

CLERICAL SUPPORT AGREEMENT 2008

Miller Timber Services
PO Box 638
Philomath, OR 97370-0638
Ph #541-929-2840

Contract # AG-04H1-B-08-7052
Awarded: 07/29/08
DUNS: 161236146

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER: *BLM # HAA083074* PAGE 1 OF 42
 2. CONTRACT NO.: *AG-04H1-B-08-7052*
 3. AWARD/EFFECTIVE DATE: *7/29/08*
 4. ORDER NUMBER
 5. SOLICITATION NUMBER: *AG-04H1-S-08-9005*
 6. SOLICITATION ISSUE DATE: *03/20/2008*

7. FOR SOLICITATION INFORMATION CALL: **▶**
 a. NAME: *Willie Begay: Contract Operations Specialist*
Kermadine Barton: Contracting Officer
 b. TELEPHONE NUMBER (No collect calls): *503-808-2328*
541-471-6746
 8 OFFER DUE DATE: *04/21/2008*
 LOCAL TIME: *4:30 p.m.*

9. ISSUED BY: *USDA FOREST SERVICE*
R-6 PACIFIC NORTHWEST REGION
GRANTS PASS INTERAGENCY OFFICE
2164 NE SPALDING AVENUE
GRANTS PASS, OR 97526 CODE
 10. THIS ACQUISITION IS
 UNRESTRICTED OR
 SET ASIDE: 100 % FOR:
 SMALL BUSINESS EMERGING SMALL BUSINESS
 HUBZONE SMALL BUSINESS
 SERVICE DISABLED VETERAN-OWNED SMALL BUSINESS
 8(A)
 NAICS: *581439*
 SIZE STANDARD: *\$6.5 mil*

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED
 SEE SCHEDULE
 12. DISCOUNT TERMS
 13a THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)
 13a. RATING
 14. METHOD OF SOLICITATION
 RFQ IFB RFP

15. DELIVER TO CODE
 16. ADMINSTRERED BY CODE

17a. CONTRACTOR/ CODE CODE
Miller Timber Services, Inc.
Po Box 638
Philomath, OR 97370
 TELEPHONE NO. *(541)-929-2840*
 PAYMENT WILL BE MADE BY CODE
Refer to D.21.6

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER
 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|--------------|--|--------------|----------|----------------|------------|
| | Clerical Support Unit for Use on Incidents (see attached) Operating Supplies Furnished by: <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Government Operator Furnished by: <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Government | | | See Section B | |

25. ACCOUNTING AND APPROPRIATION DATA
 26. TOTAL AWARD AMOUNT (For Govt. Use Only)

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED
 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHEERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED
 29. AWARD OF CONTRACT: REF. OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR: *[Signature]*
 31a UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER): *Kermadine Barton*

30b. NAME AND TITLE OF SIGNER (Type or print): *LEE E. MILLER*
 30c. DATE SIGNED: *4/23/08*
 31b. NAME OF CONTRACTING OFFICER (Type or print): *Kermadine Barton*
 31c. DATE SIGNED: *7/29/08*

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES

1

2. AMENDMENT/MODIFICATION NO.

Amendment No. 1

3. EFFECTIVE DATE

04/16/2008

4. REQUISITION/PURCHASE REQ. NO.

5. PROJECT NO. (If applicable)

6. ISSUED BY

CODE

7. ADMINISTERED BY (If other than Item 6)

CODE

**USDA FOREST SERVICE
FIRE PROCUREMENT SPECIALIST
2164 NE SPALDING AVENUE
GRANTS PASS, OR 97526**

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and ZIP Code)

*Miller Timber Services Inc.
PO Box 638
Philomath, OR 97370
Benton County*

(X)

9A. AMENDMENT OF SOLICITATION NO.

AG-04H1-S-08-9005

9B. DATED (SEE ITEM 11)

03/20/2008

10A. MODIFICATION OF CONTRACT/ORDER NO.

10B. DATED (SEE ITEM 13)

CODE

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted;

or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The Quoter is required to acknowledge this amendment by signing block 15b. and returning page 1 and the revised Schedule of Items to the Contracting Officer. You may fax to 541-471-6512 or mail hard copy to the address shown in block 9. of the SF-1449.

The Closing Date of this Solicitation has been changed to April 28, 2008, at 4:30 p.m.

This solicitation is amended as shown on the attached pages:

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Kermadine Barton

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

Lee E Miller Pres. M.T.S.
[Signature]
(Signature of person authorized to sign)

4/23/08

Kermadine Barton
(Signature of Contracting Officer)

4/16/2008

Schedule of Items (see Revised Schedule of items)

| | | | |
|--|---|---------------|----------|
| Item 1 | Minimum Daily Guarantee The minimum daily guarantee or copy costs (Items 2-5) will be paid, whichever is greater (See D.21.6) | Daily Rate | \$ _____ |
| Item 2 | Black & White, 8.5 x 11, (Cost per Copy) | Per Copy Rate | \$ _____ |
| Item 3 | Black & White, 11 x 17, (Cost per Copy) | Per Copy Rate | \$ _____ |
| Item 4 | Color, 8.5 x 11, (Cost per Copy) | Per Copy Rate | \$ _____ |
| Item 5 | Color, 11 x 17, (Cost per Copy) | Per Copy Rate | \$ _____ |
| Item 6 | Plotting (Cost per lineal foot (LF)) | Per LF Rate | \$ _____ |
| Optional Items: If offering the following item as part of your proposal, provide a price list and product description. A separate resource order number must be provided when optional items are ordered. | | | |
| | Internet Capability | Daily Rate | \$ _____ |

