



Department of Public Safety Standards and Training

National Fire Protection Agency (NFPA)

NFPA 1021

Fire Officer I & II, Edition 2003

**College and NFPA Course Guide**



Department of Public Safety Standards  
Fire Certification Section  
4190 Aumsville Hwy  
Salem, Oregon 97317

Revised 2007

## **NFPA Fire Officer I and II Guide**

The NFPA Fire Officer task Force created the following examples of current courses that meet requirements for NFPA Fire Officer I and II standards. This is not the only way to satisfy the requirements.

Other material may be evaluated as a course equivalency. This must be accomplished through course curriculum and course outlines, for course comparison. It is the responsibility of the applicant to provide their certification information to the Department of Public Safety Standards and Training Fire Certification Section for review. All information must first be approved through the applicants Training Officer or Fire Chief.

### **NFPA Fire Officer I Standards**

#### **4-1 General Requirements**

- NFPA Fire Fighter II
- NFPA Fire Instructor I
- Applicant must meet the job performance requirements defined in Sections 4.2 through 4.7 of the NFPA 1021 standard.
- *NFPA Instructor I or equivalent (M-410 Wildland)*

#### **Written Communication (Oregon Requirement)**

- English Composition I (WR 121) or;
- English Composition II (WR 122) or;
- Equivalent Course

#### **Technical Writing/Business Writing (Oregon Requirement)**

- Technical Report Writing (WR 227) or;
- Business Communication (WR 214) or;
- Equivalent Course

#### **Advanced Speech (Oregon Requirement)**

- Introduction to Speech Communication (SPH 101) or;
- Fundamentals of Speech (SPH 111) or;
- Equivalent Course

#### **Mathematics (Oregon Requirement)**

- MTH 52 or greater (examples: Algebra/Calculus) or;
- Equivalent Course

**Physics or Chemistry (Fire Science Based Courses)  
(Oregon Requirement)**

- General Physics I (PHY 201) or;
- General Physics II (PHY 202) or;
- General Physics III (PHY 203) or;
- Chemistry 101
- Chemistry 102
- Chemistry 103
- Fire Science college course
- Equivalent Course

**NFPA 1021 Fire Officer I requirements:**

**4-2 Human Resource Management**

*“This duty involves utilizing human resources to accomplish assignments in accordance with safety plans and in an efficient manner. This duty also involves evaluating member performance and supervising personnel during emergency and nonemergency work periods, according to the following job performance requirements.” Refer to NFPA 1021, Edition 2003.*

**(Course Options)**

- Metro Fire Officer Academy or;
- Managing Fire Service Personnel or;
- National Fire Academy Leadership (NFA) I, II and III or;
- Community College, Fire Science - Fire Officer program or;
- Equivalent Course

**4-3 Community and Government Relations**

*“This duty involves dealing with inquiries of the community and projecting the role of the department to the public and delivering safety, injury, and fire prevention education programs, according to the following job performance requirements.” Refer to NFPA 1021, Edition 2003.*

**(Course Options)**

- Metro Fire Officer Academy or;
- Public Relations, Information and Education or;
- North West Coordinating Group (NWCG) PIO course or;
- State certified NFPA Public Information Officer
- Community College, Fire Science - Fire Officer program or;
- Equivalent Course

**4-4 Administration**

*“This duty involves general administrative functions and the implementation of departmental policies and procedures at the unit level, according to the following job performance requirements.” Refer to NFPA 1021, Edition 2003.*

**(Course Options)**

- Metro Fire Officer Academy or;
- Fire Department Budgets or;
- Fire Fighter Law or;
- Community College, Fire Science - Fire Officer program or;
- Equivalent Course

**4-5 Investigation and Inspection**

*“This duty involves performing a fire investigation to determine preliminary cause, securing the incident scene, and preserving evidence, according to the following job performance requirements.” Refer to NFPA 1021, Edition 2003.*

**(Course Options)**

- Metro Fire Officer Academy or;
- State Certified Fire Investigation Course or;
- State Certified NFPA Fire Investigator or;
- NFA Fire Investigation course or;
- Community College, Fire Science - Fire Officer program or;
- Equivalent Course

**4-6 Emergency Service Delivery**

*“This duty involves supervising emergency operations, conducting pre-incident planning, and deploying assigned resources in accordance with the local emergency plan and according to the following job performance requirements.” Refer to NFPA 1021, Edition 2003.*

**(Course Options)**

- Metro Fire Officer Academy or;
- Major Emergency Strategy and Tactics or;
- NFA Managing Company Tactical Operations (MCTO) – MCTO - Preparation, MCTO - Decision Making and MCTO -Tactics or;
- NFA Command Control of Incident Operations or;
- Building Construction Ordinary and Fire Resistive or;
- Community College, Fire Science - Fire Officer program or;
- Equivalent Course

**4.7 Health and Safety**

*“This duty involves integrating safety plans, policies, and procedures into the daily activities as well as the emergency scene, including the donning of appropriate levels of personal protective equipment to ensure a work environment, in accordance with health and safety plans, for all assigned members, according to the following job performance requirements.” Refer to NFPA 1021, Edition 2003.*

**(Course Options)**

- Metro Fire Officer Academy or;
- NFA Incident Safety Officer or;
- Fire Fighter Safety and Survival or;
- Community College, Fire Science - Fire Officer Program or;
- Equivalent Course

**\*Completion of the task book or task performance evaluation is required**



**NFPA Fire Officer II Standards**

**5-1 General Requirements**

- Certified as an NFPA Fire Officer I
- Psychology of Human Relations (PSY 101) or;
- Introduction to Sociology (SOC 204) or;
- Human Relations in Organizations (BT 101) or;
- Introduction to Humanities (HUM 101) or;
- Applicant must meet the job performance requirements defined in Sections 5.2 through 5.7 of the standard.

**5-2 Human Resource Management**

*“This duty involves evaluating member performance, according to the following job performance requirements.” Refer to NFPA 1021, Edition 2003.*

**(Course Options)**

- NFA Increasing Team Effectiveness or;
- Fire Management Practices or;
- Equivalent Course

**5-3 Community and Government Relations**

- State and Local Government

#### **5-4 Administration**

*“This duty involves preparing a project or divisional budget, news releases, and policy changes according to the following job performance requirements.” Refer to NFPA 1021, Edition 2003.*

**(Course Options)**

- Planning Fire Protection or;  
NFA Planning Course or;
- Equivalent Course

#### **5-5 Inspection and Investigation**

*“This duty involves conducting inspections to identify hazards and address violations and conducting fire investigations to determine origin and preliminary cause, according to the following job performance requirements.” Refer to NFPA 1021, Edition 2003.*

**(Course Options)**

- State approved Fire Inspection course or;
- State Certified Fire Inspector or;
- Uniform Fire Codes or;
- Equivalent Course

#### **5-6 Emergency Service Delivery**

*“This duty involves multi-unit emergency operations, conducting pre-incident planning, and deploying assigned resources, according to the following job performance requirements.” Refer to NFPA 1021, Edition 2003.*

**(Course Options)**

- NFA Natural and Manmade Disasters or;
- Major Emergency Strategy and Tactics or;
- Equivalent Course

#### **5-7 Health and Safety**

*“This duty involves reviewing injury, accident, and health exposure, identifying unsafe work environments or behaviors, and taking approved action to prevent reoccurrence, according to the following job performance requirements.” Refer to NFPA 1021, Edition 2003.*

**(Course Options)**

- NFA Health and Safety Officer (HSO) or;
- OSHA Occupational Health and Safety or;
- Equivalent Course

**\*Completion of the task book or task performance evaluation is required**