

created using electronic mail and word processing.

15. Department of the Treasury, Bureau of Engraving and Printing (N1-318-04-22, 16 items, 15 temporary items). Records relating to agency policies and procedures including working files, bulletins, non-controlled directives, indexes to directives, and operational work instructions and manuals. Also included are electronic copies of records created using electronic mail and word processing. Proposed for permanent retention are recordkeeping copies of manuals, circulars, and policy directives.

16. Federal Mediation and Conciliation Service, Office of Arbitration Services (N1-280-03-2, 16 items, 16 temporary items). Records relating to arbitration services, including such records as general correspondence, lists of arbitrators and information concerning them, requests for arbitration panels, and records relating to notices of appeal, including an electronic database. Also included are electronic copies of documents created using electronic mail and word processing.

17. Federal Mediation and Conciliation Service, Office of Education and Training (N1-280-03-3, 10 items, 9 temporary items). Records relating to education and training, such as needs evaluation and assessment records, employee training records, and financial records. Also included are electronic copies of documents created using electronic mail and word processing. Proposed for permanent retention are recordkeeping copies of training materials.

18. National Archives and Records Administration, Office of Records Service—Washington, DC (N2-257-03-1, 1 item, 1 temporary item). Copies of collective bargaining agreements covering the period 1891-1945 and 1958-1981 accumulated by the Bureau of Labor Statistics. Records were transferred to the National Archives but are not of sufficient historical value to warrant continued retention by the National Archives. Records will be disposed of by transfer to the Kheel Center for Labor-Management Documentation at Cornell University.

Dated: February 3, 2004.

Michael J. Kurtz,

Assistant Archivist for Record Services—Washington, DC.

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NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

National Endowment for the Arts; Leadership Initiatives Advisory Panel

Pursuant to section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92-463), as amended, notice is hereby given that that a teleconference meeting of the Leadership Initiatives Advisory Panel (Arts Education section) to the National Council on the Arts will be held at the Nancy Hanks Center, 1100 Pennsylvania Avenue, NW., Washington, DC, 20506 on Wednesday, February 25, 2004, from 4 p.m. to 5:30 p.m. from Room 703. This meeting will be closed.

This meeting is for the purpose of Panel review, discussion, evaluation, and recommendations on financial assistance under the National Foundation on the Arts and the Humanities Act of 1965, as amended, including information given in confidence to the agency. In accordance with the determination of the Chairman of April 30, 2003, these sessions will be closed to the public pursuant to subsection (c)(6) of section 552b of Title 5, United States Code.

Further information with reference to this meeting can be obtained from Ms. Kathy Plowitz-Worden, Panel Coordinator, National Endowment for the Arts, Washington, DC, 20506, or call 202/682-5691.

Dated: February 13, 2004.

Kathy Plowitz-Worden,

Panel Coordinator, Panel Operations, National Endowment for the Arts.

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NUCLEAR REGULATORY COMMISSION

Agency Information Collection Activities: Proposed Collection; Comment Request

AGENCY: Nuclear Regulatory Commission (NRC).

ACTION: Notice of pending NRC action to submit an information collection request to OMB and solicitation of public comment.

SUMMARY: The NRC is preparing a submittal to OMB for review of continued approval of information collections under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. chapter 35).

Information pertaining to the requirement to be submitted:

1. *The Title of the Information Collection:* NRC Form 314—Certificate of Disposition of Materials.

2. *Current OMB Approval Number:* 3150-0028.

3. *How Often the Collection is Required:* The form is submitted once, when a licensee terminates its license.

4. *Who is Required or Asked to Report:* Persons holding an NRC license for the possession and use of radioactive byproduct, source, or special nuclear material who are ceasing licensed activities and terminating the license.

5. *The Number of Annual Respondents:* 310.

6. *The Number of Hours Needed Annually to Complete the Requirement or Request:* 155 hours.

7. *Abstract:* NRC Form 314 furnishes information to NRC regarding transfer or other disposition of radioactive material by licensees who wish to terminate their licenses. The information is used by NRC as part of the basis for its determination that the facility has been cleared of radioactive material before the facility is released for unrestricted use.

Submit, by April 19, 2004, comments that address the following questions:

1. Is the proposed collection of information necessary for the NRC to properly perform its functions? Does the information have practical utility?

2. Is the burden estimate accurate?

3. Is there a way to enhance the quality, utility, and clarity of the information to be collected?

4. How can the burden of the information collection be minimized, including the use of automated collection techniques or other forms of information technology?

A copy of the draft supporting statement may be viewed free of charge at the NRC Public Document Room, One White Flint North, 11555 Rockville Pike, Room O-1 F21, Rockville, MD 20852. OMB clearance requests are available at the NRC World Wide Web site: <http://www.nrc.gov/public-involve/doc-comment/omb/index.html>. The document will be available on the NRC home page site for 60 days after the signature date of this notice.

Comments and questions about the information collection requirements may be directed to the NRC Clearance Officer, Brenda Jo. Shelton, U.S. Nuclear Regulatory Commission, T-5 F52, Washington, DC 20555-0001, by telephone at 301-415-7233, or by Internet electronic mail to infocollects@nrc.gov.

Dated in Rockville, Maryland, this 12th day of February, 2004.