



USAID | RUSSIA

FROM THE AMERICAN PEOPLE

Issue Date: **July 8, 2008**
Closing Date: **August 25, 2008**
Closing Time: **1600 hours local Moscow time**

TO: TASC3 – Global Health IQC Holders

**SUBJECT: Request For Task Order Proposals No. USAID-Russia-H-08-0002-RFTOP
Institutionalizing Best Practices in MCH**

The USAID Mission in Russia intends to award a cost plus fixed-fee completion task order under the TASC3 – Global Health Indefinite Quantity Contract (IQC) to improve access to, and quality of, reproductive (RH), maternal and child (MCH) health services to further reduce maternal and perinatal mortality and to improve family planning, thereby reducing abortion rates and abandonment of children in Russia. The estimated cost of this task order is approximately \$4-6 million for the 36-month period of performance. Pursuant to FAR 16.505(b)(2)(iii), offerors are advised that there may be follow-on work to the proposed task order. The place of performance will be Russia and the work is anticipated to begin o/a September 30, 2008. The requirements for this task order are described in the attached Statement of Work (Attachment I).

USAID encourages your organization to indicate its interest in this task order by submitting a proposal in accordance with the instructions in Attachment II – Instructions to Offerors. Only one award is anticipated.

To be considered under this fair opportunity process, the contractor should submit the required documentation by the means indicated not later than the closing date and time indicated above. The technical proposal is limited to 25 pages excluding annexes. Any other information submitted beyond the 25-page limitation plus annexes will not be evaluated. All proposals will be evaluated in accordance with the evaluation criteria outlined in Attachment III – Evaluation Criteria.

The proposal may be submitted via e-mail to drussell@usaid.gov and gponkratova@usaid.gov or sent by air courier or hand-delivered to the address below. Hard copy submissions should only contain the original (and four copies of the technical proposal and one copy of the cost proposal) and be accompanied by a disk or CD with the proposal in an electronic format of Microsoft Word 98 or higher. The cost proposal should be submitted separately with one original and one copy. Proposals should be received no later than the above stated closing date and time. Proposals received after the closing time will be subject to the Late Proposal guidance in FAR Part 15.208 – Submission, Modification, Revision and Withdrawal of Proposals.

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Please be aware that this fair opportunity process in no way obligates the USAID to award a task order nor does it commit USAID to pay any costs incurred in the preparation and submission of a proposal. Should you have any questions, we request that questions be submitted in writing no later than July 28, 2008.

Sincerely,

Donella J. Russell
Contracting Officer
U.S. Agency for International Development
drussell@usaid.gov

Attachment I: Statement of Work entitled "Institutionalizing Best Practices in MCH"

Attachment II: Instructions to Offerors

Attachment III: Evaluation Criteria

Attachment IV: Contract Clauses