


CLERICAL SUPPORT AGREEMENT 2008

**ACTMESS
2003 East N Ave
LaGrande, OR 97850-3555
Ph #541-963-0575**

**Contract # AG-04H1-B-08-7036
Awarded: 07/25/08
DUNS: 162331693**

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER <i>Bim^a HAA083058</i>		PAGE 1 OF 42		
2. CONTRACT NO. <i>AG-04H1-B-08-7036</i>		3. AWARD/EFFECTIVE DATE <i>7/25/08</i>	4. ORDER NUMBER	5. SOLICITATION NUMBER AG-04H1-S-08-9005		6. SOLICITATION ISSUE DATE: 03/20/2008		
7. FOR SOLICITATION INFORMATION CALL: 		a. NAME Willie Begay: Contract Operations Specialist Kermadine Barton: Contracting Officer		b. TELEPHONE NUMBER (No collect calls) 503-808-2328 541-471-6746		8 OFFER DUE DATE: 04/21/2008 LOCAL TIME: 4:30 p.m.		
9. ISSUED BY USDA FOREST SERVICE R-6 PACIFIC NORTHWEST REGION GRANTS PASS INTERAGENCY OFFICE 2164 NE SPALDING AVENUE GRANTS PASS, OR 97526			CODE	10. THIS ACQUISITION IS				
				<input type="checkbox"/> UNRESTRICTED OR		<input checked="" type="checkbox"/> SET ASIDE:	100 % FOR:	
				NAICS: 561439 SIZE STANDARD: \$6.5 mil		<input checked="" type="checkbox"/> SMALL BUSINESS	<input type="checkbox"/> EMERGING SMALL BUSINESS	
						<input type="checkbox"/> HUBZONE SMALL BUSINESS		<input type="checkbox"/> SERVICE DISABLED VETERAN-OWNED SMALL BUSINESS
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS <i>2/10 2% discount if paid in 10 days</i>		<input type="checkbox"/> 13a THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		13a. RATING		
						14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP		
15. DELIVER TO CODE			16. ADMINISTERED BY CODE					
17a. CONTRACTOR/ <i>Act Mess 2003 East N Ave, LaGrande, OR 97850 TELEPHONE NO. 541.963.0575</i>			CODE		CODE		PAYMENT WILL BE MADE BY CODE Refer to D.21.6	
<input checked="" type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM				
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
	Clerical Support Unit for Use on Incidents (see attached) Operating Supplies Furnished by: <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Government Operator Furnished by: <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Government					See Section B <i>pg 1 + pg 2</i>		
25. ACCOUNTING AND APPROPRIATION DATA					26. TOTAL AWARD AMOUNT (For Govt. Use Only)			
<input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA						<input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA						<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED				<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:				
30a. SIGNATURE OF OFFEROR/CONTRACTOR <i>Sandra Pilling</i>				31a UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) <i>Kermadine Barton</i>				
30b. NAME AND TITLE OF SIGNER (Type or print) <i>Sandra Pilling - owner</i>		30c. DATE SIGNED <i>7/25/08</i>		31b. NAME OF CONTRACTING OFFICER (Type or print) <i>Kermadine Barton</i>		31c. DATE SIGNED <i>7/25/08</i>		

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1
2. AMENDMENT/MODIFICATION NO. Amendment No. 1	3. EFFECTIVE DATE 04/16/2008	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY USDA FOREST SERVICE FIRE PROCUREMENT SPECIALIST 2164 NE SPALDING AVENUE GRANTS PASS, OR 97526	CODE	7. ADMINISTERED BY (If other than Item 6)	CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and ZIP Code) Act Mess, Sandra Pilling 2003 East N. Ave LaGrande, OR 97850		(X)	9A. AMENDMENT OF SOLICITATION NO. AG-04H1-S-08-9005	
		<input checked="" type="checkbox"/>	9B. DATED (SEE ITEM 11) 03/20/2008	
		<input type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning **1** copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted;

or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return **1** copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.

The Quoter is required to acknowledge this amendment by signing block 15b. and returning page 1 and the revised Schedule of Items to the Contracting Officer. You may fax to 541-471-6512 or mail hard copy to the address shown in block 9. of the SF-1449.

The Closing Date of this Solicitation has been changed to April 28, 2008, at 4:30 p.m.

