

**APPENDIX A: ADVANCE LETTER TO POTENTIAL HOUSEHOLDS,  
TELEPHONE SURVEY (ENGLISH)**

## **ADVANCE LETTER TO POTENTIAL HOUSEHOLDS, TELEPHONE SURVEY (ENGLISH)**

[USE LEAD AGENCY LETTERHEAD.]

[DATE]

Dear Household Members:

Your household has been selected to participate in a telephone survey about knowledge, attitudes, and behaviors related to tobacco use. This survey has been approved by [NAME LEAD AGENCY AND OTHER LOCAL RESEARCH PARTNERS]. Your participation in this study is voluntary, and any information you provide will be maintained in a confidential manner. The results of the study will be very important in helping your community health services address serious health issues among Hispanic and Latino persons as a result of tobacco use. We will select one adult at random in your household to complete the survey. An interviewer will be calling your house in the next week. He or she will be able to tell you more about the survey, select a respondent in your household, and conduct the survey by telephone. Even if you choose not to participate, please take a few moments to speak with our interviewer when he or she calls you.

Thank you for your help in this matter.