

### *How Does the Policy Relate to Environmental Justice?*

This Policy complements and is consistent with EPA's environmental justice efforts. "Environmental Justice" is the fair treatment of people of all races, cultures, and incomes, including minority and/or low-income communities and Tribes, with respect to the development, implementation, and enforcement of environmental laws and policies, and their meaningful involvement in the decision-making processes of the government. Environmental justice is achieved when everyone, regardless of race, culture or income, enjoys the same degree of protection from environmental and health hazards and equal access to the decision-making process to have a healthy environment in which to live, learn and work. This includes ensuring greater public participation in the Agency's development and implementation of its regulations and policies. (Memorandum from EPA Administrator Christine Todd Whitman, dated August 9, 2001, "EPA's Commitment to Environmental Justice.") (See also, Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, dated February 11, 1994.) Thus, ensuring meaningful public involvement advances the goals of environmental justice.

### *EPA's Seven Basic Steps for Effective Public Involvement*

The EPA should ensure that it conducts meaningful public involvement activities and implements all public involvement provisions required by statute.

There are seven basic steps to consider when planning for public involvement. Agency officials should exercise judgment and carefully consider the particular circumstances of each situation in determining how to carry out those steps. Agency staff and managers should strive to provide the most meaningful public involvement opportunities appropriate to each situation. Agency officials should consider the issues, locations, potential environmental and human health consequences of the activities, potential for controversy, specific needs of the public and the Agency, and other circumstances when designing public involvement processes. For instance, enhanced opportunities for public involvement should be created for those situations in which there is the potential for greater environmental or human health consequences or controversy. It is important to note that the Agency needs to set priorities for its use of resources, and that budgetary constraints may affect the implementation of any of these elements.

The seven basic steps for effective public involvement in any decision or activity are:

1. Plan and budget for public involvement activities.
2. Identify the interested and affected public.
3. Consider providing technical or financial assistance to the public to facilitate involvement.
4. Provide information and outreach to the public.
5. Conduct public consultation and involvement activities.

6. Review and use input and provide feedback to the public.

7. Evaluate public involvement activities. The recommended goals, actions and methods for each of these steps are described in Appendix 1, Guidance for Implementing Public Involvement at EPA, at <http://www.epa.gov/publicinvolvement/policy2003/guidance.pdf>.

### *Who Is Responsible for Managing the Application of This Policy?*

Under the overall direction of the Administrator, and consistent with this policy, Assistant, Regional and Associate Administrators are responsible for ensuring that their managers and staff encourage and facilitate public involvement in programs and activities. Public involvement should be an integral part of any Agency program. Moreover, the Agency should strive to achieve public involvement that is commensurate with the potential impact of the activity. The Assistant, Regional or Associate Administrators should make certain that concerns about the adequacy of public involvement are heard and, where necessary, acted upon as resources allow. Managers should encourage and facilitate the proper training, support and counseling of staff, and, recognizing overall budgetary constraints, should plan for and provide adequate funding for training or other needs in their specific budgets. (See more detailed responsibilities section in Appendix 1 at <http://www.epa.gov/publicinvolvement/policy2003/guidance.pdf>.)

[FR Doc. 03-14325 Filed 6-5-03; 8:45 am]

**BILLING CODE 6560-50-P**

## **FEDERAL COMMUNICATIONS COMMISSION**

### **Notice of Public Information Collection(s) Being Reviewed by the Federal Communications Commission**

May 28, 2003.

**SUMMARY:** The Federal Communications Commission, as part of its continuing effort to reduce paperwork burden invites the general public and other Federal agencies to take this opportunity to comment on the following information collection(s), as required by the Paperwork Reduction Act of 1995, Public Law 104-13. An agency may not conduct or sponsor a collection of information unless it displays a currently valid control number. No person shall be subject to any penalty for failing to comply with a collection of information subject to the Paperwork Reduction Act (PRA) that does not display a valid control number. Comments are requested concerning (a) whether the proposed collection of information is necessary for the proper performance of the functions of the Commission, including whether the information shall have practical utility;

(b) the accuracy of the Commission's burden estimate; (c) ways to enhance the quality, utility, and clarity of the information collected; and (d) ways to minimize the burden of the collection of information on the respondents, including the use of automated collection techniques or other forms of information technology.

