

Safety Attribute Inspection (SAI) Data Collection Tool

1.1.3 Special Flight Permits (AW)

ELEMENT SUMMARY INFORMATION

Purpose of this Element (certificate holder's responsibility):

- To ensure Special Flight Permits, and continuing authorizations for ferry flights, are issued in accordance with the policies, procedures, instructions, and information contained in the certificate holders manual, and as referenced in paragraph D084 of their Operations Specifications.

Objective (FAA oversight):

- To determine if the certificate holder's Special Flight Permits process meets all applicable requirements of Title 14 of the Federal Aviation Regulations (14 CFR) and FAA policies.
- To determine if the certificate holder's Special Flight Permits process incorporates the safety attributes.
- To identify any shortfalls in the certificate holder's Special Flight Permits process.

Specific Instructions:

- Intentionally left blank

SUPPLEMENTAL INFORMATION

Specific Regulatory Requirements (SRRs):

- SRRs:
 - 119.43(b)
 - 119.43(b)(1)
 - 119.43(b)(2)
 - 119.43(c)
 - 121.135(a)(1)
 - 121.135(b)(1)
 - 121.135(b)(17)
 - 121.135(b)(2)
 - 121.135(b)(3)
 - 21.197(a)
 - 21.197(b)
 - 21.197(c)
 - 21.199(a)
 - 21.199(b)
 - 91.203(a)(1)
 - 91.203(b)
 - 91.609(a)(1)
 - 91.609(a)(4)
 - 91.611(a)
 - 91.611(a)(2)
 - 91.611(a)(3)
 - 91.611(a)(3)(i)
 - 91.611(a)(3)(ii)
 - 91.611(a)(3)(iii)

- SRRs:
 - 91.611(a)(3)(iv)
 - 91.611(a)(4)
 - 91.611(a)(5)
 - A.001d
 - D.084
 - D.084(a)
 - D.084(d)
 - D.084(e)
 - D.084(h)
 - D.084(i)
 - D.084(j)
 - D.084f(1)
 - D.084f(2)
 - D.084k

Related CFRs & FAA Policy/Guidance:

- Related CFRs:
 - Intentionally left blank
- FAA Policy/Guidance:
 - FAA Order 8900.1, Volume 4, Chapter 13

SAI Section 1 - Procedures Attribute

Objective: Procedures, instructions, and information are documented methods for accomplishing a process. The certificate holder's policies should establish their compliance posture. Policies may be stand-alone statements, or they may be imbedded within procedures, instructions, or information regarding a particular regulatory requirement. The questions in this section of the data collection tool (DCT) are designed to assist the inspector in determining if the certificate holder has documented or prescribed methods of accomplishing the process requirements that provide answers to the associated questions regarding who, what, when, where, and how. This section contains policy questions, procedural questions, and instructional or informational questions pertaining to various types of certificate holder requirements such as actions, prohibitions, or resources (i.e., personnel, facilities, equipment, technical data, etc.).

Tasks

	To meet this objective, the inspector must accomplish the following tasks:
1.	Review the information listed in the Supplemental Information section of this DCT.
2.	Review the duties and responsibilities for management and other personnel identified by the certificate holder who accomplishes the Special Flight Permits process.
3.	Review the certificate holder's Special Flight Permit process to ensure it contains the policies, procedures, instructions and information necessary for personnel to perform their duties and responsibilities with a high degree of safety.

Questions

	To meet this objective, the inspector must answer the following questions:	
1.	Does the certificate holder's Special Flight Permit process meet the specific regulatory and FAA policy requirements:	
1.1.	Does the certificate holder's Special Flight Permit process include instructions and information, while operating under a special flight permit, to carry on board the aircraft a copy of D084 operation specification, or appropriate sections of the certificate holder's manual that restate the permit? SRRs: 121.135(a)(1); D.084(e); 91.203(a)(1)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.2.	Does the certificate holder's Special Flight Permit process contain procedures to inspect or evaluate an aircraft that does not meet applicable airworthiness requirements and determine that the aircraft can safely be flown to a station where maintenance or alterations can be performed? SRRs: D.084f(1) <i>Related Design JTIs:</i> 1. Check that the Certificate Holder's manual, who is authorized to conduct ferry flights using a special flight permit with the continuous authorization by issuance of D084 Operation Specifications, includes instructions and information necessary for personnel concerned to have an aircraft that does not meet applicable airworthiness requirements inspected or evaluated according to procedures in its manual before operating the aircraft. <i>Sources:</i> 121.135(a)(1); D.084f(1) <i>Interfaces:</i> 1.1.1(AW); 1.1.2(AW); 1.1.2(OP)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain

