



USDA Headquarters Recycles!
ACCEPTABLE
ALL PAPER PROGRAM

- White Paper
- Computer Paper
- Colored Paper
- Books (Glued, Stitched, & Stapled)
- Magazines
- Unsolicited Mail
- Newspaper
- Carbonless (NCR) Paper
- Slick-Coated Paper
- Envelopes (White, Brown, & Window)
- Paperboard
- File Stock (with NO metal fasteners)
- Blueprints
- Shredded Ribbon-Cut Paper (keep in bags)
- Cardboard (Place cardboard boxes in the hallway for separate recycle pickup.)

UNACCEPTABLE

- Paper Towels, Tissues & Napkins
- Paper Cups
- Food Wrappings
- Paper Ream Wrappers
- Adhesive Tape
- Pressure-Sensitive (Self-Stick) Labels
- Post-It Notes
- Waxy Paper
- Carbon Paper
- “Tyvek” Envelopes
- Padded Envelopes
- Rubber Bands
- Plastic & Metal Spiral Binders (Remove the binders and recycle the paper)
- Heavy Metal Fasteners

Staples and Paper Clips are Permitted

CANS (aluminum & steel) & BOTTLES (plastic & glass)
Hallway & Pantry Containers

Toner & Ink Cartridges

Batteries and Electronics Devices (cell phones, digital cameras, PDA.s etc.)
First Floor Hallway containers