

expenditures for training and related activities for both programs to ensure that the statutory ceiling is not exceeded. Tracking of expenditures for the NAFTA-TAA program will occur until all funds have been expended or the State submits a final report—at which time the NAFTA-TAA program will be phased out in accordance with the Trade Adjustment Assistance Reform Act of 2002. Additionally, the Secretary of Labor is responsible for ensuring that resources are equitably distributed to the States. This form enables the ETA to evaluate a State's need for resources and to distribute resources among States as necessary.

**II. Review Focus**

The Department of Labor is particularly interested in comments which:

- \* Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including

whether the information will have practical utility;

- \* Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;

- \* Enhance the quality, utility, and clarity of the information to be collected; and

- \* Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

**III. Current Actions**

The ETA-9023 has been successfully utilized by the ETA and the States with only minor modifications since Fiscal Year 1989. The **Federal Register** Notice requests an extension of the ETA-9023 for both the reformed TAA program and

the NAFTA-TAA program—the latter only until monies for it expire. Overall, States have done a commendable job in completing the form with relatively minor problems or questions raised by the States on the form. The ETA-9023 has been extremely important to the ETA over the last several years because the entire funding available, under the statutory cap for the Trade program for training was allocated to the States. The ETA-9023 report was critical in allowing ETA to be able to distribute resources equitably among States so the maximum number of eligible participants seeking training could obtain it.

*Type of Review:* Extension.

*Agency:* Employment and Training Administration.

*Title:* Trade Adjustment Assistance/ NAFTA Financial Status Report/Request for Funds.

*OMB Number:* 1205-0275.

*Agency Number:* ETA-9023.

*Affected Public:* State Governments, State Workforce Agencies.

Cite/Reference	Total respondents/responses	Frequency	Total responses	Average time per response (hours)	Total requested burden
TAA Reporting .....	50	5	250	2	500
NAFTA Reporting .....	50	5	250	2	500
Totals .....			500		1,000

The total costs is \$26.00 x 100 hours = \$26,000. Comments submitted in response to this comment request will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Dated: April 4, 2003.

**Shirley Smith,**

*Administrator, Employment and Training Administration.*

[FR Doc. 03-8842 Filed 4-9-03; 8:45 am]

BILLING CODE 4510-30-P

**NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**

[Notice 03-039]

**NASA Advisory Council, Pioneer Revolutionary Technology Subcommittee; Meeting**

**AGENCY:** National Aeronautics and Space Administration (NASA).

**ACTION:** Notice of meeting.

**SUMMARY:** In accordance with the Federal Advisory Committee Act, Public

Law 92-463, as amended, the National Aeronautics and Space Administration announces a forthcoming meeting of the NASA Advisory Council, Aerospace Technology Advisory Committee (ATAC), Pioneer Revolutionary Technology Subcommittee (PRTS).

**DATES:** Tuesday, May 20, 2003, 8 a.m. to 5 p.m.; and Wednesday, May 21, 2003, 8 a.m. to 5 p.m.

**ADDRESSES:** National Aeronautics and Space Administration, Ames Research Center, Building 258, Conference Room 221, Moffett Field, California 94035-1000.

**FOR FURTHER INFORMATION CONTACT:** Ms. Mary-Ellen McGrath, Office of Aerospace Technology, National Aeronautics and Space Administration, Washington, DC 20546-0001, 202/358-4729.

**SUPPLEMENTARY INFORMATION:** The meeting will be open to the public up to the seating capacity of the room. The agenda for the meeting is as follows:

- Quality Review Process
- General Description of Program
- Actions from ATAC and NASA's Response

- In-Depth Description of Computing, Information, and Communications Technology
- In-Depth Description of Engineering for Complex Systems
- General Description of Enabling Concepts and Technology

Attendees will be requested to sign a register and to comply with NASA security requirements, including the presentation of a valid picture ID, before receiving an access badge. Foreign Nationals attending this meeting will be required to provide the following information: full name; gender; date/place of birth; citizenship; visa/green card information (number, type, expiration date); passport information (number, country, expiration date); employer/affiliation information (name of institution, address, country, phone); title/position of attendee. To expedite admittance, attendees can provide identifying information in advance by contacting Ms. Pat A. Elson via e-mail at [pelson@mail.arc.nasa.gov](mailto:pelson@mail.arc.nasa.gov) or by telephone at (650) 604-4498. Attendees will be escorted at all times.

It is imperative that the meeting be held on these dates to accommodate the

scheduling priorities of the key participants.

**June W. Edwards,**

*Advisory Committee Management Officer,  
National Aeronautics and Space  
Administration.*

[FR Doc. 03-8819 Filed 4-9-03; 8:45 am]

BILLING CODE 7510-01-P

## NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

### Institute of Museum and Library Services; Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons

**AGENCY:** Institute of Museum and Library Services; National Foundation on the Arts and the Humanities.

**ACTION:** Notice of proposed guidance.

**SUMMARY:** The Institute of Museum and Library Services (IMLS) publishes for public comment proposed policy guidance on Title VI's prohibition against national origin discrimination as it affects limited English proficient persons.

