

**SHADE SHELTER RESERVATION**

Instructions: Complete Items 1- 8, and return to appropriate RECLAMATION Office. *(Use additional sheets, if necessary.)*

**Type Or Print Plainly In Ink**

WHEN SIGNED BY AUTHORIZED RECLAMATION OFFICIAL, THIS RESERVATION AUTHORIZES

<b>1. Name of contact person and/or organization</b>	Address <i>(include zip code)</i>
Telephone No. <i>(include area code)</i> <b>Business or cell:</b>	<b>Residence:</b>
<b>Fax:</b>	<b>E-Mail:</b>

**2. Circle the appropriate location: (Each shade shelter seats a maximum of 64 people.)**

North Shade Shelter #1

South Shade Shelter #2

**3. For the following purpose (provide full description of activity or event including number of anticipated participants and spectators).**

**4. Supplies** *(Please be courteous of the natural setting and wildlife habitat. If you plan on having balloons, piñatas, or any other party decorations or supplies please list them below.) Special rules may apply for decorations.*

**5. During the following times and dates (specify below)**

START			END		
DATE <i>(Mon., Day, Yr.)</i>	TIME		DATE <i>(Mon., Day, Yr.)</i>	TIME	
	AM	PM		AM	PM

**6. Type of reservation:** Commercial                      Non-commercial  
*(circle)*                      Individual/Private                      Other *(list type)* \_\_\_\_\_

**7a. Previous reservation: Have you been issued a reservation for a previous event or activity?    Yes    No**  
*(If "yes to a" answer b, c, d )*

b. Office issuing reservation:	c. Date of latest reservation:
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d. Have you, or your organization, forfeited any portion of any previous reservation, bond, or surety submitted for use of federal lands, or is any investigation or legal action pending against you or your organization for use of federal lands? Yes    No *(if "yes," attach details on separate sheet.)*

8. Certification of Information: I CERTIFY that the information given by me in this application is true, complete, and correct to the best of my knowledge and belief and is given in good faith. I acknowledge that I (we) am (are) required to comply with any conditions or stipulations that are required by the Park Manager when the reservation is issued.

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date)

Title 18 U.S.C. Section 1001, makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction.

This application is hereby approved subject to the conditions and special stipulations on reverse and any attachments.

\_\_\_\_\_  
(Signature of Authorized Official)

\_\_\_\_\_  
(Date)

**THE RESERVATION HOLDER MUST HAVE THIS RESERVATION (OR LEGIBLE COPY) IN POSSESSION DURING USE IN RESERVED AREAS.**

**SHADE SHELTER RESERVATION RULES**

*(The conditions and stipulations required by the authorized officer are checked below.)*

- a. Have a group representative at the site **no later than 9:00 a.m.** on the day of the activity. *(Reclamation is not responsible for holding the reservation past this time.)*
- b. Shade Shelters and any other Reclamation facility may not be used for any type of for profit operation, including, but not limited to sales of merchandise, food, or alcohol, without a separate permit through the Regional Office.
- c. No signs or directions may be posted around Oak Shores or along the roadway. These signs may only be posted on the Entrance Station message board located at the entrance of Oak Shores.
- d. No structures may be constructed or altered unless specifically authorized or approved in writing, no digging or excavating is permitted, no shrubbery or trees or any other flora, are to be cut, trimmed or injured. No additions, alterations, modifications, or decorations may be affixed or erected without specific written approval of the Park Manager or authorized representative. No painting or attachments using spikes, stakes, tacks, pins, and adhesives to the pavement or signs.
- e. The Reservation Holder shall maintain the area and dispose of any waste associated with their activities and leave the area clean. The Reservation Holder will be responsible for proper disposal of all waste and shall keep the premises in a neat, orderly and sanitary condition during the event. The Reservation Holder will be required to recycle plastic, glass, and aluminum in appropriate containers.
- f. No wood burning in grills is allowed. Gas grills are the only type of personal barbecues allowed in Oak Shores and Smittle Creek day-use areas. Charcoal fires are only allowed in park provided grills.
- g. Please do not move existing tables from original site. We will provide the tables based on the reservations expected attendance.
- h. This reservation may not be reassigned or transferred by the Reservation Holder.
- i. An acceptable bond, surety, cash deposit, or other acceptable guarantee of payment to secure payment of the shade shelter fee and/or mitigation of damages may be required.
- j. The reservation is issued for the period specified. It is revocable for any breach of conditions hereof or in the event of a disaster or unforeseen emergency at the discretion of the Park Manager or authorized representative. This reservation is subject to valid adverse claims heretofore or hereafter acquired.
- k. The Reservation Holder shall pay the United States for any damages to its property resulting from this use.
- l. The Reservation Holder shall abide by all stipulations and/or restrictions that apply to the conditions of the reservation.
- m. Vehicles and watercraft associated with the event will obey all federal, state, and local laws and ordinances, and will be operated and parked in areas designated by the Park Manager or authorized representative.
- n. The Reservation Holder hereby agrees to indemnify and hold harmless the United States, its employees, agents, or assigns from any loss or damage and from any liability on account of personal injury, death, property damage, or of any nature caused by any person, firm, or corporation arising out of the Reservation Holder's activities under this reservation.
- o. This reservation may be terminated upon breach of any of the conditions herein or at the discretion of the Park Manager or authorized representative.

***Reservations must be made at least two weeks in advance.***

**COMMENTS:**

**Reservation Holder Initials \_\_\_\_\_**