiving those awards and their business relationships. The identifier will be used for tracking purposes, and to validate address and point of contact information.

A DUNS number will be required whether an applicant is submitting a paper application or using the

government-wide electronic portal (Grants.gov). The DUNS number will supplement other identifiers required by statute or regulation, such as tax identification numbers. Organizations can receive a DUNS number in one day, at no cost, by calling the dedicated toll-free DUNS Number request line at 1–866–705– 5711. Individuals who would personally receive a grant or cooperative agreement award from the Federal government apart from any business or non-profit organization they may operate are exempt from this requirement. The website where an organization can obtain a DUNS number is: http://www.dnb.com. This takes 30 business days and there is no cost unless the organization requests expedited (1-day) processing, which includes a fee of $40.