

## Notice to Offerors:

**Re: Centers for Disease Control and Prevention (CDC)  
Information Technology Support Contract (CITS)  
Draft RFP Number 2000-N-00120.**

CDC announced in July, 2000, through issuance of a Commerce Business Daily (CBD) announcement, that we would release a Draft Request for Proposal (RFP) for a seven year large information technology contract. Attached is a copy of the Draft RFP related to this CBD notice. CDC is releasing this RFP in draft form to provide the business community an opportunity to review the solicitation, provide technical and business feedback to CDC on its content, format, clarity, and any other aspects that are relevant to this solicitation. The following specific details are offered to help in your review of this document:

1. The Statement of Work (SOW) lists a variety of scopes of work which may not be included in the final RFP. CDC is presently putting a bundling request together for the Small Business Administration's approval. If the Small Business Administration approves the bundling request for consolidating the microcomputer support scope of work and the programming services scopes of work, heretofore set aside for small business, the final RFP will have a consolidated Statement of Work.
2. Section J is not complete. We did not feel it necessary to include all attachments which will be a part of the final RFP. This Draft RFP includes those attachments considered vital to adequately review the RFP.
3. Sections L and M are in draft form. CDC believes that these Sections describe our intent clearly; however, the details are not finalized at this point in time.
4. All areas of the Draft RFP are subject to change based upon the responses/comments we receive. We believe this Draft RFP reflects accurately the basic requirements of this solicitation.
5. CDC believes that some of the work that will be performed in this contract is compatible with performance based contracting techniques. We have not included performance based contracting data in the Draft RFP. You are asked and encouraged to submit with your questions, any information you have to assist us in our pursuit of performance based contracting. We would appreciate hearing about your experiences, the scopes of work in which you performed using performance based contracting techniques, the up and down sides of your experiences, the incentives for meeting/exceeding goals, your ideas of best practices, etc.
6. The Bidder's Mailing List for the Draft RFP is included in this package.
7. We will place the draft RFP on the internet as soon as practical. The site is:  
<http://www.cdc.gov/od/pgo/rfp/rfpmain.htm>

For comments to be considered in preparing the final RFP, the comments must be received by October 25, 2000 to the address listed on the Standard Form 33 in Section A of the Draft RFP.

CDC anticipates that an Industry Day/Pre-proposal Conference will be held in November. Please watch the CBD for this announcement.....

CDC expects to issue the Final RFP in January, 2001 with a 45-day proposal response period. Comments and feedback on this solicitation are valuable to the process and development of the final RFP. CDC will incorporate comments that we believe are beneficial to our awarding the best contract for these services. We plan to include a question/comment/CDC response document in the Final RFP.