This solicitation is amended as shown on the attached pages:

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Sandra Pilling - Owner		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Kermadine Barton	
15B. CONTRACTOR/OFFEROR Sandra Pilling (Signature of person authorized to sign)	15C. DATE SIGNED 4/25/08	16B. UNITED STATES OF AMERICA Kermadine Barton (Signature of Contracting Officer)	16C. DATE SIGNED 4/16/2008

AG-04H1-S-08-9005 CLERICAL SUPPORT UNIT SOLICITATION

08 Apr ActMess Clerical Support Unit**Schedule B of Items**

Page 1 of 2

Item 1	Clerical Support Unit 'Daily Rate'			Daily Rate	\$1750.00
	<i>(On days that copy production is above <u>20,000</u> sheets, 22% discount on daily rate)</i>			Discount Rate	\$1365.00
Item 2	Black & White	8.5 x 11	(Cost/Copy)	Rate/Copy	\$0.10
Item 3	Black & White	11 x 17	(Cost/Copy)	Rate/Copy	\$0.15
Item 4	Color Copying	8.5 x 11	(Cost/Copy)	Rate/Copy	\$0.75
Item 5	Color Copying	11 x 17	(Cost/Copy)	Rate/Copy	\$2.50
Item 6	Plotting	(Cost/LF)	Up to 36" wide	Rate/LF	\$5.00
Item 7	Laminating	a. 8.5 x 11	(Cost /Lam)	Each	\$1.75
	Laminating	b. 11 x 17	(Cost /Lam)	Each	\$3.25
	Laminating	c. Custom Per Sq FT		SF	\$2.75
Item 8	Binding	Comb type	(Cost/book)	Each	\$1.50
		3/8"			
	Booklet	5.5x8.5	(fold/staple)	Each Booklet	\$0.66
Item 9	Faxing		(Cost /page)	Each	\$0.50
Item 10	Color Paper	a. 8.5 x 11	(Cost/sheet)	Each	\$0.07
	Color Paper	b. 11 x 17	(Cost/sheet)	Each	\$0.12
Item 11	Mobilization/Demobilization			Mileage	\$3.25
Relocation within Camp: Take down + Setup					\$250.00
Optional Items: Internet Capability					
If offering the following item as part of your proposal provide daily rate and description of capabilities. A separate resource order number must be provided when optional items are ordered.					

	Internet Unit Capability Connection ITEMS	Daily Rate	UNITS
A	Satellite Internet Access – shared network (4 share ratio) / 2 mg receive, 512 send	\$275.00	Day
B	Dedicated Satellite Bandwidth – dedicated bandwidth (Subject to availability) 1 mg receive, 1 mg send (1 mg full duplex)	\$675.00	Day
C	Technician for Satellite	\$445.00	Day
D	Satellite Gateway Telephone/Data/Fax System (Rate is for each telephone circuit) (Price includes any long distance costs – no per minute charges)	\$200.00	/circuit charge
	1) 4 Circuits = Each Circuit X \$183.00	\$732	Day
	2) 8 Circuits = Each Circuit X \$160.00	\$1,280	Day
	3) 12 Circuits = Each Circuit X \$140.00	\$1,680	Day
	4) 16 Circuits = Each Circuit X \$115.00	\$1,840	Day
	5) Additional lines above 16 @ \$105.00 per additional Circuit		
E	FAX machine (subject to availability)	\$ 25.00	Day
F	Additional Generator, 6KW (Dry rate) when needed	\$110.00	Day

AG-04H1-S-08-9005 CLERICAL SUPPORT UNIT SOLICITATION

08 Apr ActMess Clerical Support Unit

Schedule B of Items

Page 2 of 2

Company Name	ActMess		Always Connected Technologies Mobile Support Systems
DUNS Number	162331693		
Contact Name	Sandra or Mark Pilling		
E-Mail Address	actmess@actmess.com		
Phone Numbers (up to 6)	801-404-4169 Cell Sandra	541-963-0575 Office	541-663-4111 VoIP
	801-404-4168 Cell Mark	541-910-7455 leave a message	503-336-1610 VoIP
Fax Number	541-963-0575 Office or 425-663-4118; call before faxing: other lines may be available		
Mailing Address	Street: 2003 East N Ave		
	City/State La Grande, Oregon		Zip: 97850-3555
Equipment ID <i>(Identify each unit with a unique resource number/name for identification purposes.)</i>	City/State <i>(Identify the dispatch location (city/state) for each if different than the offeror's address)</i>		Unit Length/Width
"Ditto # 871" 2007 model	La Grande, Oregon		40' x 8' + Tipouts
"Ditto # 874" 2007 model	La Grande, Oregon		40' x 8' + Tipouts

1. I certify that all employees are covered by Workman's Compensation or a legal exemption.
2. I am am not registered in the Contractor Central Registration (CCR) system (Ref. E.1(k)).
3. I have have not completed my representations and certifications on-line (Ref. E.3)

Sandra Pilling
ActMess.com
Apr 24, 2008