



**United States Department of Labor  
Employee Benefits Security Administration  
COBRA and HIPAA Compliance Workshops**

The COBRA workshop on November 13th will discuss among topics COBRA notice and disclosure regulations and common COBRA mistakes.

The HIPAA workshop on November 14th will discuss among topics HIPAA notice and disclosure procedures and other common HIPAA mistakes.

Please select one, or both of the workshops you plan to attend. Published materials will be provided. EBSA benefits advisors will be on site to address your specific questions. Space will be allocated on a first come, first serve basis. Please act quickly to reserve your spot! Workshops and materials provided are free of charge.

**When:** November 13 & 14, 2008  
**Where:** San Francisco Federal Building  
 Room B-040 (Lower Level)  
 90 7<sup>th</sup> Street (Corner of 7<sup>th</sup> & Mission)  
 San Francisco, California 94103  
**Time:** COBRA Workshop, November 13, 2008, 9:00 am (approximately 2 hours)  
 HIPAA Workshop, November 14, 2008, 9:00 am (approximately 2 hours)  
**Cost:** It's free! (Limit 50 registrants)  
**Registration:** Fax this form to 415.625.2450  
 Or telephone Gaston Chan at 415.625.2446

**Workshop Registration Form**

<input type="checkbox"/> 11/13 COBRA Workshop	<input type="checkbox"/> 11/14 HIPAA Workshop
<b>Registrants Name:</b>	<b>Title:</b>
1)	1)
2)	2)
3)	3)
<b>Company And/Or Association:</b>	<b>Address:</b>
<b>Telephone/Fax Number:</b>	<b>Email Address:</b>
1)	1)
2)	2)
3)	3)