

# Program Administration



## SCSEP Goals and Performance

Monday

10:30 am – Noon



- SCSEP has been consistently focused on low-income older adults since its origin in 1965, and throughout its history, SCSEP has experienced few changes in its goals and its customer focus.
- SCSEP remains the only Federally funded employment and training program focused exclusively on the needs of low-income older persons.

# Title V Program Goals:

Goals in accordance with the 1995 Federal Regulations governing the Program are to:

- Provide useful part-time community service assignments, while
- Promoting transition to unsubsidized employment...

...for unemployed low-income persons who are:

- Fifty-five years [old] or older, and
- Who have poor employment prospects

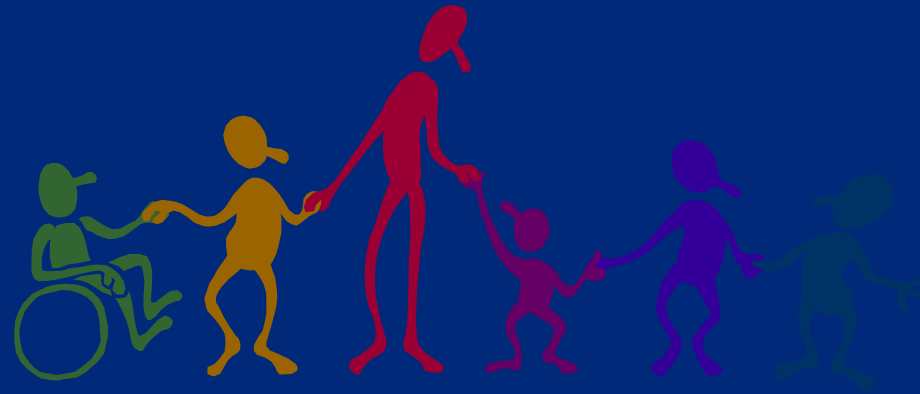
# Poor Employment Prospects defined:

The unlikelihood of an otherwise eligible individual obtaining employment without the assistance of this or other employment and training programs

Persons with poor employment prospects include, but are not limited to, those without:

- a substantial employment history
- basic skills
- English language proficiency
- or displaced homemakers
- school dropouts
- disabled veterans
- homeless
- or residing in socially and economically isolated rural or urban areas.

# Exercise



- 1. At tables, discuss what some of the circumstances describing poor employment prospects means.
- 2. How do you define lacking a substantial work history, basic skills, etc.?
- 3. What do you or your staff look for when interviewing an applicant?



# Performance Goals

# Currently there are only two Performance Goals:

1. Placing into unsubsidized employment the number of participants which equals twenty percent of the project's authorized positions
2. Serving a number of participants at least equal to 140 % of a project's authorized positions

# 2003 Placement Performance

- Is established at a minimum of 20 percent placement of participants into unsubsidized employment
- Also, levels are being negotiated by the Department of Labor with each grantee

# What is Placement

- Must be 30 days
- Intent to last 90 days
- Better off economically

- New Performance Measures will take effect when Final Title V Regulations are determined in relation to the OAA 2000 Amendments.
- Some data on performance will be collected beginning PY 2003.
- Levels of Performance will be established in the year after Final Title V Regulations are determined (likely next program year-2004).

- New Performance Measures will result in reporting more facets of the SCSEP to Congress for the first time (numbers of participants enrolled in highest priorities, hours of community services provided, and job retention data).
- And, customer satisfaction data will provide the USDOL and grantees information which can be used as a basis to improve SCSEP services.

# DOL Pilot Study of Customer Satisfaction

- DOL initiated a pilot study with Charter Oak Group in three states.
- Results of the study available in July will enable the Department to better know how to collect C. S. performance data.

# Federal Monitoring

DOL Monitoring will occur to determine whether grantees are complying with the provisions of Title V and pertinent Federal Regulations, including:

