

# COMMITTS NexGen

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*Government IT Solutions  
from Small Businesses*



# *Welcome!*

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# *Agenda*

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## ↪ **Agency Requirements**

- ↪ **IT Directorate**
- ↪ **TMO Division**
- ↪ **Geography Division**
- ↪ **TCO Division**

## ↪ **Acquisition Process**

## ↪ **Office of Inspector General remarks**

## ↪ **Q&A Session**

## ↪ **Task Managers Conference**

## ↪ **Vendors Expo**

# *Agency Requirements*

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***IT***

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***Douglas Clift***

**Assistant to the Associate Director  
Information Technology Directorate**

# ***TMO***

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***Steve Tornell***  
**Assistant Division Chief**  
**Case Management**

# ***Geography***

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***Michael Thieme***

**Assistant Division Chief**

**Geographic Program Management**

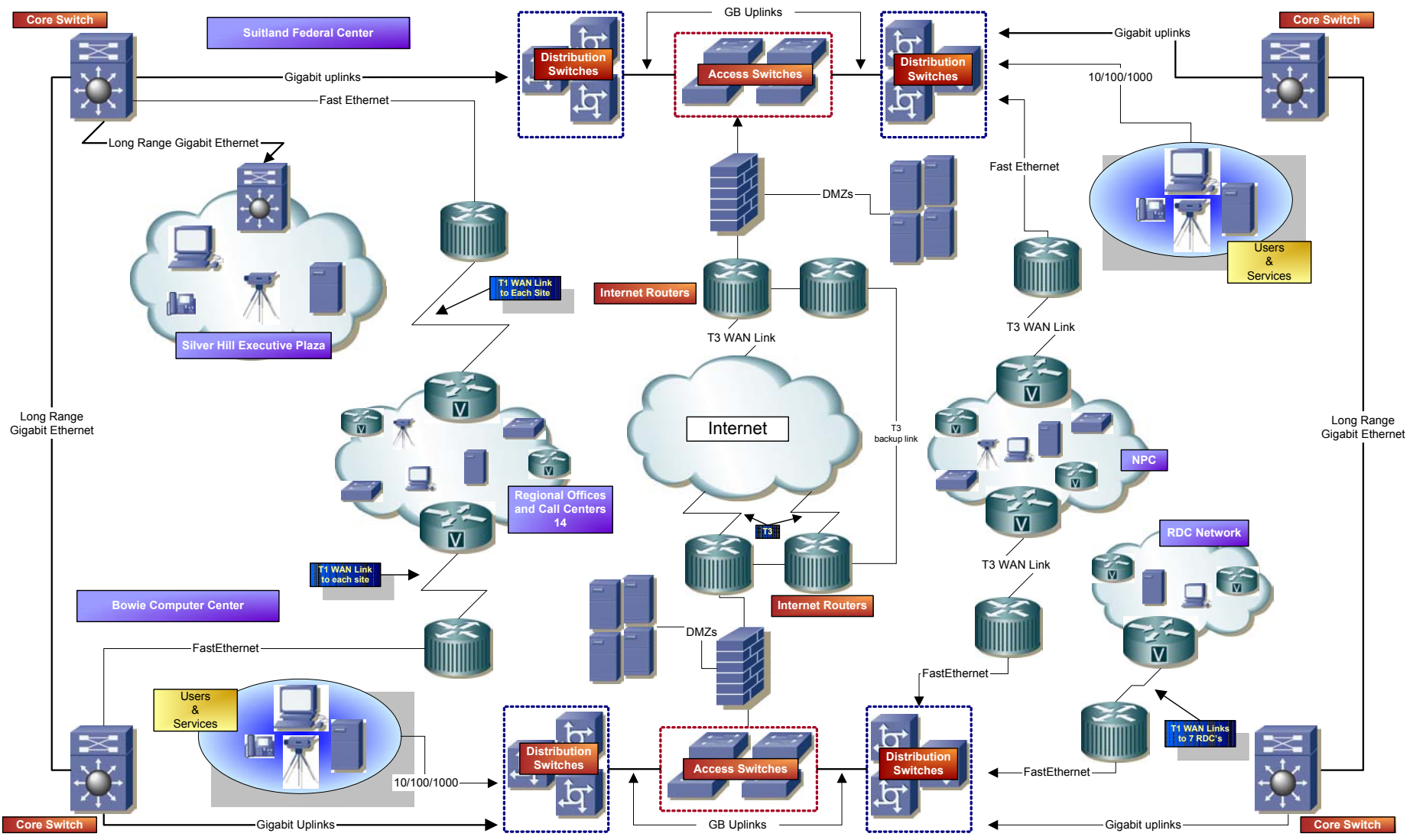
# ***TCO***

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***Pamela Mosley***  
**Acting Division Chief**  
**Telecommunications Division**



