

**EMERGENCY EQUIPMENT RENTAL AGREEMENT**

<b>1. ORDERING OFFICE (name and address)</b>		<b>AGREEMENT NUMBER MUST APPEAR ON ALL PAPERS RELATING TO THIS AGREEMENT</b>	
USDA Forest Service		<b>2. AGREEMENT NUMBER : AG-04R3-B-08-8803</b>	
Umatilla National Forest		<b>BLM # HAA083003 FOR REGION 6 USE ONLY</b>	
2517 SW Hailey Ave		<b>3. EFFECTIVE DATES</b>	
Pendleton, OR 97801		<b>a. Beginning 06/03/2008</b>	<b>b. Ending 06/30/2009</b>
<b>4. CONTRACTOR a. Name and Address</b>		<b>5. POINT OF HIRE (location when hired)</b>	
COUGAR INVESTMENTS INC DBA		Location at time of hire	
DOLLAR RENT-A-CAR		<b>6. THE WORK RATE IS BASED ON ALL OPERATING SUPPLIES BEING FURNISHED BY</b>	
2405 N. DIVISION		<input type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> GOVERNMENT	
SPOKANE, WA 99204		<b>7. OPERATOR FURNISHED BY</b>	
<b>b. EIN/SSN:</b> DUNS: 622302974		<input type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> GOVERNMENT	
<b>c. Telephone Number (day)</b>		<b>d. Telephone Number (night)</b>	
509-458-2619		509-599-8037	
509-290-2441		509-290-2441	

**8. TYPE OF CONTRACTOR ("X" appropriate boxes)**

<input checked="" type="checkbox"/>	<b>SMALL BUSINESS</b>	<input type="checkbox"/>	<b>LARGE BUSINESS</b>	<input type="checkbox"/>	<b>SMALL DISADVANTAGED OWNED</b>	<input type="checkbox"/>	<b>WOMEN OWNED</b>	<input type="checkbox"/>	<b>LABOR SURPLUS AREA</b>	<input type="checkbox"/>	<b>GOVERNMENT EMPLOYEE</b>
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9. ITEM DESCRIPTION <i>(include make, model, year, serial number and accessories)</i>	10. NUMBER OF OPERATORS	11. WORK OR DAILY		12. SPECIAL		13. GUARANTEE <i>(8 or more hours)</i>
		a. rate	b. unit	a. rate	b. unit	
This EERA is use in Region 6, Oregon and Washington Only						
SEE ATTACHED PRICES AND SPECIAL PROVISIONS						

**14. SPECIAL PROVISIONS**  
 \*See the attached General Provisions and Northwest Supplemental for the "standard method of hire" for each type of equipment. The attached General Provisions and Northwest Supplemental to the OF-294 apply to this agreement.  
 \*Resource Orders are to be placed only by dispatchers and warranted Procurement Personnel.  
 Wage Determination (Western Region) applicable and attached.

<b>15. CONTRACTOR'S OR AUTHORIZED AGENT'S SIGNATURE</b>	<b>16. DATE</b>	<b>17. CONTRACTING OFFICER'S SIGNATURE</b>	<b>18. DATE</b>
/s/ Rick Manfred	6-18-2008	/s/ Gary Dillavou	6-18-2008
<b>19. PRINT NAME AND TITLE</b>		<b>20. PRINT NAME AND TITLE</b>	
Rick Manfred President		GARY DILLAVOU Contracting Officer	

**VEHICLE TYPE****DAILY RATE W/UNLIMITED MILEAGE**

A1	Mid-Size Sedan (Chevrolet Malibu)	\$55.00
A2	7- Passenger Van (Chevrolet Uplander)	\$69.00
A2	12 Pass Van (Chevrolet Express)	\$87.00
TR1	½ Ton Pickup 4X4 (Chevrolet Regular Cab)	\$75.00
TR1	Crew-Cab 4X4 (GMC 4-door)	\$86.00
TR3	Mid-Size SUV (Jeep Liberty)	\$83.00
TR3	Full-Size SUV (Dodge Durango)	\$86.00
TR3	XL-Size SUV (Chevrolet Suburban)	\$91.00

**Special Provisions**

This agreement has been established for the use within Oregon and Washington, by the Eastern Washington Acquisition Group, Region 6, USDA – Forest Service.