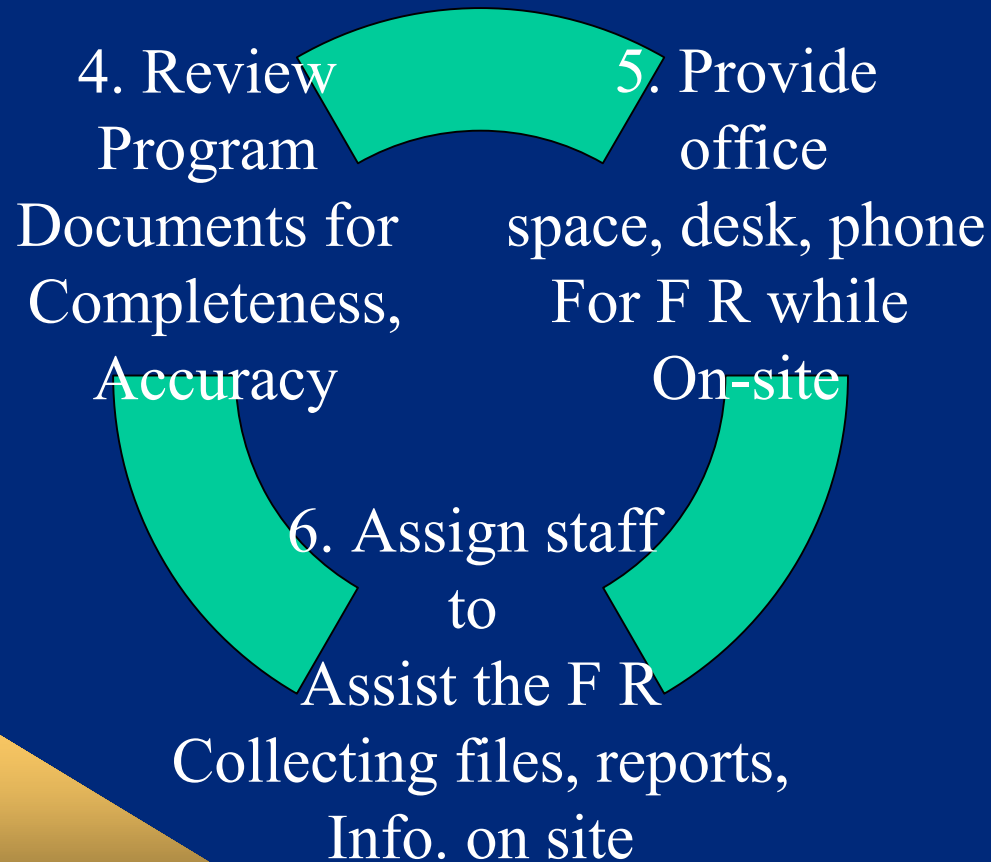
- compliance with Statewide planning
- consultation and coordination provisions



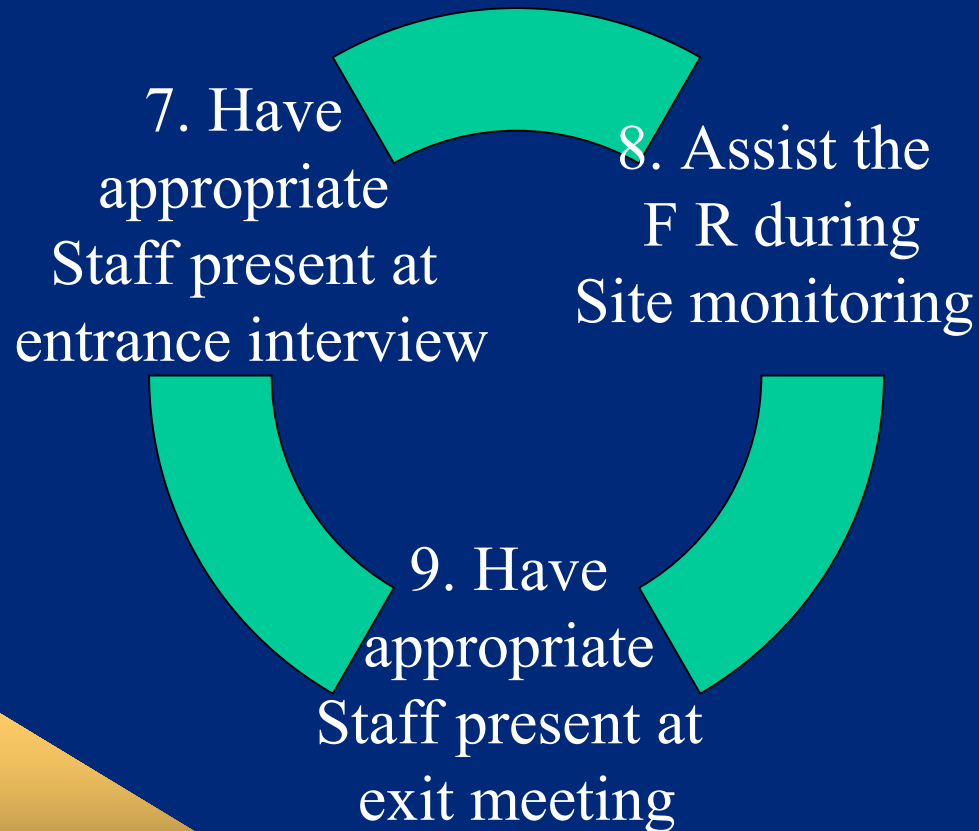
# Preparing for Federal Monitoring



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# Exercise



# Monitoring Preparation Exercise

At tables discuss briefly (20 minutes)  
preparing for DOL Monitoring:

- Who are appropriate staff to be notified?
- How will you review program documents for completeness, accuracy?
- What staff will you assign to assist the FR with on-site monitoring?

# Monitoring Preparation Exercise

- A representative from each table will share answers to one or more of the questions discussed.
- Review any points necessary.

# Break for Lunch

