



Issue Date: June 17, 2008
Closing Date: July 25, 2008
Closing Time: 1200 Hours Local Dominican Time

TO: Global Health (TASC III)
Indefinite Quantity Contract (IQC) Holders

SUBJECT: Request for Task Order Proposal (RFTOP) Number: 517-08-006
under the Global Health TASC III Indefinite Quantity Contract

The Regional Contracting Office on behalf of the United States Agency for International Development Mission in the Dominican Republic (USAID/DR) intends to award a Task Order under the Global Health TASC III Indefinite Quantity Contract (IQC) Series. The estimated cost of this activity is not to exceed a range of \$14,000,000 to \$15,000,000 for a five year period of performance. The place of performance will be the Dominican Republic. The requirements for this activity are described in the Statement of Work; Attachment I. Issuance of the Task Order is subject to availability of funds and successful negotiation of the Task Order budget and terms. This is envisioned to be a Cost Plus Fixed Fee (CPFF) Type of Task Order. Only one Award is anticipated.

USAID encourages your organization to indicate its interest in this Task Order by submitting a proposal in accordance with the instructions in Attachment II - Instructions to Offerors. The U.S. Government intends to evaluate proposals in accordance with the Evaluation Criteria in Attachment III and to make an Award to the responsible Offeror submitting a responsive, reasonable offer which provides the greatest value to the U.S. Government, price and other factors considered.

To be considered under this fair opportunity process, the Offeror should submit the required documentation by the means indicated not later than the closing date and time indicated above. Please note that there is a page limitation imposed on the Technical Proposal. Proposing organizations should ensure that proposals are well-written, easy to read and follow, and contain only the requested information. Proposals that are verbose, padded, or otherwise include extraneous content will not be viewed favorably.

Proposals may be submitted by air courier or hand-delivered to the address below. Hard copy submissions need to include four copies of the Technical Proposal and two copies of the Cost Proposal and be accompanied by a compact disk with both proposals in an electronic format. The hard copy proposals must be received by the stated closing date and time.

Mailing and Hand-Carried Address:

Regional Contracting Officer
USAID/Dominican Republic
Leopoldo Navarro # 12, Gazcue
Santo Domingo, Dominican Republic

Telephone: (809) 731-7048

The Government reserves the right to award without discussions.

This fair opportunity process in no way obligates the USAID to award a Task Order nor does it commit USAID to pay any costs incurred in the preparation and submission of a proposal. We request that any questions you may have be submitted in writing no later than Monday, June 23, 2008, to Ms. Rosa A. Jimenez at: rosjimenez@usaid.gov

Sincerely,

Sharon Wayne
Regional Contracting Officer
USAID/DR

Attachments:

Attachment I – Statement of Work
Attachment II - Instructions to Offerors
Attachment III – Evaluation Criteria
Attachment IV –List of reference documents
Attachment V – Branding Strategy