**DATES:** Comments must be submitted on or before May 12, 2003. IMLS will review all comments and will determine what modifications, if any, to this policy guidance are necessary.

**ADDRESSES:** Interested persons should submit written comments to Office of the General Counsel, Institute of Museum and Library Services, 1100 Pennsylvania Avenue, NW., Suite 802, Washington, DC 20506. Comments may also be submitted to facsimile at 202-606-1077 or by e-mail at [nweiss@imls.gov](mailto:nweiss@imls.gov).

**FOR FURTHER INFORMATION CONTACT:**

Nancy Weiss at the above address or by telephone at 202-606-5414; TDD: 202-606-8636. Arrangements to receive the policy in an alternative format may be made by contacting the named individual.

**SUPPLEMENTARY INFORMATION:** Under IMLS regulations implementing Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq. (Title VI), recipients of federal financial assistance from the IMLS ("recipients") have a responsibility to ensure meaningful access by persons with limited English proficiency (LEP) to their programs and activities. See 45 CFR 1170. Executive Order 13166, reprinted at 65 FR 50121 (August 16, 2000), directs each Federal agency that extends assistance subject to

the requirements of Title VI to publish, after review and approval by the Department of Justice, guidance for its recipients clarifying that obligation. The Executive Order also directs that all such guidance be consistent with the compliance standards and framework detailed in DOJ Policy Guidance entitled "Enforcement of Title VI of the Civil Rights Act of 1964—National Origin Discrimination Against Persons with Limited English Proficiency." See 65 FR 50123 (August 16, 2000).

On March 14, 2002, the Office of Management and Budget (OMB) issued a Report To Congress titled "Assessment of the Total Benefits and Costs of Implementing Executive Order No. 13166: Improving Access to Services for Persons with Limited English Proficiency." Among other things, the Report recommended the adoption of uniform guidance across all federal agencies, with flexibility to permit tailoring to each agency's specific recipients. Consistent with this OMB recommendation, the Department of Justice (DOJ) published LEP Guidance for DOJ recipients which was drafted and organized to also function as a model for similar guidance by other Federal grant agencies. See 67 FR 41455 (June 18, 2002). The proposed guidance is based upon and incorporates the legal analysis and compliance standards of the model June 18, 2002, DOJ LEP Guidance for Recipients.

It has been determined that the guidance does not constitute a regulation subject to the rulemaking requirements of the Administrative Procedure Act, 5 U.S.C. 553. It has also been determined that this guidance is not subject to the requirements of Executive Order 12866.

The text of the complete proposed guidance document appears below.

Nancy E. Weiss, General Counsel, Institute of Museum and Library Services.

### I. Introduction

Most individuals living in the United States read, write, speak and understand English. There are many individuals, however, for whom English is not their primary language. For instance, based on the 2000 census, over 26 million individuals speak Spanish and almost 7 million individuals speak an Asian or Pacific Island language at home. If these individuals have a limited ability to read, write, speak, or understand English, they are limited English proficient, or "LEP."

Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq. and its implementing regulations provide that no person shall be subjected to

discrimination on the basis of race, color, or national origin under any program or activity that receives federal financial assistance. Language for LEP individuals can be a barrier to accessing important benefits or services, understanding and exercising important rights, complying with applicable responsibilities, or understanding other information provided by federally funded programs and activities.

In certain circumstances, failure to ensure that LEP persons can effectively participate in or benefit from federally assisted programs and activities may violate the prohibition under Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d and Title VI regulations against national origin discrimination.

The purpose of this policy guidance is to clarify the responsibilities of recipients of federal financial assistance from the Institute of Museum and Library Services (IMLS), and assist them in fulfilling their responsibilities to limited English proficient (LEP) persons pursuant to Title VI of the Civil Rights Act of 1964 and the IMLS implementing regulations. The policy guidance reiterates IMLS's longstanding position that, in order to avoid discrimination against LEP persons on the grounds of national origin, recipients must take reasonable steps to ensure that such persons have meaningful access to the programs, services, and information those recipients provide.

This policy guidance is modeled on and incorporates the legal analysis and compliance standards and framework set out in Section I through Section VIII of Department of Justice (DOJ) Policy Guidance titled "Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons," published at 67 FR 41455, 41457-41465 (June 18, 2002) (DOJ Recipient LEP Guidance). To the extent additional clarification is desired on the obligation under Title VI to ensure meaningful access by LEP persons and how recipients can satisfy that obligation, a recipient should consult the more detailed discussion of the applicable compliance standards and relevant factors set out in DOJ Recipient LEP Guidance. The DOJ Guidance may be viewed and downloaded at <http://www.usdoj.gov/crt/cor/lep/DOJFinLEPFRJun182002.htm> or at <http://www.lep.gov>. In addition, IMLS recipients also receiving federal financial assistance from other federal agencies, such as the National Endowment for the Humanities, should review those agencies' guidance documents at <http://www.lep.gov> for a