

| STATE OF ARKANSAS<br><b>AR941M Monthly Withholding Report</b><br><i>Make your check payable to:<br/>Department of Finance and Administration</i> |                     | FOR DEPARTMENT USE ONLY   |   |
|--|---------------------|---|---|
| DUE DATE   | PERIOD COVERED<br>● | ID NUMBER<br>●  | ZIP KEY<br>●                              |
| If you are no longer withholding AR tax, Indicate the date you stopped. ● ____/____/____   |                     | Reason Closed (See back for Instructions) ● ____                  | Address Change ● <input type="checkbox"/> |
| 1. Tax Withheld  | ●                   | Business Name: _____<br>Address: _____<br>_____<br>_____<br>_____ |   |
| 2. Adjustments   |                     |   |   |
| 3. Tax Due   |                     |   |   |
| 4. Interest  |                     |   |   |
| 5. Penalty   |                     |   |   |
| 6. Amount Paid   | ●                   |   |   |
| DO NOT MARK IN BOXES A, B, C OR D. - FOR DEPARTMENT USE ONLY   |                     |   |   |
| A.   | B. ●                | C. ●  | D. ●                                      |
| I declare under penalty, that I have examined this return and to the best of my knowledge and belief, is a true, correct and complete return.    |                     |   |   |
| Signature _____  |                     | Date _____  | Telephone _____                           |

## INSTRUCTIONS

### PERIOD COVERED AND DUE DATE

Enter the reporting period and due date for this coupon.  
You can only report one period per coupon. All new accounts are reported and paid on the 15th of the following month. There is no quarterly filing.

### ID NUMBER

Enter your Federal Identification Number.

### ZIP KEY

Enter your 5-digit Zip Code.

### DATE CLOSED

Enter the day the business closed or stopped withholding Arkansas taxes.  
This will close your withholding account with the State of Arkansas until you re-register your business for withholding purposes.

### REASON CLOSED

Enter the number of the appropriate reason.

1. Business discontinued.
2. Business transferred to successor.
3. Change in organization.
4. Discharged all employees but continuing in business.
5. Other. (Specify): \_\_\_\_\_  
\_\_\_\_\_

### TAX WITHHELD

Enter the total amount of Arkansas Income Tax withheld for this reporting period.

### ADJUSTMENTS

Enter any adjustments to be deducted from the amount you will pay for this period. You must include a detailed explanation of any adjustment you list.

### TAX DUE

Subtract the adjustment amount from tax withheld.

### INTEREST AND PENALTY

List any Interest or Penalty amounts included with this report if your report is made past the due date.

### AMOUNT PAID

Add the Tax Due, Interest and Penalty amounts.

### MAKE YOUR CHECK OR MONEY ORDER PAYABLE TO:

Department of Finance and Administration

### MAIL TO:

P. O. Box 9941, Little Rock, Arkansas 72203-9941

