

format for the submission, review and solicitation of grant applications submitted under this notice, the preparation and submission of grant applications must follow the guidelines given in the Application Guide for the Office of Science Financial Assistance Program, 10 CFR Part 605. Access to SC's Financial Assistance Application Guide is possible via the World Wide Web at: <http://www.science.doe.gov/production/grants/grants.html>. DOE is under no obligation to pay for any costs associated with the preparation or submission of applications if an award is not made.

The Catalog of Federal Domestic Assistance number for this program is 81.049, and the solicitation control number is ERFAP 10 CFR part 605.

Issued in Washington, DC on February 25, 2004.

**Martin Rubinstein,**

*Acting Director, Grants and Contracts Division, Office of Science.*

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## DEPARTMENT OF ENERGY

### International Energy Agency Meeting

**AGENCY:** Department of Energy.

**ACTION:** Notice of meetings.

**SUMMARY:** The Industry Advisory Board (IAB) to the International Energy Agency (IEA) will meet on March 17, 2004, at the headquarters of the IEA in Paris, France, in connection with a meeting of the IEA's Standing Group on Emergency Questions. A meeting involving members of the IAB in connection with a meeting of the IEA's Emergency Response Exercise (ERE3) Design Group will be held at the headquarters of the IEA on March 17-18, 2004.

**FOR FURTHER INFORMATION CONTACT:**

Samuel M. Bradley, Assistant General Counsel for International and National Security Programs, Department of Energy, 1000 Independence Avenue, SW., Washington, DC 20585, 202-586-6738.

**SUPPLEMENTARY INFORMATION:** In accordance with section 252(c)(1)(A)(i) of the Energy Policy and Conservation Act (42 U.S.C. 6272(c)(1)(A)(i)) (EPCA), the following notice of meeting is provided:

A meeting of the Industry Advisory Board (IAB) to the International Energy Agency (IEA) will be held at the headquarters of the IEA, 9, rue de la Fédération, Paris, France, on March 17, 2004, beginning at 8:30 a.m. The

purpose of this notice is to permit attendance by representatives of U.S. company members of the IAB at a meeting of the IEA's Standing Group on Emergency Questions (SEQ), which is scheduled to be held at the IEA on March 17, beginning at 10:30 a.m., including a preparatory encounter among company representatives from 8:30 a.m. to 9:15 a.m. The agenda for the preparatory encounter is as follows:

- I. Welcome, Review of Agenda, and Introductions
- II. Report on Expiration of European Community Exemption for IAB Activities
- III. Update on International Energy Forum
- IV. Comments on New IAB Web site Prepared by IEA
- V. Closing and Review of Meetings of Interest to IAB Members

The agenda for the SEQ meeting is under the control of the SEQ. It is expected that the SEQ will adopt the following agenda:

1. Adoption of the Agenda
2. Approval of the Summary Record of the 109th Meeting
3. Program of Work
  - Follow-up to Surplus Publication Revenues Projects
  - Progress Report on Planning of Emergency Response Exercise (ERE) 3
  - First Steps in Program of Work 2005-2006
  - 4. Update on Compliance with IEP Stockholding Commitments
  - Reports by Non-Complying Member Countries
  - Report on Recent Emergency Response Review of Portugal
5. Relations with the New European Union Member Countries
6. Report on Current Activities of the IAB
7. Policy and Other Developments in Member Countries
  - United States
  - Japan
8. Emergency Response Activities
  - Preliminary Assessment of Economic Impacts of Oil Supply Crises
  - Bilateral Stocks and Tickets in IEA Member Countries
  - Update on IEA/EU Data Harmonization
9. Activities with Non-Member Countries and International Organizations
  - The IEA-India Workshop on Emergency Oil Stock Issues
  - ASCOPE Meeting in Cambodia
  - International Energy Forum Meeting in Bangkok
  - The EU Antitrust Situation
10. Emergency Response Reviews of IEA Member Countries

