

**NATIONAL ARCHIVES AND RECORDS ADMINISTRATION****Agency Information Collection Activities: Proposed Collection; Comment Request**

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice.

**SUMMARY:** NARA is giving public notice that the agency proposes to request extension of a currently approved information collection used to advise requesters of (1) the correct procedures to follow when requesting certified copies of records for use in civil litigation or criminal actions in courts of law, and (2) the information to be provided so that records may be identified. The public is invited to comment on the proposed information collection pursuant to the Paperwork Reduction Act of 1995.

**DATES:** Written comments must be received on or before March 17, 2008 to be assured of consideration.

**ADDRESSES:** Comments should be sent to: Paperwork Reduction Act Comments (NHP), Room 4400, National Archives and Records Administration, 8601 Adelphi Rd., College Park, MD 20740-6001; or faxed to 301-713-7409; or electronically mailed to [tamee.fechhelm@nara.gov](mailto:tamee.fechhelm@nara.gov).

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the proposed information collection and supporting statement should be directed to Tamee Fechhelm at telephone number 301-837-1694, or fax number 301-713-7409.

**SUPPLEMENTARY INFORMATION:** Pursuant to the Paperwork Reduction Act of 1995 (Pub. L. 104-13), NARA invites the general public and other Federal agencies to comment on proposed information collections. The comments and suggestions should address one or more of the following points: (a) Whether the proposed information collection is necessary for the proper performance of the functions of NARA; (b) the accuracy of NARA's estimate of the burden of the proposed information collection; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including the use of information technology; and (e) whether small businesses are affected by this collection. The comments that are submitted will be summarized and included in the NARA request for Office of Management and Budget (OMB)

approval. All comments will become a matter of public record. In this notice, NARA is soliciting comments concerning the following information collection:

1. *Title:* Court Order Requirements.  
*OMB number:* 3095-0038.  
*Agency form number:* NA Form 13027.

*Type of review:* Regular.

*Affected public:* Veterans and Former Federal civilian employees, their authorized representatives, state and local governments, and businesses.

*Estimated number of respondents:* 5,000.

*Estimated time per response:* 15 minutes.

*Frequency of response:* On occasion.

*Estimated total annual burden hours:* 1,250 hours.

*Abstract:* The information collection is prescribed by 36 CFR 1228.164. In accordance with rules issued by the Office of Personnel Management, the National Personnel Records Center (NPRC) of the National Archives and Records Administration (NARA) administers Official Personnel Folders (OPF) and Employee Medical Folders (EMF) of former Federal civilian employees. In accordance with rules issued by the Department of Defense (DOD) and the Department of Transportation (DOT), the NPRC also administers military service records of veterans after discharge, retirement, and death, and the medical records of these veterans, current members of the Armed Forces, and dependents of Armed Forces personnel. The NA Form 13027, Court Order Requirements, is used to advise requesters of (1) the correct procedures to follow when requesting certified copies of records for use in civil litigation or criminal actions in courts of law and (2) the information to be provided so that records may be identified.

Dated: January 7, 2008.

**Martha Morphy,**

*Assistant Archivist for Information Services.*

[FR Doc. E8-524 Filed 1-14-08; 8:45 am]

**BILLING CODE 7515-01-P**

**NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES****Institute of Museum and Library Services; Sunshine Act Meeting of the National Museum and Library Services Board**

**AGENCY:** Institute of Museum and Library Services (IMLS), NFAH.

**ACTION:** Notice of meeting.

**SUMMARY:** This notice sets forth the agenda of the forthcoming meeting of the National Museum and Library Services Board. This notice also describes the function of the Board. Notice of the meeting is required under the Sunshine in Government Act.

**TIME AND DATE:** Wednesday, January 30, 2008 from 1:30 p.m. to 4:30 p.m.

**AGENDA:** Thirteenth National Museum and Library Services Board Meeting:

- I. Welcome.
- II. Approval of Minutes.
- III. Financial Update.
- IV. Legislative Update.
- V. Board Program: An Overview of State Library Programs.
- VI. Board Updates.
- VII. Adjournment.  
(Open to the Public).

**PLACE:** The meeting will be held in the Perdue Board Room at the High Museum of Arts, 1280 Peachtree Street, NE., Atlanta, Georgia. Telephone: (404) 733-4400.

**FOR FURTHER INFORMATION CONTACT:** Elizabeth Lyons, Special Events and Board Liaison, Institute of Museum and Library Services, 1800 M Street, NW., 9th Floor, Washington, DC 20036. Telephone: (202) 653-4676.

**SUPPLEMENTARY INFORMATION:** The National Museum and Library Services Board is established under the Museum and Library Services Act, 20 U.S.C. section 9101 *et seq.* The Board advises the Director of the Institute on general policies with respect to the duties, powers, and authorities related to Museum and Library Services. If you need special accommodations due to a disability, please contact: Institute of Museum and Library Services, 1800 M Street, NW., 9th FL., Washington DC 20036. Telephone: (202) 653-4676; TDD (202) 653-4699 at least seven (7) days prior to the meeting date.

Dated: January 10, 2008.

**Kate Fernstrom,**

*Chief of Staff.*

[FR Doc. 08-116 Filed 1-11-08; 11:12 am]

**BILLING CODE 7036-01-M**

**NATIONAL INSTITUTE FOR LITERACY****National Institute for Literacy Advisory Board; Notice of an Open Meeting**

**AGENCY:** National Institute for Literacy.

**ACTION:** Notice of an Open Meeting.

**SUMMARY:** This notice sets forth the schedule and proposed agenda of an upcoming open meeting of the National Institute for Literacy Advisory Board. The notice also describes the functions