# TCO Enterprise Architecture



# Telecommunications Office Services

3/3/05

Telecommunication  
Office  
Division Chief

Assistant Division Chief  
Applications

Test LAB

Assistant Division Chief  
Systems

Test Planning  
Testing Services

Enterprise Applications  
Branch

Planning & Special  
Projects Branch

Voice Staff

Wide Area Network Branch

Enterprise Systems  
Branch

Network Security  
Branch

Lotus Notes Development  
Lotus Notes Calendaring  
Lotus Notes E-Mail  
Sametime Instant Messenger  
Remark Voice Mail  
PDA Support

Budget Management  
Procurement Support  
Project Planning Support  
Documentation Support  
Inventory Management

Pager/Cell Phone Management  
Cabling Plant Infrastructure  
VOIP Tier 1 Phone Installation Support  
Telecommunication DAR Support  
Management of Telecommunication  
Circuits

WAN Operation Support  
IP Call Center Support  
Infrastructure Support  
WAN Connectivity  
Voice Over IP Engineering Support  
IPTV/Video Teleconferencing Support

Remote Access Support  
Directory Services Support  
Windows/Linux Server  
Administration &  
Management

Firewall Management & Support  
Vulnerability Management  
Change Control Management  
Content Management  
Network/Performance Management  
Identity & Access Management

TCO employees--50  
TCO contractors--47

# *Acquisition Process*

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# ***Census Goals for COMMITTS NexGen Transition***

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- ↪ **Obtain the best IT services available to help us meet the Census Bureau mission**
- ↪ **Smooth transition with minimal impact to service**
- ↪ **Fair process that creates equal opportunity for COMMITTS NexGen vendors**

# ***COMMITTS NexGen Workload***

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<b>TIER</b>	<b>Task Orders</b>	<b>Value (\$)</b>
I	40	\$ 74,094,532
II	12	\$ 110,277,282
<b>TOTAL</b>	<b>52</b>	<b>\$ 184,371,814</b>

# *Schedule*

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- ↪ **Planning to release 4 RFS (Request for Solutions) every 30 days.**
- ↪ **Expected 60 days Acquisition Cycle from release to award.**

# *Acquisition Process*

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## **STEP 1**

- **Census will release:**
  - ↪ **5 Questions (related to Requirements)**
  - ↪ **Performance based SOW**
  - ↪ **Performance Standards**
  - ↪ **Evaluation Criteria**
- **Due Diligence**
- **Vendors submit Technical & Cost Proposal**
- **Down select Process**

# *Acquisition Process*

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## **STEP 2**

- **Census releases full RFS**
- **Written Proposal**
  - ↪ **Cost**
  - ↪ **Technical Solution**
  - ↪ **Past Performance & Experience**
- **Oral Presentation of Technical Capabilities**
- **Oral Discussions**
- **Final Proposal Revision**
- **Award**