**ORDERING:** A copy of the Resource Order, which includes the Incident/Fire Name and Number, Government Point of Contact (i.e. Individual, Ground Support Unit Leader, Host Unit, local Forest Dispatch Office or Buying Team) and phone number shall be provided to Cougar Investments Rent-A-Car for each vehicle ordered. The Resource Order Number and Incident/Fire Name shall be on the vehicle's original commercial rental agreement as well as the Vehicle Identification Number (VIN). **Cougar Investments Commercial Rental Agreement Form along with a copy of the Resource Order shall remain in the jockey box of the vehicle at all times.**

**GOVERNMENTS RESPONSIBILITIES AND PAYMENT PROCEDURES:** The Government will track rental vehicles exactly the same as all other contract resources assigned to an incident. When the vehicle arrives at an incident a pre-use inspection shall be done and prior to demobilization a post-use inspection shall be done. Daily shift tickets will be prepared and turned into finance daily. Finance will prepare an Optional Form 286 Emergency Equipment – Use Invoice (OF-286), which will be used for payment processing. The OF-286 shall be faxed to Cougar Investments for review and signature prior to processing the payment package (See Contact and Fax Number Below). The EERA payment package shall be completed by the government and sent to the appropriate payment center (see payment office below) in accordance with the paying agency guidelines upon demobilizing from an incident or when reassigning the vehicle to a different/new incident. The government shall assign a new Resource Order and put a copy in the jockey box in accordance with the Ordering Section above (SEE DETAIL FEE BELOW).

**Delivery or Pickup:** At the time the vehicle(s) is delivered or picked up by/from Cougar Investments, an inspection shall be performed. As part of the vehicle(s) inspection ensure the RESOURCE ORDER NUMBER and INCIDENT/FIRE NAME is on the vehicle(s) rental agreement as well as the Vehicle Identification Number (VIN). A copy of Cougar Investments commercial rental agreement form shall remain in the vehicle(s) jockey box along with a copy of the resource order. If the vehicle(s) is being reassigned to another incident, the vehicle(s) and resource order shall be closed out as outlined in paragraph below. If vehicle is reassigned a copy of the new resource order will be placed in the jockey box.

**Returning and/or Reassignment to another Incident:** When the vehicle(s) is ready to be released, either from the current incident or reassignment to another incident, the government point of contact (i.e. Ground Support Unit Leader, local Forest, Dispatch Office, or Buying Team) will be notified. A release inspection shall be performed. Cougar Investments reserves the right not to sign the release inspection if vehicle(s) are too dirty to perform a complete inspection (see paragraph below). The invoice(s) for this EERA will be generated by the Government either the Incident Management Team or the Host Forest using an Optional Form 286, Emergency Equipment – Use Invoice. Payment packages will be sent by the government to the payment center. If vehicle is being reassigned to a new incident a new resource order will be generated and copy placed in the jockey box.

**Damages:** Vehicle(s) are used in off road use. Smoke and ash will be present. Pickup bed(s) are used with heavy equipment scratches to the inside of pickup beds are to be expected. Exterior scratches, and dents smaller than a quarter that are not through the clear coat are not chargeable damage. Any damage through the clear coat or that breaks the paint is chargeable, except inside the pickup(s) bed. Any damages are to be noted on the return inspection form OF-296 both parties must sign the form. Cougar Investments reserves the right not to sign the release inspection if the vehicles are too dirty to perform a complete inspection. Vehicle(s) that are too dirty to

inspect upon demobilization from the incident will be inspected at supplier's location after vehicles have been detailed/cleaned. Any damage will be noted and a claim will be submitted by Cougar Investments to the appropriate host Forest Contracting Officer, Buying Team Leader, or Procurement Unit Leader.

**TIRES:** Damage to tires sustained during off paved surface use (i.e. nonprofessionally maintained roads) will be covered by the Government.

**Fuel:** Vehicle(s) will have a full tank of fuel at point of hire and upon demobilization from the incident. A fuel fee of \$80 will be added to the invoice for a vehicle(s) picked up upon demobilization from the incident with less than a full tank of fuel. No vehicle(s) will be accepted for pick up with less than a ¼ tank of fuel. If vehicle(s) is being returned to point of hire by government personnel, the vehicle will be filled when leaving the incident location.

**Detail/Cleaning Fee:** \$100 per vehicle.

**Mileage:** Mileage is included in the daily rate.

**Delivery/Return:** A delivery of \$0.55 per mile from point of hire to incident (drop off) location applies if Cougar Investments delivers the vehicle(s). The same applies if Cougar Investments picks up the vehicle(s) upon demobilization from the incident. Vehicle(s) are to be cleaned for inspection purposes.

**Cougar Investment CONTACT NUMBERS TO GET OF-286 SIGNED:**

Contact is Jennifer Evans or Rick Manfred

Fax Number: 509-458-3794

Office Number: 509-458-2619

Cell Number: Jennifer – 509-599-8037

Rick - 509-290-2441

**PAYMENT OFFICE BY AGENCY:**

**Forest Service**

Incident Payment Center  
101B Sun Avenue NE  
Albuquerque NM 87105  
1-877-372-7248 (Option 1)

**Bureau of Land Management**

National Business Center  
PO Box 25047, Bldg 50  
Denver Federal Center  
Denver, CO 80225-0047  
Mail Stop BC-620  
303-236-7117

**National Park Service**

Attn: Debbie Townsend  
13461 Sunrise Valley Dr  
Herndon, VA 20171  
703-487-9310