| | | | |
|-------------------------|------------------------------|---------------|------------|
| Company Name | Miller Timber Services, Inc. | | |
| DUNS Number | 16-123-6146 | | |
| Contact Name | Susan Neuman | | |
| E-Mail Address | Susan@miller-timber.com | | |
| Phone Numbers (up to 6) | 541-929-2840 | 541-740-9393 | |
| Fax Number | 541-929-4489 | | |
| Mailing Address | Street: PO BOX 638 | | |
| | City/State | Philomath, OR | Zip: 97370 |

| Equipment ID (Identify each unit with a unique resource number/name for identification purposes.) | City/State (Identify the dispatch location (city/state) for each if different than the offeror's address) | Unit Length/Width |
|---|---|-------------------|
| MTSCSU#1 | Eugene, OR | 40 FT X 7 FT |
| MTSNET#2 | Eugene, OR | 40 FT X 7 |
| | | |

- I certify that all employees are covered by Workman's Compensation or a legal exemption.
- I am am not registered in the Contractor Central Registration (CCR) system (Ref. E.1(k)).
- I have have not completed my representations and certifications on-line (Ref. E.3)

1. Refer to Section B and replace the first paragraph with the following:

"The intent of this solicitation is to obtain the services of Clerical Support Unit(s) as defined in this solicitation for local, Regional, and Nationwide fire suppression and all-risk incidents. The overall mission of these services is to provide 24-hour office services capable of producing 400 copies of 40 pages, twice per day in three hours or less and basic word processing capability. Units shall be self contained, with adequate supplies for at least 7 days, contain 36" format plotter capability, and be climate controlled."

2. Refer to Section B, Pricing and Estimated Quantity. Replace the first sentence of the first paragraph with the following:

"This solicitation will result in multiple agreements with a daily rate and per copy pricing."

3. Refer to Section B, Schedule of Items. Replace the entire Schedule of Items with the following:

| Revised Schedule of Items | | | |
|---------------------------|--|---------------|-----------------------|
| Item 1 | Daily Rate | Daily Rate | \$ 4880.00 |
| Item 2 | Black & White, 8.5 x 11, (Cost per Copy) | Per Copy Rate | \$.0285 |
| Item 3 | Black & White, 11 x 17, (Cost per Copy) | Per Copy Rate | \$.0325 |
| Item 4 | Color Copying, 8.5 x 11, (Cost per Copy) | Per Copy Rate | \$.165 |
| Item 5 | Color Copying, 11 x 17, (Cost per Copy) | Per Copy Rate | \$.17 |
| Item 6 | Plotting (Cost per lineal foot (LF)) | Per LF Rate | \$.40 |
| Item 7 | Laminating | | |
| | a. 8.5 x 11 | Each | \$.10 |
| | b. 11 x 17 | Each | \$.10 |
| | c. Custom | Per SF | \$.10 |
| Item 8 | Binding (Cost per book) | Each | \$.10 |
| Item 9 | Faxing (Cost per page) | Each | \$.005 |
| Item 10 | Color Paper | | |
| | a. 8.5 x 11, (cost per sheet) | Each | \$.0160 |
| | b. 11 x 17, (cost per sheet) | Each | \$.0245 |
| Item 11 | Mobilization/Demobilization | Mileage Rate | \$ 6.50 |

7/28/08
\$2440.⁰⁰
1.0

\$3.25
1.25

Optional Items: If offering the following item as part of your proposal, provide daily rate and description of capabilities. A separate resource order number must be provided when optional items are ordered.

7/29/08 n/a

7/28/08

| Internet Capability | Daily Rate | \$2800.00 | \$2000.00 |
|---------------------|------------|----------------------|----------------------|
| | | | <i>n/m</i> |

4. Refer to Section D.2.1.1 Minimum Equipment Requirements and add the following:
- "All necessary fuel and power (Contractor may acquire fuel from the Government at the Incident rate per gallon).
 - Color paper, (8.5 x 11 and 11 x 17), four (4) colors, one (1) ream each.

Optional Item: Internet Capability to establish a minimum level of service for satellite internet access.

- Minimum bandwidth: 1.5Meg/s Download speed, 512kbps Upload speed
 - Dynamic IP addressing with port address translating or static ip addressing must allow at least 40 internal concurrent host accesses.
 - The ability to support for 3DES IPsec tunneling is required to support end to end solutions where remote access is needed.
 - Minimum Hardware: WI-FI Access Points: 802.11 A/B/G compatible with WEP key encryption options.
 - Browser administrated.
 - Power over Ethernet capable.
 - POE 8 port data switch."
5. Refer to Section D.2.1.1 Minimum Equipment Requirements and delete the following:
- "Generator:
 - o Unit to arrive fully fueled.
 - o Decibel rating no greater than 50 at 50'"
6. Refer to Section D.2.1.3 Mobilization and Demobilization and replace in its entirety with the following:

"D.2.1.3 Mobilization and Demobilization

Mobilization and demobilization rate should include all mobilization and demobilization expenses."

Refer to Section D.3 Personnel Requirements and add the following:

"Personnel shall be skilled in the use of Microsoft Office, and capable of performing basic word processing functions."

7. Refer to D.6.2 Ranking Of Awarded Equipment For Dispatch Priority and replace in its entirety with the following: