Hagerstown Community College

Associate Applied Science in Administration of Justice

STUDENT DATA:
NAME: ROADMAP'S DEGREE   **SSN:** 000-00-0000

	Credit Required	Potential Credit

English Composition (ENG 101) [EN024A]   3.00

(This course examines paragraph and theme development with emphasis on syntax, organization, logical thinking, and diction as a basis for writing. Students are given extensive practice in creating and revising their own compositions. Documentation and plagiarism are discussed. Selected readings may be used. Prerequisite: ENG 100 or equivalent score on placement test. Three hours each week. Semesters offered: Fall, Spring, Summer. College credit by examination may apply.)
{DANTES Code = 11.07.00}

Composition and Literature or Technical Writing I (ENG 102 ,112)   3.00

(ENG 102 This course refines the writing process through the reading and interpretation of literature. Students learn manuscript presentation, inquiry, and research skills by writing a clearly documented research paper. Prerequisite: ENG 101. Three hours each week. Semesters offered: Fall, Spring, Summer. College credit by examination may apply.
or
ENG 112 This course in the principles and mechanics of technical writing enables both undergraduates and those already employed in business and industry to present technical information in an approved manner. It provides for a general review of English composition as well. Prerequisite: ENG 101. Three hours each week. Semesters offered: Fall, Spring. College credit by examination may apply.)
{DANTES Code = 11.07.00}

Arts/Humanities Electives   3.00

(College credit by examination may apply. Visit the HCC website for a description of courses available.)
{DANTES Code = 08.06.00 or most 08.XX.XX series}

Introduction to Sociology (SOC 101) [SO001A]   3.00

(This course introduces students to sociology as a social science. Major topics include the nature of group structure and interaction, social control and deviance, culture, social change, and the structure and function of social institutions. Prerequisite: ENG 100 or placement into ENG 101. Three hours each week. Semesters offered: Fall, Spring, Summer. College credit by examination may apply.)
{DANTES Code = 20.10.00}

Biological/Physical Science Elective   4.00

(Biological/Physical Science Elective - 3.00-4.00 credits. College credit
by examination may apply. Visit the HCC website for a description of
courses available.)
{DANTES Code = 16.13.00 or 16.99.00 or most 16.XX.XX series}

Introduction to Information Technology (IST 102) [CS001A]   3.00

(This course provides students with an overview and understanding of the
principles and applications associated with the computer and business.
Topics include computer components, input/output devices, main and
secondary storage, central processing unit, operating systems, data
communications, popular software packages, computer ethics, and other
current topics. Laboratory fee required. Corequisite: Concurrent
enrollment in IST 101 is required for all IST majors. Semesters offered:
Fall, Spring, Summer.)
{DANTES Code = 05.02.00}

College Algebra (MAT 101) or higher [MH048A]   4.00

(College Algebra or higher - 3.00-4.00 credits. This course is a problem
solving approach to the nature of mathematics as a logical system. The
structure of the number system is developed axiomatically and extended by
logical reasoning to cover essential algebraic topics: algebraic
expression, functions, and theory of equations. Prerequisite: MAT 100 or
equivalent score on placement exam. Three hours each week. Semesters
offered: Fall, Spring, Summer. College credit by examination may apply.)
{DANTES Code = 14.01.00}

Program Requirements

Introduction to Criminal Justice (ADJ 101) [CJ101A]   3.00

(This course provides an overview of the history, philosophy, and
development of police, courts, and corrections in a democratic society.
Identification and operations of local, state, and federal agencies are
covered within a criminal justice career orientation. Three hours each
week. Semesters offered: Fall, Spring. College credit by examination may
apply.)
{DANTES Code = 12.01.00}

Law Enforcement and the Community (ADJ 201) [CJ106A]   3.00

(This course studies the relationship between police and the community with
recommendations for ways of working together to reduce crime. Emphasis is
placed on policing in a culturally diverse society. Prerequisite: ADJ 101.
Three hours each week. Semesters offered: Fall, Spring.)

Criminal Investigation (ADJ 204) [CJ210A]   3.00

(This course is a study of the fundamental principles and procedures
employed in the investigation of crime. Emphasis is placed on the
investigation of specific crimes, the identification of sources of
information, and the procedures necessary for the proper handling of
evidence. The course develops a working knowledge of the steps of
investigation beginning with the initial security of the crime scene and
concluding with the presentation of evidence and proper testimony in court.
Prerequisite: ADJ 101. Three hours each week. Semesters offered: Fall,

Spring.)
{DANTES Code = 12.03.06}

Police Management (ADJ 208) [CJ204A]   3.00

(This course is a study of police administration, including the
organizational structure, function, and theory related to the practice of
police management. Prerequisite: ADJ 101. Three hours each week. Semesters
offered: Fall, Spring.)

Corrections Management (ADJ 209)   3.00

(This course is a study of the administration of the correctional system
including the organizational structure, function,and theory related to the
practice of corrections administration. Prerequisite: ADJ 208. Three hours
each week. Semesters offered: Fall, Spring.)

Criminal Justice Internship (ADJ 269)   3.00

(This internship is a practicum with measurable learning objectives
designed to broaden the educational experience. Students are assigned to
appropriate governmental and private criminal justice agencies.
Prerequisites: ADJ 101, ADJ 201, ADJ 204, one ADJ elective and completion
of 30 credits towards the AAS degree in Administration of Justice.
Semester offered: Spring.)

American Government (POL 101) [PO077A]   3.00

(This course covers the structure and functions of the United States
federal government. Emphasis is placed upon American constitutional
development; the executive, legislative, and judicial functions; and their
interrelationships. The growth and operation of political parties in the
federal structure are emphasized also. Prerequisite: ENG 100 or placement
into ENG 101. Three hours each week. Semestersoffered: Fall, Spring,
Summer. College credit by examination may apply.)
{DANTES Code = 20.08.01}

State and Local Government (POL 102) [PO078A]   3.00

(This course is a study of the organization and functions of government:
states, counties, townships, and municipalities. The course is a general
survey of the governments in the states of the United States. Students
participate in agencies of local government to gain practical insights into
their political and administrative problems. Prerequisite: ENG 100 or
placement into ENG 101. Three hours each week. Semesters offered: Fall,
Spring. College credit by examination may apply.)
{DANTES Code = 20.08.09}

Constitutional Law (POL 202) [LW011A]   3.00

(This course is a study of constitutional law as it has developed through
interpretations of the United States Supreme Court. Subjects include
judicial review, federalism, congressional and presidential authority, the
First Amendment, criminal rights, due process and equal protection of the
law. Prerequisite: POL 101. Three hours each week. Semesters offered: Fall,
Spring.)
{DANTES Code = 12.03.02}

General Psychology (PSY 201) [PS101A]   3.00

(Designed as a foundation course and prerequisite to other psychology
courses, general psychology introduces the data, concepts, theories,
principles and methods of contemporary psychology while examining the
dynamic factors that influence behavior. Prerequisite: ENG 100 or placement
into ENG 101. Three hours each week. Semesters offered: Fall, Spring,
Summer. College credit by examination may apply.)
{DANTES Code = 20.09.00}

Interviewing and Counseling (PSY 212)   3.00

(This course reviews the basic principles and techniques used in
establishing the helping relationship. Emphasis is placed on the
identification and development of relationship skills appropriate to client
needs. Class attendance and participation are crucial elements in this
seminar class. Prerequisite: PSY 201. Three hours each week. Semesters
offered: Fall, Spring.)

Criminology (SOC 103) [CJ102A]   3.00

(This course introduces students to the basic theories, facts, and problems
associated with the study of criminal behavior. It provides a basis for
the study of criminal justice in America. Prerequisite: SOC 101. Three
hours each week. Semester offered: Fall.)
{DANTES Code = 12.03.09}

Electives   6.00

(Select courses based on your interest from the following list:

ADJ 102 Introduction to Law Enforcement
ADJ 104 Introduction to Corrections
ADJ 203 Criminal Law
ADJ 205 Criminalistics
PSY 206 Abnormal Psychology
SOC 105 Juvenile Delinquency

College credit by examination may apply. Visit the HCC website for a
description of these courses.)
{DANTES Code = 12.03.99 and many 12.XX.XX series or 20.09.01}

Excess or Duplicate Credit

TOTAL 65.00   0.00

Thank you for requesting support from the U.S. Coast Guard Institute (CGI). Whereas
we serve as an activity in support of your unit Educational Services Officer (ESO),
you are encouraged to seek assistance from your local ESO in your academic
endeavors. The following information is provided to help you understand what is
presented in this degree plan:

This document is an UNOFFICIAL Degree Plan to provide you with a preliminary
assessment of how your prior learning experiences might fit into the specified
degree program for this academic institution. If you choose to pursue this degree
option, you must present it to a college representative, who will review it for the
following:

o Accurate representation of the college's degree program requirements, including
course numbers and titles, credit hours for each course, lower- and upper-level
course requirements, and the total number of credits needed for the degree.

o Appropriate assignment of ACE Guide-recommended credit at the lower or upper
level for military service schools and occupations, CLEP, DSST, and other tests,
transfer credit for courses from other colleges and universities, certification
programs, etc.

o Appropriate assignment of SOC Course Category Codes from the SOC Handbook
Transferability Tables. The SOC Degree Program Handbooks can be obtained from the
SOC web site at: www.soc.aascu.org should you wish to learn more about the course
transfer guarantees among SOC network institutions.

