

# NOTICE

U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION  
Air Traffic Organization Policy

N JO 7210.697

**Effective Date:**

August 11, 2008

**Cancellation Date:**

March 12, 2009

**SUBJ:** Takeoff Clearance

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**1. Purpose of This Notice.** This notice amends Federal Aviation Administration Order (FAAO) JO 7210.3, Facility Operation and Administration, by adding Paragraph 10-3-9, Takeoff Clearance.

**2. Audience.** This notice applies to the Terminal Services organization and all associated air traffic control facilities.

**3. Where Can I Find This Notice?** The notice is available on the MYFAA employee Web site at [https://employees.faa.gov/tools\\_resources/orders\\_notices/](https://employees.faa.gov/tools_resources/orders_notices/) and on the air traffic publications Web site at [http://www.faa.gov/airports\\_airtraffic/air\\_traffic/publications](http://www.faa.gov/airports_airtraffic/air_traffic/publications).

**4. Explanation of Policy Change.** This change adds the requirement for the air traffic manager to establish specific guidance about takeoff clearances.

**5. Procedures.** Amend FAAO JO 7210.3V, by adding Paragraph 10-3-9, Takeoff Clearance, as follows:

## 10-3-9. TAKEOFF CLEARANCE

The air traffic manager shall establish guidelines for how aircraft are cleared for takeoff based on the airport configurations. This includes minimum distance between runways that affect "clear of the runway." A facility directive shall include where these procedures are applied.


### REFERENCE

FAAO JO 7110.65, Para 3-9-9, Takeoff Clearance.  
Pilot/Controller Glossary Term - Clear of the Runway.

**6. Distribution.** This notice is distributed to the following Air Traffic Organization service units: Terminal, Safety, and System Operations Services; the Air Traffic Safety Oversight Service; the Office of the Chief Counsel; the William J. Hughes Technical Center; and the Mike Monroney Aeronautical Center.

**7. Background.** The FAA Administrator's recent "Call to Action" workgroup made many recommendations to enhance runway safety. The Terminal Services Safety and Operations Support Office assembled a safety risk management panel to address some of the proposals from this workgroup. The panel did a safety assessment on takeoff procedures at FAA tower-controlled airports and found no high risks associated with this proposal.

**8. Implementation.** This notice shall be implemented on the effective date. The procedures will be incorporated into FAAO JO 7210.3V, change 2, effective March 12, 2009.

  
Nancy B. Kalinowski  
Vice President, System Operations Services  
Air Traffic Organization

7-10-08  
Date Signed