

### Attachment B—Uniform Review Process

The following information may be used as a guide by Federal agencies upon receipt of an antenna siting request from a service provider duly licensed by the FCC. This uniform review process is intended to assist those Federal agencies that are unfamiliar with the review and evaluation of antenna siting proposals. This guidance has been developed based on input from several Federal agencies that have had extensive experience in working with the wireless communications industry and antenna siting requests for both rooftop and open land installations. In addition, agencies operating under, or subject to, the authorities of GSA should review 41 CFR 102-79.70-100 for additional regulatory guidance on siting antennas on Federal property.

a. *Siting request review.* Federal agencies should review the siting request to confirm that the required basic evaluation information is provided. This information should include the following:

- (1) Name, address and telephone number of applicant and authorized or legal representative for the project;
- (2) Specific building name and address, or, as appropriate, latitude and longitude or other site specific property identifier;
- (3) Type and size of antenna installation and support required for the service provider's proposed wireless site, including access to site, utility requirements, acreage of land or ft/lb capacity for rooftops, etc. In cases where the proposed site is to be located on an established building or wireless facility, any special modification requirements unique to the service provider's proposal must be clearly identified;
- (4) FCC license number and summary of antenna specifications, including frequencies;
- (5) Proposed term of requirement;
- (6) Terms of removal of equipment and structures or property restoration;
- (7) Description of project or larger antenna installation program, if applicable; and
- (8) As appropriate, proposed method of achieving environmental and historic sensitivity compliance.

b. *Site survey.*

(1) Upon agency completion of an initial review for information sufficiency, coordination with the facility manager, and determination that there is no obvious reason to deny the request, a site survey with the wireless telecommunications provider should be scheduled, in part to determine whether

the site actually meets the needs of the service provider. If feasible, from the information available, a response should be sent to the applicant as soon as possible, but no later than sixty (60) days after receipt either granting or denying the siting request. In the event that the agency does not provide a preliminary written response to the siting request within sixty (60) days after receipt of the request, the request shall be deemed denied and the service provider shall have the right to appeal such denial in accordance with the procedures set forth in this bulletin.

(2) If there is insufficient information to make a decision, the agency should send a preliminary response to the applicant as soon as possible, but no later than sixty (60) days after receipt of the request. This response should inform the applicant of the need for any additional information, unique conditions or restrictions affecting the property, or other circumstances that may influence the timing or ultimate determination for site approval. In addition, the National Capital Planning Commission should be consulted for siting requests within the Washington, DC metropolitan area.

c. *Point of contact.* In all cases, the agency's response should include the name and telephone number of the agency representative or facility manager responsible for the project. This information will enable the applicant to initiate planning for the potential use of the requested site.

d. *Need for additional information.* If the preliminary response indicates additional information is required, the agency should review the applicant's response in a timely manner upon its receipt. The applicant should be advised, in writing, if there are any other review and reporting requirements necessary due to statutory, legal, or the agency's internal requirements prior to issuing a final decision. This may include an Environmental Assessment or an Environmental Impact Statement and public meetings as part of the National Environmental Policy Act of 1969, as amended, or any other potential reviews, including Section 106 of the National Historic Preservation Act of 1966, as amended, if applicable.

e. *Notification of fees.* Applicants should be advised as soon as possible of their responsibility for any charges for Government services provided in the review process or other issues that need to be resolved. This response should provide the applicant with an estimated time frame for completing the necessary actions and should be based on experience in dealing with projects of similar complexity.

f. *Final decisions.* Final decisions should be rendered, in writing, in a timely manner and after completion of all required reviews, evaluations or assessments. Denials of requests should provide the applicant with a written explanation of the reasons for denying the request. In addition, the applicant should be advised of the agency's appeal procedure, and the name and mailing address of the appropriate agency official to whom the appeal should be sent.

g. *Formal documentation.* After agency determination to approve the project, a lease, permit, license or other legal instrument should be executed to document the terms, conditions and responsibilities of both the Federal Government and the telecommunications service antenna provider.

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Office of the Secretary

[Document Identifier: OS-0990-New]

### 30-Day Notice; Agency Information Collection Activities: Proposed Collection; Comment Request

**AGENCY:** Office of the Secretary, HHS.

In compliance with the requirement of section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Office of the Secretary (OS), Department of Health and Human Services, is publishing the following summary of a proposed collection for public comment. Interested persons are invited to send comments regarding this burden estimate or any other aspect of this collection of information, including any of the following subjects: (1) The necessity and utility of the proposed information collection for the proper performance of the agency's functions; (2) the accuracy of the estimated burden; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

*Type of Information Collection Request:* New collection.

*Title of Information Collection:* Evaluation of the Parents Speak Up National Campaign: Focus Groups.

*Form/OMB No.:* OS-0990-New.