- Revised Schedule of Emergency Response Reviews for 2004-2005
- Emergency Response Review of Ireland
- Emergency Response Review of the United Kingdom

11. Other Documents for Information
    - Emergency Reserve Situation of IEA Member Countries on January 1, 2004
    - Emergency Reserve Situation of IEA Candidate Countries on January 1, 2004
    - Monthly Oil Statistics: December 2003
    - Base Period Final Consumption: 1Q2003-4Q2003
    - Quarterly Oil Forecast: First Quarter 2004
    - Update of Emergency Contacts List
  12. Other Business
    - Dates of Next Meetings:
      - June 29, 2004: 111th Meeting of the SEQ
      - June 30, 2004: Workshop on Near-Term Risk Assessment in the Oil Market
    - June 30, 2004: ERE 3 Design Group Meeting
      - October 25-28, 2004: ERE 3
    - Changes in the EPPD Secretariat and Delegations
- A meeting involving members of the IAB in connection with a meeting of the IEA's ERE3 Design Group will be held on March 17-18, 2004, at the headquarters of the IEA from approximately 9:30 a.m. to 10:15 a.m. on March 17 and continuing on March 18 at 9:30 a.m. The purpose of this meeting is to discuss the structure of an oil supply disruption simulation exercise in connection with the SEQ, which is scheduled to be held at IEA headquarters between October 25-28, 2004.
- The March 17 meeting will be a preparatory briefing session, the agenda for which is a review of the agenda for the March 18 meeting. The agenda for the March 18 meeting is under the control of the SEQ. It is expected that the SEQ will adopt the following agenda:
- Phase 1: Workshop on Risk Assessment and Scenario-Building in the Present and Near-Term Oil Market
- One-day Workshop in Paris, June 26, 2004
- Phase 2: A "Real-Time" IEA Emergency Response Exercise for Member Countries
- Late September 2004, Member Countries Participate from Capitals
- Phase 3: Emergency Response Training and Disruption Simulation Exercise for Non-Member Countries and New SEQ Participants
- Tentative Schedule, October 25-26,

2004  
Phase 4: The Third IEA SEQ Disruption  
Simulation Exercise  
—Tentative Schedule, October 27–28,  
2004 Other Agenda Items  
—Date of the Next Design Group  
Meeting

As provided in section 252(c)(1)(A)(ii) of the Energy Policy and Conservation Act (42 U.S.C. 6272(c)(1)(A)(ii)), the meetings of the IAB are open to representatives of members of the IAB and their counsel; representatives of members of the IEA's Standing Group on Emergency Questions (SEQ); representatives of the Departments of Energy, Justice, and State, the Federal Trade Commission, the General Accounting Office, Committees of Congress, the IEA, and the European Commission; and invitees of the IAB, the SEQ, or the IEA.

Issued in Washington, DC, March 3, 2004.

**Samuel M. Bradley,**

*Assistant General Counsel for International and National Security Programs.*

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## DEPARTMENT OF ENERGY

### Energy Information Administration

#### Agency Information Collection

#### Activities: Proposed Collection; Comment Request

**AGENCY:** Energy Information Administration (EIA), Department of Energy (DOE).

**ACTION:** Agency information collection activities: proposed collection; comment request.

**SUMMARY:** The EIA is soliciting comments on the proposed revision and three-year extension to the Form EIA–63A, “Annual Solar Thermal Collector Manufacturers Survey,” and EIA–63B, “Annual Photovoltaic Module/Cell Manufacturers Survey.”

**DATES:** Comments must be filed by May 10, 2004. If you anticipate difficulty in submitting comments within that period, contact the person listed below as soon as possible.

**ADDRESSES:** Send comments to Fred Mayes. To ensure receipt of the comments by the due date, submission by FAX (301–287–1964) or e-mail ([Fred.Mayes@eia.doe.gov](mailto:Fred.Mayes@eia.doe.gov)) is recommended. The mailing address is Energy Information Administration, Forrestal Building, U.S. Department of Energy, Washington, DC 20585. Alternatively, Fred Mayes may be contacted by telephone at (202) 287–1750.

