

Model Aquatic Health Code (MAHC)
STEERING COMMITTEE

MEETING MINUTES
JANUARY 9, 2008, 2:30–4:00 PM

Members Present: Michael Beach, Bart Bibler, Chip Cleary, Amanda Long-Assistant to the Director, David Ludwig, Charles Otto, Douglas Sackett-Director.

Conference Calls and Meetings: The steering committee will generally have conference calls on the second Wednesday of each month from 2:30– 4PM (EDT). Upcoming in-person meetings are tentatively scheduled for June 19th in Phoenix, AZ and at the World Aquatic Health Conference in Colorado Springs on October 15th from 8:30 – 11:30 AM.

December 18, 2007 Conference Call Meeting Minutes: The minutes were approved with one correction.

Healthy Swimming Website MAHC Section Update: Minutes for the September conference call and October meeting have been posted on the MAHC section of the Healthy Swimming website. There will also be individual pages for each technical committee to post notes, member lists, and other information. The new CDC water website will probably have a direct link to the MAHC.

Duties of Technical Committee Chairperson Document: The document was discussed, suggestions for edits were made, and the document will be finalized with these changes.

Technical Committee Chairperson Update: Two technical committee chairpersons have been selected: Dennis Berkshire of the Aquatic Development Group for the Operator Training module and Jim Dingman of Underwriters Laboratories for the Water Quality module. Confirmation letters have been drafted and conference calls will be held with the two chairs to discuss chairperson duties and the member selection process.

Steering Committee Liaisons to the Technical Committees and Next Steps: Mr. Sackett will serve as liaison for the Operator Training committee. The liaison to the Disinfection & Water Quality committee will be established shortly. Next steps include technical committee member selection, and developing an outline/determining the level of detail for module content that will be provided to the technical committees. A scope of work for the two technical committees will be developed.

Timeline: January 2008 – May 2008 (start of swim season):

- Move forward on the modules/annexes already started and prioritize list of technical committee formation using tier level, i.e. first address the technical committee topics that need to be completed before others can begin, e.g. water quality parameters.
- Initiate all technical committees within 1 year; finish “grading” and determine best practices for each topic by Fall 2008; then start more advanced discussion.

Modules: The Guidance for Response to Enteric Illness Outbreaks annex and the Fecal/Blood/Vomit Accident Response Protocol module have been drafted from CDC guidance documents and are currently being edited.

Other Items: Funding has been approved to hire a full-time project manager.