

July 2, 2003

NOTICE TO ALL OFFERORS

REFERENCE: AMENDMENT NO. 2
 RFP-DCS-03-34

Additional information has been requested by prospective offerors and it has been determined by the Contracting Officer that this information be made available to all bidders. The closing date for this RFP remains at July 14, 2003, by 2 p.m. local time.

KEITH A. BOND
Contracting Officer

Attachment

| | | |
|---|---------------------|-------------------|
| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | 1. CONTRACT ID CODE | PAGE 1 OF PAGES 2 |
|---|---------------------|-------------------|

| | | | |
|--|-------------------------------|--|--------------------------------|
| 2. AMENDMENT/MODIFICATION NO. 2 | 3. EFFECTIVE DATE 7/2/2003 | 4. REQUISITION/PURCHASE REQ. NO. jlm 03-2130 | 5. PROJECT NO. (If applicable) |
| 6. ISSUED BY U.S. Department of Labor, ETA/OGCM Division of Contract Services 200 Constitution Avenue, NW Room S-4203 Washington DC 20210 | | 7. ADMINISTERED BY (If other than Item 6) U.S. Department of Labor, ETA Division of Contract Services 200 Constitution Avenue, NW Room S-4203 Washington DC 20210 | |

| | | |
|--|-----|---|
| 8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) To all Offerors/Bidders | (X) | 9A. AMENDMENT OF SOLICITATION NO. RF-DCS-03-34 |
| | X | 9B. DATED (SEE ITEM 11) 06-06-2003 |
| | | 10A. MODIFICATION OF CONTRACT/ORDER NO. |
| | | 10B. DATED (SEE ITEM 13) |

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning 0 copies of the amendment; (b) By acknowledging receipt of this amendment of each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

| | |
|-----|---|
| (X) | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. |
| | B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). |
| | C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: |
| | D. OTHER (Specify type of modification and authority) |

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
Please see attached

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

| | |
|---|--|
| 15A. NAME AND TITLE OF SIGNER (Type or print) | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) KEITH A. BOND Contracting Officer |
| 15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign) | 15C. DATE SIGNED |
| | 16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer) |
| | 16C. DATE SIGNED |

CONTINUATION PAGE

14. RESPONSES TO TECHNICAL QUESTIONS

1. Question: The RFP makes a reference in section F.3 Level of Effort that it is estimated that it will require between 16 to 17 professional person years for the base period of 24 months - does this equate to 8 to 8.5 professional person years for each year of the two year contract?

Answer: The level of effort for the 24-month base period is 16 to 17 professional person years. A professional person year is estimated to be between \$90,000 and \$100,000. The level of effort an offeror devotes to each of the 12 months in the base period is the business decision of that offeror.

2. Question: Section H.2 Fringe Benefits - does this imply that we may include cost for benefits on top of the projected base rates listed in F.3

Answer: This is a cost reimbursement contract. Offerors are required to submit a Business Management Proposal as specified in Section L.9 of the RFP. The level of effort is inclusive of all costs itemized in Attachment J.2 – Cost and Price Analysis, ETA 8555.

3. Question: Do we need to include in the proposal our expected fees for the option years?

Answer: Yes.

4. Question: I've been reading the RFP listed in the subject line and cannot tell which programs are within the scope of the contract: Are ALL of the types of foreign labor applications, e.g. H-1B, H-1C, etc. going to be used in this contract or will only a selection be used. If only a selection, which programs are covered?

Answer: The only applications that RFP-DCS-03-34 refers to are the permanent labor certification applications.