*Use:* Evaluation of the Parents Speak Up National Campaign (PSUNC): Focus

Groups, formerly entitled The National Abstinence Media Campaign (NAMC): Focus Group. The focus group component of the evaluation is designed to complement longitudinal surveys of parents, described in the information collection request published in the November 9, 2006, **Federal Register**. A total of 16 focus groups will be conducted with parents of children aged 10 to 13. Two groups of mothers and two groups of fathers will be conducted for each of the the following groups: non-Hispanic Whites, non-Hispanic African Americans, English-speaking Hispanics, and Spanish-speaking Hispanics. The purpose of the focus group data collection is to help evaluate the Parents Speak Up National Campaign by learning qualitatively why parents may or may not change their attitudes and/or behaviors as a result of exposure to campaign messages. It will provide in-depth understanding of parents' views about their influence on children's sexual attitudes and behaviors, and about parents' reactions to the PSUNC materials.

*Frequency:* Reporting on Occasion.

*Affected Public:* Individuals or Households.

*Annual Number of Respondents:* 1280.

*Total Annual Responses:* 1280.

*Average Burden Per Response:* 15 minutes.

*Total Annual Hours:* 320.

To obtain copies of the supporting statement and any related forms for the proposed paperwork collections referenced above, e-mail your request, including your address, phone number, OMB number, and OS document identifier, to [Sherrette.funncoleman@hhs.gov](mailto:Sherrette.funncoleman@hhs.gov), or call the Reports Clearance Office on (202) 690-6162. Written comments and recommendations for the proposed information collections must be received within 30 days of this notice directly to the Desk Officer at the address below: OMB Desk Officer: John Kraemer, OMB Human Resources and Housing Branch, Attention: (OMB #0990-New), New Executive Office Building, Room 10235, Washington, DC 20503.

Dated: February 22, 2007.

**Alice Bettencourt,**

*Office of the Secretary, Paperwork Reduction Act Reports Clearance Officer.*

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Centers for Disease Control and Prevention

[60Day-07-0406]

#### Proposed Data Collections Submitted for Public Comment and Recommendations

In compliance with the requirement of Section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995 for opportunity for public comment on proposed data collection projects, the Centers for Disease Control and Prevention (CDC) will publish periodic summaries of proposed projects. To request more information on the proposed projects or to obtain a copy of the data collection plans and instruments, call 404-639-5960 and send comments to Joan Karr, CDC Acting Reports Clearance Officer, 1600 Clifton Road, MS-D74, Atlanta, GA 30333 or send an e-mail to [omb@cdc.gov](mailto:omb@cdc.gov).

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Written comments should be received within 60 days of this notice.

#### Proposed Project

State and Local Area Integrated Telephone Survey (SLAITS), (OMB No. 0920-0406)—Revision—National Center for Health Statistics (NCHS), Centers for Disease Control and Prevention (CDC).

#### Background and Brief Description

Section 306 of the Public Health Service (PHS) Act (42 U.S.C. 242k), as amended, authorizes that the Secretary of Health and Human Services (DHHS), acting through NCHS, shall collect statistics on the extent and nature of illness and disability of the population of the United States. The State and Local Area Integrated Telephone Survey (SLAITS) mechanism has been

conducted since 1997. This is a request to continue for three years the integrated and coordinated survey system designed to collect needed health and well-being data at the national, state, and local levels (in accordance with the 1995 initiative to increase the integration of surveys within DHHS).

Using the large sampling frame from the ongoing National Immunization Survey (NIS) and Computer Assisted Telephone Interviewing (CATI), SLAITS has quickly collected and produced household and person-level data to monitor many health-related areas. Questionnaire content is drawn from existing surveys within DHHS as well as other Federal agencies, or developed specifically for an instrument according to the needs of the project sponsor. Examples of topical areas include child and family health and well-being, early childhood health, children with special health care needs (CSHCN), influenza vaccination of children, asthma prevalence and treatment, access to care, program participation, the health and well-being of adopted children, post-adoption support use, knowledge of Medicaid and the State Children's Health Insurance Program (SCHIP), and changes in health care coverage at the national and state levels. The first module covered in this three-year clearance is the 2008 National Survey of Children with Special Health Care Needs (NS-CSHCN). It will provide data to be used for program planning and evaluation at the state and national levels.

Since its inception the SLAITS mechanism has been used by government, university, and private researchers; policymakers; and advocates to evaluate content and programmatic health issues. For example, the CSHCN and Children's Health modules have been used by Federal and state Maternal and Child Health Bureau Directors to evaluate programs and service needs. Several SLAITS modules have provided data for numerous editions of two Congressionally-mandated reports on healthcare disparities and quality. The module on Medicaid and SCHIP was prominently featured in a report to Congress on insuring children. The SLAITS asthma module was featured in two resource guides published by another Federal agency to improve the quality of asthma care at the state-level.

There is no cost to respondents other than their time to participate.