Dated: January 24, 2004. Georgi Jones,

Director, Office of Policy, Planning, and Evaluation, National Center for Environmental Health/Agency for Toxic Substances and Disease Registry. [FR Doc. 04–4659 Filed 3–2–04; 8:45 am]

BILLING CODE 4163-70-P

#### DEPARTMENT OF HEALTH AND HUMAN SERVICES

#### Centers for Disease Control and Prevention

Disease, Disability, and Injury Prevention and Control Special Emphasis Panel (SEP): Health Promotion and Disease Prevention Research Centers Cooperative Agreements, Program Announcement Number 04003

In accordance with section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92–463), the Centers for Disease Control and Prevention (CDC) announces the following meeting:

*Name:* Disease, Disability, and Injury Prevention and Control Special Emphasis Panel (SEP): Health Promotion and Disease Prevention Research Centers Cooperative Agreements, Program Announcement Number 04003.

*Times and Dates:* 8:30 a.m.–9 a.m., March 30, 2004 (open); 9 a.m.–5 p.m., March 30, 2004 (closed); 9 a.m.–5 p.m., March 31, 2004 (closed).

*Place:* Sheraton Colony Square Hotel, 188 14th Street, NE., Atlanta, GA 30361, telephone 404.892.2004.

Status: Portions of the meeting will be closed to the public in accordance with provisions set forth in section 552b(c) (4) and (6), title 5 U.S.C., and the Determination of the Director, Management Analysis and Services Office, CDC, pursuant to Public Law 92–463.

*Matters to be Discussed:* The meeting will include the review, discussion, and evaluation of applications received in response to Program Announcement Number 04003.

*Contact Person for More Information:* Michael N. Waller, Deputy Director, National Center for Chronic Disease Prevention and Health Promotion, CDC, 4770 Buford Highway, NE., MS–K 45, Atlanta, GA 30341, telephone 770.488.5269.

The Director, Management Analysis and Services Office, has been delegated the authority to sign **Federal Register** notices pertaining to announcements of meetings and other committee management activities, for both CDC and the Agency for Toxic Substances and Disease Registry.

Dated: February 24, 2004.

#### Alvin Hall,

Director, Management Analysis and Services Office, Centers for Disease Control and Prevention.

 $[{\rm FR} \ {\rm Doc.} \ 04{-}4680 \ {\rm Filed} \ 3{-}2{-}04; \ 8{:}45 \ {\rm am}]$ 

BILLING CODE 4163-18-P

## ANNUAL BURDEN ESTIMATES

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

## Administration for Children and Families

#### Submission for OMB Review; Comment Request

*Title:* Federal Tax Offset, Administrative Offset, and Passport Denial Program.

OMB No.: 0970–0161.

Description: The Tax Refund Offset and Administrative Offset Programs collect past-due child support by intercepting certain federal payments, including federal tax refunds, of parents who have been ordered to pay child support and are behind in paying the debt. The program is a cooperative effort including the Department of Treasury's Financial Management Service (FMS), the Federal Office of Child Support Enforcement (OCSE) and state Child Support Enforcement (CSE) agencies. The Passport Denial Program reports non-custodial parents who owe arrears above a threshhold to the Departement of State (DOS), which will then deny passports to these individuals. On an ongoing basis, CSE agencies submit to OCSE the names, Social Security numbers (SSNs) and the amount(s) of past-due child support of people who are deliquent in making child support payments.

*Respondents:* State IV–D Agencies.

Instrument	Number of respondents	Number of responses per respondent	Average burden hours per response	Total burden hours
Input Record	54	52	.46 hours	842.4 hours.
Output Record	54	52		1292 hours.
Payment File	54	26		379 hours.
Certification Letter	54	1		21.6 hours.

#### *Estimated Total Annual Burden Hours:* 2535 hours.

Additional Information: Copies of the proposed collection may be obtained by writing to the Administration for Children and Families, Office of Administration, Office of Information Services, 370 L'Enfant Promenade, SW., Washington, DC 20447, Attn: ACF Reports Clearance Officer. All requests should be identified by the title of the information collection. E-mail address: *rsargis@acf.hhs.gov.* 

*OMB Comment:* OMB is required to make a decision concerning the collection of information between 30 and 60 days after publication of this document in the **Federal Register**. Therefore, a comment is best assured of having its full effect if OMB receives it within 30 days of publication. Written comments and recommendations for the proposed information collection should be sent directly to the following: Office of Management and Budget, Paperwork Reduction Project, Attn: Desk Officer for ACF, E-mail address:

katherine\_t.\_astrich@omb.eop.gov.

Dated: February 26, 2004.

#### Robert Sargis,

Reports Clearance Officer.

[FR Doc. 04–4752 Filed 3–2–04; 8:45 am] BILLING CODE 4184–01–M

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

# Administration for Children and Families

#### Agency Recordkeeping/Reporting Requirements Under Emergency Review by the Office of Management and Budget (OMB)

*Title:* ORR Quarterly Performance Report, ORR–6.

*OMB* No.: 0970–0036.

*Description:* We ask for the information on this form in order to determine the effectiveness of the state cash and medical assistance, social services, and targeted assistance