# ***Audit Issues***

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***Karen Sheen, CPA***

**Auditor**

**Office of the Inspector General**

# CONTRACT AUDITS

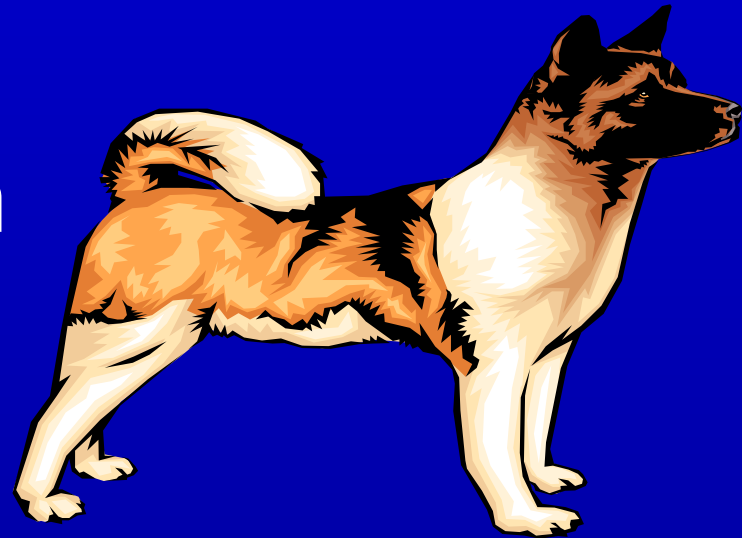




# *Audit Role*

**“Watch Dog”** of Commerce funds

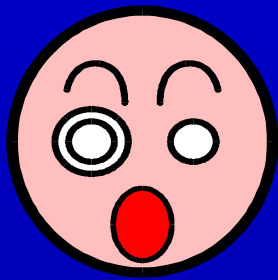
- ↪ Serve taxpayer
- ↪ Independent from
  - ↪ Contractors
  - ↪ Census
  - ↪ Other government agencies





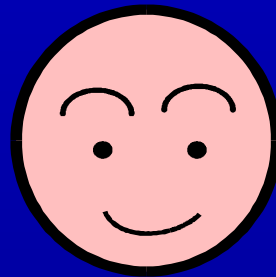
# ***Audit Role***

## ↪ **FAR 52.215 Right to All Records**



**We audit**

- **Time & Materials**
- **Cost Reimbursement**



**We do not audit**

- **Fixed Price**

*\* Karen Sheen \**

**CPA, Auditor 22 years**

*\* Tom Gilliam \**

**Auditor 34 years**



# ***Audit Purpose***

**We determine & report on contractor's compliance w/**

- ↪ Contract terms & conditions**
- ↪ Task Orders**
- ↪ FAR, other regs**





# ***Audit Initiation***

- ↪ **Notification Letter**
- ↪ **Entrance Conference**



- **Obtain key documents**
  - **FAR 52.232**
  - Supporting**
  - Documentation**



# *Subcontracts*

- ↪ CO Approvals
- ↪ Disclosures
- ↪ SBA 8(a) Set-Aside Contracts
  - ↪ FAR 52.219 Limits Subcontracts
    - ↪ 50% + labor must be Prime
    - ↪ Prime/Sub Calculation Analysis



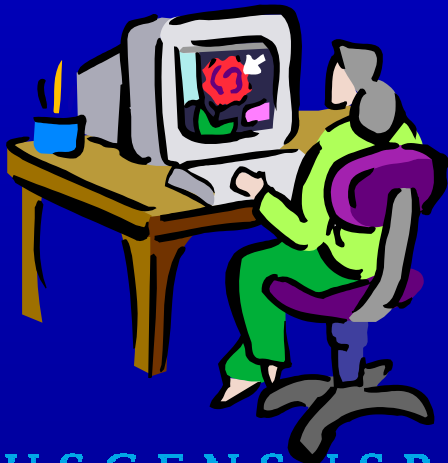




# *Direct Labor*



Billings Supported?  
Hours Supported?  
Rates Accurate?  
Category Correct?  
Subs Approved?





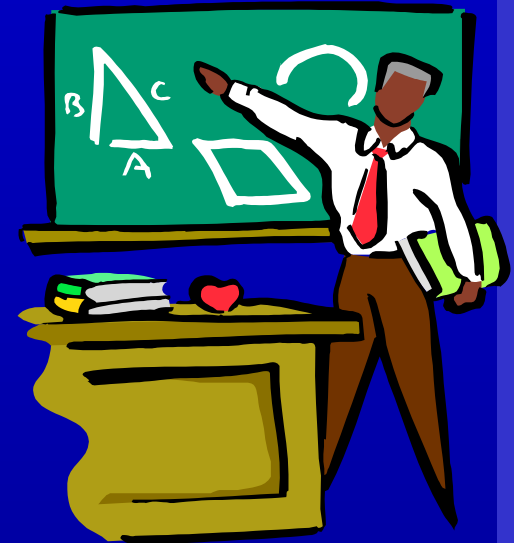
# Reimbursables

Costs Supported?

