| State of Ohio Department of Taxation | | | | | |
|--|---------------------|--|--|--|--|
| Employee's Withholding Exemption Certificate | | | | | |
| Name | Social Security No. | | | | |
| Address | | | | | |
| Public School District of Residence | School District No | | | | |
| 1. Personal exemption for yourself, enter "1" if claimed | | | | | |
| 2. If married, personal exemption for your spouse if not separately claimed | | | | | |
| (enter "1" if claimed) | | | | | |
| 3. Exemptions for dependents | | | | | |
| 4. Add the exemptions which you have claimed above and enter total | | | | | |
| 5. Additional withholding per pay period under agreement with Employer \$ | | | | | |
| Under the penalties of perjury, I certify that the number of exemptions claimed on this certificate does not exceed the number to which I am entitled. | | | | | |
| Signature | Date | | | | |
| | | | | | |

| Notice to Employee | | | | | |
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| exemption dent. Dep Code and | | e purposes an individual may claim only natural dependency ons. This would include himself, his spouse and each depen- ependents are the same as defined in the Internal Revenue id as claimed in the Taxpayer's federal income tax return for ble year or which the taxpayer would have been permitted to | | The death of a spouse or a dependent does not affect your withhold- ing until the next year but requires the filing of a new certificate. If possible, file a new certificate by December 1st of the year in which the death occurs. | |
| 2. | claim had he filed such a return. You may file a new certificate at any time if the number of your ex- | | | For further information consult the Ohio Department of Taxation, In- come Tax Division, or your employer. | |
| 2. | You must file a new certificate within 10 days if the number of exemp- tions previously claimed by you DECREASES because: | | 3. | IF YOU EXPECT TO OWE MORE OHIO INCOME TAX THAN WILL BE WITHHELD, YOU MAY CLAIM A SMALLER NUMBER OF EXEMPTIONS; | |
| | | | | OR UNDER AN AGREEMENT WITH YOUR EMPLOYER, YOU MAY HAVE AN ADDITIONAL AMOUNT WITHHELD EACH PAY PERIOD. | |
| | (a) | Your spouse for whom you have been claiming exemptions is divorced or legally separated, or claims her (or his) own exemption on a separate certificate. | 4. | A married couple with both spouses working and filing a joint return will in many cases be required to file a Declaration of Estimated Indi- vidual Income Tax even though Ohio Income Tax is being withheld from their wages. This is due to the fact that the tax on their com- | |
| | (b) | The suppport of a dependent for whom you claimed exemption is taken over by someone else. | | bined income will be greater than the sum of the taxes withheld from the husband's wages and the wife's wages. This requirement to file a Declaration of Estimated Individual Income Tax may also apply to an | |
| | (c) | You find that a dependent for whom you claimed exemption must be dropped for Federal purposes. | | individual who has two jobs, both of which are subject to withhold- ing. In lieu of filing the Declaration of Estimated Individual Income Tax, the individual may provide for additional withholding under an agreement with his employer by use of line 5. | |
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