**DATES:** Written comments should be submitted on or before July 7, 2003. If you anticipate that you will be submitting comments, but find it difficult to do so within the period of time allowed by this notice, you should advise the contact listed below as soon as possible.

**ADDRESSES:** Direct all Paperwork Reduction Act comments to Judith B. Herman, Federal Communications Commission, Room 1-C804, 445 12th Street, SW., DC 20554 or via the Internet to [Judith-B.Herman@fcc.gov](mailto:Judith-B.Herman@fcc.gov).

**FOR FURTHER INFORMATION CONTACT:** For additional information or copies of the information collection(s), contact Judith B. Herman at (202) 418-0214 or via the Internet at [Judith-B.Herman@fcc.gov](mailto:Judith-B.Herman@fcc.gov).

### **SUPPLEMENTARY INFORMATION:**

*OMB Control No.:* 3060-1007.

*Title:* Streamlining and Other Revisions of Part 25 of the Commission's Rules.

*Form No.:* FCC Form 312, Schedule S.

*Type of Review:* Revision of a currently approved collection.

*Respondents:* Business or other for-profit.

*Number of Respondents:* 150 respondents; 971 responses.

*Estimated Time Per Response:* 10 hours (5 hours for outside legal assistance).

*Frequency of Response:* On occasion, annual, and other reporting requirements, third party disclosure requirement.

*Total Annual Burden:* 9,686 hours.

*Total Annual Cost:* \$95,194,000.

*Needs and Uses:* On May 19, 2003, the Commission released a First Report and Order (R&O) in IB Docket Nos. 02-34 and 02-54, FCC 03-102. The Report and Order adopts two different licensing frameworks for non-geostationary orbit (NGSO)-like systems and geostationary orbit (GSO)-like systems. The R&O requires that new licensees execute a bond in the amount of \$7.5 million for NGSO licensees and \$5 million for GSO licensees and submit the bond to the Commission within 30 days of license grant. The bond would discourage speculative applications without deterring legitimate satellite operators. The bond only applies to new satellite licensees only, not replacement satellites. The Report and Order results

in faster provision of satellite services to the public, thus enabling the U.S. satellite industry to maintain its leadership rule in the world market. This collection of information is used by the Commission in carryout out its duties as required by the Communications Act and the World Trade Organization (WTO) Basic Telecom Agreement.

Federal Communications Commission.

**Marlene H. Dortch,**

*Secretary.*

[FR Doc. 03-14289 Filed 6-5-03; 8:45 am]

**BILLING CODE 6712-01-P**

## FEDERAL DEPOSIT INSURANCE CORPORATION

### Notice of Agency Meeting

Pursuant to the provisions of the "Government in the Sunshine Act" (5 U.S.C. 552b), notice is hereby given that at 9:35 a.m. on Tuesday, June 3, 2003, the Board of Directors of the Federal Deposit Insurance Corporation met in closed session to consider matters relating to the Corporation's corporate and enforcement activities.

In calling the meeting, the Board determined, on motion of Director James E. Gilleran (Director, Office of Thrift Supervision), seconded by Vice Chairman John M. Reich, concurred in by John M. Hawke, Jr. (Comptroller of the Currency), and Chairman Donald E. Powell, that Corporation business required its consideration of the matters on less than seven days' notice to the public; that no notice earlier than May 29, 2003, of the meeting was practicable; that the public interest did not require consideration of the matters in a meeting open to public observation; and that the matters could be considered in a closed meeting by authority of subsections (c)(2), (c)(6), (c)(8), (c)(9)(A)(ii), and (c)(10) of the "Government in the Sunshine Act" (5 U.S.C. 552b(c)(2), (c)(6), (c)(8), (c)(9)(A)(ii), and (c)(10)).

The meeting was held in the Board Room of the FDIC Building located at 550-17th Street, NW., Washington, DC.

Dated: June 3, 2003.

Federal Deposit Insurance Corporation.