1.3.	Does the certificate holder's Special Flight Permit process contain instructions and procedures for a certificated mechanic or repairman to certify in the aircraft record that the aircraft is in a safe condition for the flight? SRRs: 21.199(b); 121.135(b)(17); D.084f(1)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.4.	Does the certificate holder's Special Flight Permit process contain instructions and procedures to allow a certificated mechanic or repairman to certify only for the work for which he or she is employed? SRRs: 21.199(b); 121.135(b)(17); D.084f(2)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.5.	Does the certificate holder state in its Special Flight Permit process that the Operation Specification D084 authorization does not permit operation of a product to which an AD applies except in accordance with the requirements of that AD? SRRs: 121.135(b)(17); D.084(d)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.6.	Does the certificate holder state in its Special Flight Permit process that an aircraft involved in an accident or incident may not be ferried before it is released by the NTSB and the local FAA District Office is notified? SRRs: 121.135(b)(17); D.084(j)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.7.	Does the certificate holder s FAA approved procedures for the safe operation of an airplane with one engine inoperative include instructions and information necessary for personnel concerned to: SRRs: 121.135(a)(1); 91.611(a)	
1.7.1	Conduct the flight in accordance with the one engine inoperative data contained in the Airplane Flight Manual? SRRs: 91.611(a)(2)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.7.2	Only carry required flight crewmembers who are thoroughly familiar with the operating procedures for one-engine inoperative ferry flight contained in the certificate holder's manual and the limitations and performance information in the Airplane Flight Manual? SRRs: 91.611(a)(5)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.8.	Does the certificate holder's FAA approved procedures for the safe operation of an airplane with one engine inoperative include specific requirements for: SRRs: 91.611(a)(3)	
1.8.1	Limiting the operating weight on any ferry flight to the minimum necessary for the flight, plus the necessary reserve fuel load? SRRs: 91.611(a)(3)(i)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.8.2	A limitation that takeoffs must be made from dry runways unless, based on a showing of actual operating takeoff techniques on wet runways with one engine inoperative, takeoffs with full controllability from wet runways have been approved for the specific model aircraft and included in the Airplane Flight Manual? SRRs: 91.611(a)(3)(ii)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.8.3	Operations from airports where the runways may require a takeoff or approach over populated areas? SRRs: 91.611(a)(3)(iii)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.8.4	Inspection procedures for determining the operating condition of the operative engines? SRRs: 91.611(a)(3)(iv)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable

	<p><i>Related Design JTIs:</i></p> <p>1. Check that the Certificate Holder, who has FAA approved procedures for operation of a four-engine airplane with one engine inoperative, to a base for the purpose of repairing that engine, includes instructions and information in its manual necessary to allow the personnel concerned to perform the duty and responsibility to include specific requirements for inspection procedures for determining the operating condition of the operative engines. <i>Sources:</i> 121.135(a)(1); 91.611(a); 91.611(a)(3)(iv) <i>Interfaces:</i> 1.3.1(AW)</p> <p>2. Check that the Certificate Holder, who has FAA approved procedures for operation of a turbine powered airplane equipped with three engines with one engine inoperative, to a base for the purpose of repairing that engine, includes instructions and information in its manual necessary to allow the personnel concerned to perform the duty and responsibility to include specific requirements for inspection procedures for determining the operating condition of the operative engines. <i>Sources:</i> 121.135(a)(1); 91.611(a); 91.611(a)(3)(iv) <i>Interfaces:</i> 1.3.1(AW)</p>	
1.9.	Does the certificate holder state in their Special Flight Permit process that: SRRs: D.084	
1.9.1	Only flight crewmembers and persons essential to operations of the aircraft are to be carried aboard during ferry flights where the aircraft flight characteristics may have been appreciably changed or its operation in flight substantially affected? SRRs: D.084(h)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.9.2	The flight shall be conducted according to the appropriate special conditions or limitations described in the maintenance documents referenced in paragraph D084 of the certificate holder's operation specifications? SRRs: D.084(i)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.10.	Does the certificate holder s manual contain the required references to, or excerpts from, the operations specifications listed in the Supplemental Information section of this safety attribute inspection (SAI)? SRRs: 119.43(b); D.084	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.11.	If the certificate holder s manual includes excerpts from its operations specifications, are the excerpts clearly identified as part of the operations specifications? SRRs: 119.43(b)(1)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.12.	Does the certificate holder s manual require compliance with operations specifications listed in the Supplemental Information section of this safety attribute inspection (SAI)? SRRs: 119.43(b)(2)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.13.	Does the certificate holder s Special Flight Permits process contain a method for keeping all persons engaged in its operations informed of the provisions of the operations specifications listed in the Supplemental Information section of this safety attribute inspection (SAI)? SRRs: 119.43(c)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.14.	Does the certificate holder's Special Flight Permits process comply with the guidance contained in FAA Order 8900.1, Volume 4, Chapter 13?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain

	<p><i>Related Design JTIs:</i></p> <ol style="list-style-type: none"> 1. Check that the Certificate Holder, who is authorized to conduct ferry flights using a special flight permit with the continuous authorization by issuance of D084 Operation Specifications, includes in its manual instructions to consider certain conditions and limitations necessary to facilitate the operation of an aircraft including technical data. <i>Sources:</i> FAA Order 8900.1, Volume 4, Chapter 13, Paragraph 4-1328C2a <i>Interfaces:</i> 1.1.1(AW); 3.1.9(OP) 2. Check that the Certificate Holder, who is authorized to conduct ferry flights using a special flight permit with the continuous authorization by issuance of D084 Operation Specifications, includes in its manual instructions to consider conditions and limitations necessary to facilitate the operation of an aircraft including operational equipment necessary for safe operation of the aircraft. <i>Sources:</i> FAA Order 8900.1, Volume 4, Chapter 13, Paragraph 4-1328C2b <i>Interfaces:</i> 1.1.2(AW); 1.1.2(OP) 3. Check that the Certificate Holder, who is authorized to conduct ferry flights using a special flight permit with the continuous authorization by issuance of D084 Operation Specifications, includes in its manual instructions to consider conditions and limitations necessary to facilitate the operation of an aircraft including weight limits. <i>Sources:</i> FAA Order 8900.1, Volume 4, Chapter 13, Paragraph 4-1328C2c <i>Interfaces:</i> 1.3.17(AW) 4. Check that the Certificate Holder, who is authorized to conduct ferry flights using a special flight permit with the continuous authorization by issuance of D084 Operation Specifications, includes in its manual instructions to consider conditions and limitations necessary to facilitate the operation of an aircraft including fuel distribution limits. <i>Sources:</i> FAA Order 8900.1, Volume 4, Chapter 13, Paragraph 4-1328C2d <i>Interfaces:</i> 1.3.16(AW); 1.3.17(AW) 5. Check that the Certificate Holder, who is authorized to conduct ferry flights using a special flight permit with the continuous authorization by issuance of D084 Operation Specifications, includes in its manual instructions to consider conditions and limitations necessary to facilitate the operation of an aircraft including center of gravity limits. <i>Sources:</i> FAA Order 8900.1, Volume 4, Chapter 13, Paragraph 4-1328C2e <i>Interfaces:</i> 1.3.17(AW); 3.1.9(OP) 6. Check that the Certificate Holder, who is authorized to conduct ferry flights using a special flight permit with the continuous authorization by issuance of D084 Operation Specifications, includes in its manual instructions to consider conditions and limitations necessary to facilitate the operation of an aircraft including flight equipment usage limitations, e.g., autopilot, etc. <i>Sources:</i> FAA Order 8900.1, Volume 4, Chapter 13, Paragraph 4-1328C2g <i>Interfaces:</i> 3.1.9(OP) 7. Check that the Certificate Holder, who is authorized to conduct ferry flights using a special flight permit with the continuous authorization by 	
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	<p>issuance of D084 Operation Specifications, includes in its manual instructions to consider conditions and limitations necessary to facilitate the operation of an aircraft including airspeed limits.</p> <p><i>Sources:</i> FAA Order 8900.1, Volume 4, Chapter 13, Paragraph 4-1328C2h</p> <p><i>Interfaces:</i> 3.1.9(OP)</p> <p>8. Check that the Certificate Holder, who is authorized to conduct ferry flights using a special flight permit with the continuous authorization by issuance of D084 Operation Specifications, includes in its manual instructions to consider conditions and limitations necessary to facilitate the operation of an aircraft including required inspections when meteorological limiting conditions are encountered.</p> <p><i>Sources:</i> FAA Order 8900.1, Volume 4, Chapter 13, Paragraph 4-1328C2i</p> <p><i>Interfaces:</i> 1.3.2(AW)</p>	
2.	<p>Does the certificate holder's manual contain general policies for the Special Flight Permits process that comply with the SRRs?</p> <p>SRRs: 21.197(a); 21.197(b); 21.197(c); 21.199(a); 91.611(a)(4); 121.135(b)(1); 91.611(a); D.084(a); D.084(i); 91.203(b); 91.609(a)(4); 91.609(a)(1); D.084k; A.001d</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
3.	<p>Does the certificate holder's manual reference the appropriate Federal Aviation Regulations listed in the Supplemental Information section of this safety attribute inspection (SAI)?</p> <p>SRRs: 121.135(b)(3)</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
4.	<p>Does the certificate holder's manual contain the duties and responsibilities for personnel who will accomplish the Special Flight Permit process?</p> <p>SRRs: 121.135(b)(2)</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
5.	<p>Does the certificate holder's manual include instructions and information for personnel to meet the requirements of the Special Flight Permits process?</p> <p>SRRs: 121.135(a)(1)</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain

SAI Section 1 - Procedures Attribute Drop-Down Menu	
1.	No procedures, policy, instructions or information specified.
2.	Procedures or instructions and information do not identify (who, what, when, where, how).
3.	Procedures, policy or instructions and information do not comply with CFR.
4.	Procedures, policy or instructions and information do not comply with FAA policy and guidance.
5.	Procedures, policy or instructions and information do not comply with other documentation (e.g., manufacturer's data, Jeppesen's Charts, etc.).
6.	Procedures, policy or instructions and information unclear or incomplete.
7.	Documentation quality (e.g., unreadable or illegible).
8.	Procedures, policy or instructions and information inconsistent across Certificate Holder manuals (FOM - Flight Operations Manual to GMM - General Maintenance Manual, etc.).
9.	Procedures, policy or instructions and information inconsistent across media (e.g., paper, microfiche, electronic).
10.	Resource requirements incomplete (personnel, facilities, equipment, technical data).
11.	Other.

SAI Section 2 - Controls Attribute

Objective: Controls are checks and restraints designed into a process to ensure a desired result. The questions in this section of the DCT are designed to assist the inspector in determining if checks and restraints are designed into the process to ensure the desired result is achieved. Controls should be written into the system to ensure that the most important policies, procedures, or instructions and information will be followed.

Controls may be in the form of administrative controls, which are secondary or supplemental written procedures. Like written procedures, administrative controls also need to provide answers to questions regarding who, what, when, where, and how. Controls may also be in the form of engineered controls, such as automated features or mechanical actions or devices (i.e., safety devices, warning devices, etc.).

Tasks

To meet this objective, the inspector must accomplish the following tasks:

1. Review the control questions below.
2. Review the certificate holder's policies, procedures, instructions, and information to gain an understanding of the controls that it has documented.

Questions

	To meet this objective, the inspector must answer the following questions:	
1.	Are the following controls built into the Special Flight Permits process:	
1.1.	Is there a control or controls in place to ensure that the certificate holder complies with the Special Flight Permits provisions of the Operations Specifications D084?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.2.	Is there a control or controls in place to ensure that the certificate holder's personnel are trained in accordance with its Special Flight Permits policies and procedures?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.3.	Is there a control or controls in place to ensure that the certificate holder audits the Special Flight Permits process?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.4.	Is there a control or controls in place to ensure that ferry flights are conducted in accordance with the special conditions or limitations in the maintenance document listed in Operation Specification paragraph D084(i)?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.5.	Is there a control or controls in place to ensure that pertinent excerpts of the operation specification or appropriate sections of the certificate holder's manual (restating the permit) are carried on board the aircraft during the ferry flight?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.6.	Is there a control or controls in place to ensure that aircraft are inspected and certified to be in a condition for safe flight by an appropriately rated mechanic prior to the ferry flight?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.7.	Is there a control or controls in place to ensure that aircraft are in compliance with all applicable Airworthiness Directives in order to conduct the ferry flight?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain

1.8.	Is there a control or controls in place to ensure that flight crewmembers are thoroughly familiar and trained with the operating procedures for a one-engine inoperative ferry flight as contained in the certificate holder's manual?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.9.	Is there a control or controls in place to ensure that the limitations and performance information contained in the Airplane Flight Manual is followed for a ferry flight with one engine inoperative?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.10.	Is there a control or controls in place to ensure that the operative engines are inspected prior to a ferry flight with one engine inoperative?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.11.	Is there a control or controls in place to ensure that the certificate holder conducts the ferry flight with only flight crewmembers and essential persons on board when the aircraft flight characteristics may have been appreciably changed or its operation in flight substantially affected?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
2.	Does the certificate holder have a documented method for assessing the impact of any changes made to the controls in the Special Flight Permits process?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain

SAI Section 2 - Controls Attribute Drop-Down Menu	
1.	No controls specified.
2.	Documentation for the controls do not identify (who, what, when, where, how).
3.	Controls incomplete.
4.	Controls could be circumvented.
5.	Controls could be unenforceable.
6.	Resource requirements incomplete (personnel, facilities, equipment, technical data).
7.	Other.

SAI Section 3 - Process Measurement Attribute

Objective: Process measurements are used by the certificate holder to measure and assess its processes, to identify and correct problems or potential problems, and to make improvements to the processes. The questions in this section of the DCT are designed to assist the inspector in determining if the certificate holder measures or assesses information to identify, analyze, and document potential problems with the process. Process measurements are a certificate holder's internal evaluation or auditing of the most important policies, procedures, or instructions and information associated with an element.

To prevent the duplication of work, process measurements are most commonly addressed through a combination of auditing features contained in both the certificate holder's safety program/internal evaluation program (for operations and cabin safety related issues) and the auditing function of the Continuous Analysis and Surveillance System (for airworthiness or maintenance/inspection related issues). The director of safety and the quality assurance department often work together to accomplish this function for the certificate holder. This approach requires amendment of the safety program/internal evaluation program audit forms or checklists and the Continuous Analysis and Surveillance System audit forms or checklists to include the specific process measurements for each element.

Tasks

	To meet this objective, the inspector must accomplish the following tasks:
1.	Review the process measurement questions below.
2.	Review the certificate holder's policies, procedures, instructions, and information to gain an understanding of the process measurements that it has documented.

Questions

	To meet this objective, the inspector must answer the following questions:	
1.	Does the Certificate Holder's Special Flight Permits process include the following process measurements:	
1.1.	Is there a process measurement or process measurements that would reveal if the certificate holder failed to comply with the Special Flight Permits provisions of the Operations Specifications D084?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.2.	Is there a process measurement or process measurements that would reveal if the certificate holder failed to train personnel in accordance with its Special Flight Permits policies and procedures?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.3.	Is there a process measurement or process measurements that would identify if the certificate holder failed to audit the Special Flight Permits process?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.4.	Is there a process measurement or process measurements that would identify if the certificate holder failed to conduct the ferry flight in accordance with the special conditions or limitations in the maintenance document listed in Operation Specification paragraph D084(i)?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.5.	Is there a process measurement or process measurements that would identify if the certificate holder failed carry pertinent excerpts of the operation specification or appropriate sections of its manual (restating the permit) on board the aircraft during a ferry flight?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable

1.6.	Is there a process measurement or process measurements that would identify if the certificate holder failed to use an appropriately rated mechanic to certify that the aircraft is in a condition for safe operation prior to the ferry flight?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.7.	Is there a process measurement or process measurements that would identify if the certificate holder failed to ensure that the aircraft was in compliance with all applicable Airworthiness Directives in order to conduct the ferry flight?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
1.8.	Is there a process measurement or process measurements that would identify if the certificate holder failed to ensure that the flight crewmembers were thoroughly familiar and trained with the operating procedures for a one-engine inoperative ferry flight as contained in its manual?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.9.	Is there a process measurement or process measurements that would identify if the certificate holder failed to use the limitations and performance information in the Airplane Flight Manual for a ferry flight with one engine inoperative?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.10.	Is there a process measurement or process measurements that would identify if the certificate holder failed to ensure that the operative engines were inspected prior to a ferry flight with one engine inoperative?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain <input type="checkbox"/> Not Applicable
1.11.	Is there a process measurement or process measurements that would identify if the certificate holder failed to ensure that the ferry flight was conducted with only flight crewmembers and essential persons on board when the aircraft flight characteristics were appreciably changed or its operation in flight substantially affected?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
2.	Is there a process measurement or process measurements that would reveal if the certificate holder's policy, procedures, instructions, and information were not followed?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
3.	Does the certificate holder document its process measurement results?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
4.	Does the certificate holder use its process measurement results to improve its programs?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
5.	Does the organization that conducts the process measurements have direct access to the person with responsibility for the Special Flight Permits process?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain

SAI Section 3 - Process Measurement Attribute Drop-Down Menu	
1.	No process measurements specified.
2.	Documentation for the process measurements does not identify (who, what, when, where, how).
3.	Inability to identify negative findings.
4.	No provisions for implementing corrective actions.
5.	Ineffective follow-up to determine effectiveness of corrective actions.
6.	Resources requirements (personnel, facilities, equipment, technical data).
7.	Other.

SAI Section 4 - Interfaces Attribute

Objective: Interfaces are used by the certificate holder to identify and manage the interactions between processes. The questions in this section of the DCT are designed to assist the inspector in determining whether or not interactions between the policies, procedures, or instructions and information associated with other independent processes within the certificate holder's organization are documented. Written policies, procedures, or instructions and information that are interrelated and located in different areas within the certificate holder's system must be consistent and complement each other. For the interfaces to be effectively managed, the certificate holder's system should identify and document the interfaces.

Tasks

	To meet this objective, the inspector must accomplish the following tasks:	
1.	Review the interfaces associated with the Special Flight Permits process that have been identified along with the individual questions in the section 1, Procedures, of this DCT.	
2.	Review the certificate holder's policies, procedures, instructions, and information to gain an understanding of the interfaces that it has documented.	

Questions

	To meet this objective, the inspector must answer the following questions: NOTE: The design job task items (JTIs) displayed with the questions in section 1, Procedures, of this DCT identify potential interfaces (by element number) for this element	
1.	Does the certificate holder's system properly address the interfaces that are identified along with the questions in section 1, Procedures, of this DCT?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
2.	Does the certificate holder document a method for assessing the impact of any changes to the associated interfaces within the Special Flight Permit process?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain

SAI Section 4 - Interfaces Attribute Drop-Down Menu	
1.	No interfaces specified.
2.	The following interfaces not identified within the Certificate Holder's manual system:
3.	Interfaces listed are inaccurate.
4.	Specific location of interfaces not identified within the manual system.
5.	Other

SAI Section 5 - Management Responsibility & Authority Attributes

Objective: The questions in this section address the responsibility and authority of the process. They are designed to assist the inspector in determining if there is a clearly identifiable, qualified, and knowledgeable person who is responsible for the process, is answerable for the quality of the process, and has the authority to establish and modify the process. (The person with the authority may or may not be the person with the responsibility.)

Tasks

	To meet this objective, the inspector must accomplish the following tasks:
1.	Identify the person who has overall responsibility for the Special Flight Permits process.
2.	Identify the person who has overall authority for the Special Flight Permits process.
3.	Review the duties and responsibilities of the person(s), documented in the certificate holder's manual.
4.	Review the appropriate organizational chart.

Questions

	To meet this objective, the inspector must answer the following questions:	
1.	Does the certificate holder clearly identify who is responsible for the quality of the Special Flight Permits process?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain Name/Title:
2.	Does the certificate holder's clearly identify who has authority to establish and modify the policies, procedures, instructions, and information for the Special Flight Permits process?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain Name/Title:
3.	Does the certificate holder's manual include the duties and responsibilities of those who manage the work required by the Special Flight Permits process? SRRs: 121.135(b)(2)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
4.	Does the certificate holder's manual include instructions and information for those who manage the work required by the Special Flight Permits process? SRRs: 121.135(a)(1)	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
5.	Does the certificate holder clearly and completely document the responsibility for this position?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
6.	Does the certificate holder's clearly and completely document the authority for this position?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
7.	Does the certificate holder's clearly and completely document their qualification standards for the person having responsibility for the Special Flight Permits process?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
8.	Does the certificate holder clearly and completely document their qualification standards for the person having authority to establish and modify the certificate holder's policies, procedures, instructions, and information for the Special Flight Permits process?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain
9.	Does the certificate holder clearly and completely document the procedures for delegation of authority for the Special Flight Permits process?	<input type="checkbox"/> Yes <input type="checkbox"/> No, Explain

SAI Section 5 - Management Responsibility & Authority Attributes Drop-Down Menu	
1.	Not documented.
2.	Documentation unclear.
3.	Documentation incomplete.
4.	Other.