IMPORTANT NOTE: When you are ready to seek admission into this degree program,
please contact the USCG Institute at 1-405-954-7241. Your advisor will send the
college or university an official U.S. Coast Guard Institute transcript, a copy of
the degree plan, and a ready-for-signature SOC Student Agreement which, when signed
by a college official, becomes a contract for degree completion committing the
college or university to supporting you in your academic endeavors.

Credit for all courses you have taken must be reflected on official transcripts sent
directly to this college from the administrative offices of the colleges you
previously attended. This degree plan is often used for information purposes by
college counselors pending receipt of the official transcripts from the source
colleges.

This degree plan is not intended to compete with your local college or university.
Keep in mind, you are allowed to transfer in a significant amount of the degree
requirements to this institution. As such, credit from local colleges, college
level examination programs, or advanced military training may be applied to this
degree. You may also complete the courses necessary from this college either in
residence (on campus or possibly on a military base at a campus extension in the
Education Center) or through distance delivery of the courses. If you have
questions, please contact the college counselor or your advisor listed at the bottom
of this Degree Plan.

DEGREE PLAN LEGEND:

SH   = Semester hours
VOC   = Vocational, not relative to an academic degree
LL   = Lower Level, i.e. courses at the Freshman/Sophomore level
UL   = Upper Level, i.e. courses at the Junior/Senior level
GL   = Graduate Level (sometimes recommended by ACE for very complex courses)
[#] such as [EN024A] or [EN024B] = SOC Course Category Codes*
{#} such as {DANTES Code = 01.02.03} = DANTES Academic Codes **

* SOC Course Category Codes: Service members Opportunity Colleges (SOC) is a
consortium of over 1,600 accredited colleges and universities seeking to provide
degree opportunities to the military. Over 170 of these institutions participate in
network degree programs developed for the Army, Navy, Marine Corps, and Coast Guard.

A SOC course category number beside a course from one of these institutions, such as [EN024A] or [EN024B] for English Composition, indicates that courses from other degree program institutions with the same code may be taken to satisfy the degree requirement. See the SOC Degree Programs Handbooks at http://www.soc.aascu.org/

** DANTES Academic Codes: The Defense Activity for Non-Traditional Education Support (DANTES) publishes the DANTES Independent Study Catalog (DISC) annually, which lists more than 6,000 courses from dozens of regionally accredited colleges and universities. Because this is a degree from a SOC affiliated college, the academic residency requirements are limited, thereby allowing students to transfer in a significant portion of the degree, as mentioned above. If the course you desire to take is not offered by this institution when you want to take it, consider the opportunities the courses in the DISC present. For more information, visit http://www.dantes.doded.mil/dantes_web/distancelearning/disc/front/cont.htm   Keep in mind, you should always check with the counselor or academic advisor at this institution before enrolling in a course listed in the DISC to ensure it will be accepted in transfer toward this degree.

Hagerstown Community College: General Information

Hagerstown Community College was first established in 1946, HCC was the first community to open its doors in the state of Maryland. The College is located at 11400 Robinwood Drive, just southeast of Hagerstown on a 316-acre campus. The College has grown to a current credit enrollment of more than 3,600 students and a non-credit enrollment of more than 9,000.

HCC offers a diverse array of courses and programs designed to address the curricular functions of university transfer, career entry or advancement, adult basic skills enhancement, general and continuing education, as well as student and community service.

HCC offers more than 100 programs of study for transfer to a four-year institution or for immediate career preparation. Degrees awarded are Associate of Arts, Associate of Science, Associate of Applied Science, and Associate of Arts in Teaching. The College has an extensive non-credit program providing lifelong learning opportunities and professional training. With an 18 to 1 student-faculty ratio, HCC is small enough for professors to get to know students and work with them to provide the extra attention that is all too often missing in larger institutions. Many of the professors have worked outside the classroom in their fields of expertise and bring valuable life experiences to the learning environment.

The College believes in and teaches the ideals and values of cultural diversity and a democratic way of life and also seeks to cultivate in its students critical and independent thought, openness to new ideas, a sense of self-direction, moral sensitivity, and the value of continuing education and lifelong.

The College is accredited by the Middle States Association of Colleges and Schools and is a member of the American Association of Community Colleges.

Tuition for students is $89 per credit hour for in-county, $142 per credit hour for out-of county, and $186 per credit hour for out-of-state. (subject to change)

For more information regarding the this degree, please contact:

Dr. Daniel E. Bock
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Hagerstown Community College
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Hagerstown, MD 21742
(301) 790-2800 ex335
E-mail: bockd@hagerstowncc.edu
http://www. hagerstowncc.edu

Evaluation completed by: Charles Morrison   On: 10 May 2007