G&A Rate Approved?

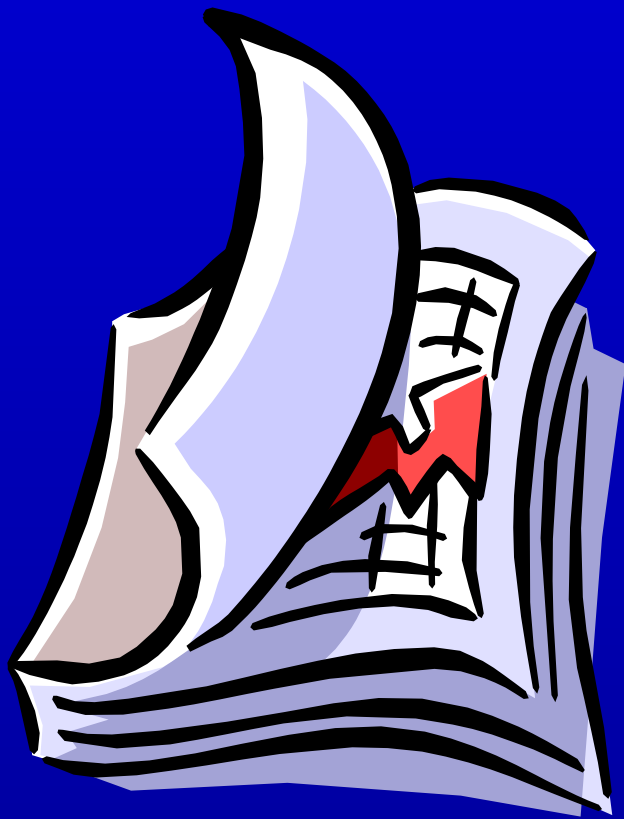
Subs Approved?

Items Allowable?

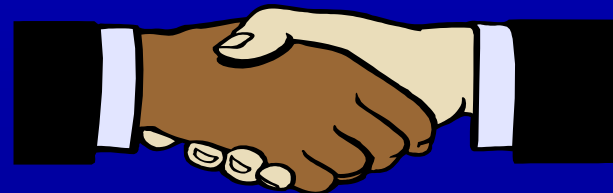




# ***Audit Report***



- Exit Conference
- Review Process
- Final Only
- To Census
- Resolution





***Thanks!***

# *Questions & Answers*

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# ***Questions & Answers***

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- 1. When will the contract be available for use?**
- 2. What is the fee structure? When will it be announced?**
- 3. How will Task Orders be published for competition?**
- 4. Which of the current ITS task orders will be re-competed?**

# ***Questions & Answers***

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- 5. Will vendors be able to review current ITS task orders on-line?**
- 6. What new work (excluding ITS task orders) is being planned for this year and the next 5 years?**
- 7. Will Census provide a budgetary breakdown of the opportunities for COMMITS NexGen?**
- 8. Will a forecast projecting short & long term acquisition opportunities be available online?**

# *Questions & Answers*

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9. How should vendors go about marketing with Census personnel?
10. Will Census task orders typically be fixed price?
11. Will COMMITTS NexGen vendors be free to determine appropriate staffing levels and labor categories?



# ***Questions & Answers***

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12. **What is Census' approach to PBWS?**
13. **Please define "incumbent" in the context of this contract.**
14. **Does Census have any preferences concerning teaming arrangements under COMMITS NexGen task orders (e.g. the use of SB or SDB subcontractors)?**
15. **New issues**

# ***Census Acquisition Team***

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- ↪ **Donna Souders**
- ↪ **Sheree Carter**
- ↪ **John Hayslett**
- ↪ **DJ Ferdinand**
- ↪ **Randy Hart**
- ↪ **Long Nguyen**
- ↪ **Lizannette Velez**

# ***Our Website***

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**U.S. Census COMMITS NexGen website:**

**[www.census.gov/procurement/www/ccng](http://www.census.gov/procurement/www/ccng)**

# ***Contact Information***

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**William H. Russell**  
**Chief, Contracts Branch**

**Acquisition Division**  
**U.S. Census Bureau**  
**e-mail: [acq.ccng@census.gov](mailto:acq.ccng@census.gov)**

***Thank you!***

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