**Valerie J. Best,**

*Assistant Executive Secretary.*

[FR Doc. 03-14485 Filed 6-4-03; 3:36 pm]

**BILLING CODE 6714-01-M**

## FEDERAL ELECTION COMMISSION

### Sunshine Act Meeting Notice

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*Previously Announced Date & Time:*

Tuesday, June 3, 2003, 10 a.m., meeting closed to the public. This meeting was cancelled.

*Previously Announced Date & Time:*

Thursday, June 5, 2003, 10 a.m. meeting open to the public. This meeting was cancelled.

*Previously Announced Date & Time:*

Friday, June 6, 2003, 10 a.m. public hearing on public financing of presidential candidates and nominating conventions. The starting time has been changed to 9 a.m.

\* \* \* \* \*

*Date & Time:* Tuesday, June 10, 2003, at 10 a.m.

*Place:* 999 E street, NW., Washington, DC.

*Status:* This meeting will be closed to the public.

*Items To Be Discussed:* Compliance matters pursuant to 2 U.S.C. 437g. Audits conducted pursuant to 2 U.S.C. 437g, 438(b), and Title 26, U.S.C. Matters concerning participation in civil actions or proceedings or arbitration. Internal personnel rules and procedures or matters affecting a particular employee.

\* \* \* \* \*

*Date & Time:* Wednesday, June 11, 2003, at 10 a.m.

*Place:* 999 E Steet, NW., Washington, DC (ninth floor).

*Status:* This hearing will be open to the public.

*Matter Before the Commission:*

Enforcement policies and procedures.

*Date & Time:* Thursday, June 12, 2003 at 10 a.m.

*Place:* 999 E Street, NW., Washington, DC (ninth floor).

*Status:* This meeting will be open to the public.

*Items To Be Discussed:* Correction and Approval of Minutes.

Draft Advisory Opinion 2003-05:

National Association of Home Builders of the United States (NAHB) by counsel, E. Mark Braden and William H. Schweitzer.

Draft Advisory Opinion 2003-10—Rory Reid and the Nevada State Democratic Party by counsel, Marc E. Elias.

Draft Advisory Opinion 2003-13—American Academy of Ophthalmologists, Inc. by Steven L. Miller, Director, OPHTHPAC.

Routine Administrative Matters.

*Person to Contact for Information:* Mr. Ron Harris, Press Officer, Telephone: (202) 694-1220.

**Mary W. Dove,**

*Secretary of the Commission.*

[FR Doc. 03-14365 Filed 6-03-03; 4:23 pm]

**BILLING CODE 6715-01-M**

## FEDERAL RESERVE SYSTEM

### Change in Bank Control Notices; Acquisition of Shares of Bank or Bank Holding Companies

The notificants listed below have applied under the Change in Bank Control Act (12 U.S.C. 1817(j)) and § 225.41 of the Board's Regulation Y (12 CFR 225.41) to acquire a bank or bank holding company. The factors that are considered in acting on the notices are set forth in paragraph 7 of the Act (12 U.S.C. 1817(j)(7)).

The notices are available for immediate inspection at the Federal Reserve Bank indicated. The notices also will be available for inspection at the office of the Board of Governors. Interested persons may express their views in writing to the Reserve Bank indicated for that notice or to the offices of the Board of Governors. Comments must be received not later than June 20, 2003.

#### A. Federal Reserve Bank of

**Minneapolis** (Richard M. Todd, Vice President and Community Affairs Officer) 90 Hennepin Avenue, Minneapolis, Minnesota 55480-0291:

1. *Mary Jane Lindholm*, Clarkfield, Minnesota; to retain control of Clarkfield Holding Company, Clarkfield, Minnesota, and thereby indirectly retain control of Farmers and Merchants State Bank of Clarkfield, Clarkfield, Minnesota.

Board of Governors of the Federal Reserve System, June 2, 2003.

**Robert deV. Frierson,**

*Deputy Secretary of the Board.*

[FR Doc. 03-14252 Filed 6-5-03; 8:45 am]

**BILLING CODE 6210-01-S**

## GENERAL SERVICES ADMINISTRATION

[2003-N01]

### Integrated Acquisition Environment Pilot; Posting Awarded Contracts on the Worldwide Web

**AGENCY:** The Integrated Acquisition Environment (IAE) Program Office, GSA.