#### FOR FURTHER INFORMATION CONTACT:

Requests for additional information or copies of any forms and instructions should be directed to (name of contact listed above) at the address listed above.

#### SUPPLEMENTARY INFORMATION:

- I. Background
- II. Current Actions
- III. Request for Comments

#### I. Background

The Federal Energy Administration Act of 1974 (Pub. L. 93–275, 15 U.S.C. 761 *et seq.*) and the DOE Organization Act (Pub. L. 95–91, 42 U.S.C. 7101 *et seq.*) require the EIA to carry out a centralized, comprehensive, and unified energy information program. This program collects, evaluates, assembles, analyzes, and disseminates information on energy resource reserves, production, demand, technology, and related economic and statistical information. This information is used to assess the adequacy of energy resources to meet near and longer term domestic demands.

The EIA, as part of its effort to comply with the Paperwork Reduction Act of 1995 (Pub. L. 104–13, 44 U.S.C. chapter 35), provides the general public and other Federal agencies with opportunities to comment on collections of energy information conducted by or in conjunction with the EIA. Any comments received help the EIA to prepare data requests that maximize the utility of the information collected, and to assess the impact of collection requirements on the public. Also, the EIA will later seek approval by the Office of Management and Budget (OMB) under Section 3507(a) of the Paperwork Reduction Act of 1995.

Form EIA–63A collects information on the distribution of solar thermal panels by manufacturers. Form EIA–63B collects information on the distribution by manufacturers of photovoltaic (PV) cells and modules. Specifically, the forms collect information on manufacturing, imports, exports, and shipments. The EIA has been collecting this information annually and proposes to continue the surveys. The data collected will be published in the Renewable Energy Annual and will also be available through EIA's Internet site at <http://www.eia.doe.gov/fuelrenewable.html>.

Please refer to the proposed forms and instructions for more information about the purpose, who must report, when to report, where to submit, the elements to be reported, detailed instructions, provisions for confidentiality, and uses (including possible nonstatistical uses) of the information. For instructions on

obtaining materials, see the **FOR FURTHER INFORMATION CONTACT** section.

#### II. Current Actions

The EIA will request a revision and three-year extension to continue using Forms EIA–63A and EIA–63B. The only substantial change involves requesting respondents to allocate imports according to country of origin, in an analogous manner to how the current form requests them to allocate their export countries of destination.

#### III. Request for Comments

Prospective respondents and other interested parties should comment on the actions discussed in item II. The following guidelines are provided to assist in the preparation of comments. Please indicate to which form(s) your comments apply (EIA–63A or EIA–63B).

##### General Issues

A. Is the proposed collection of information necessary for the proper performance of the functions of the agency and does the information have practical utility? Practical utility is defined as the actual usefulness of information to or for an agency, taking into account its accuracy, adequacy, reliability, timeliness, and the agency's ability to process the information it collects.

B. What enhancements can be made to the quality, utility, and clarity of the information to be collected?

##### As a Potential Respondent to the Request for Information

A. What actions could be taken to help ensure and maximize the quality, objectivity, utility, and integrity of the information to be collected?

B. Are the instructions and definitions clear and sufficient? If not, which instructions need clarification?

C. Can the information be submitted by the due date?

D. Public reporting burden for this collection is estimated to average 3.25 hours per response. The estimated burden includes the total time necessary to provide the requested information. In your opinion, how accurate is this estimate?

E. The agency estimates that the only cost to a respondent is for the time it will take to complete the collection. Will a respondent incur any start-up costs for reporting, or any recurring annual costs for operation, maintenance, and purchase of services associated with the information collection?

F. What additional actions could be taken to minimize the burden of this collection of information? Such actions may involve the use of automated,