

OAK RIDGE SITE SPECIFIC ADVISORY BOARD



FY 2009 WORK PLAN

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September 30, 2008
Date

Steve Dixon, Chair
Oak Ridge Site Specific Advisory Board

September 26, 2008
Date

INTRODUCTION

The Oak Ridge Site Specific Advisory Board (ORSSAB) is a federally appointed citizens' panel that provides advice and recommendations to the U.S. Department of Energy–Oak Ridge Operations (DOE-ORO) on its Oak Ridge Environmental Management (EM) Program. The group was formed in 1995 and is chartered under the EM SSAB Federal Advisory Committee Act Charter. The Board's mission statement is as follows:

The mission of the EM SSAB at Oak Ridge, Tennessee, is to provide meaningful opportunities for collaborative dialogue among the diverse multicultural communities surrounding the Oak Ridge Reservation, EM, and DOE-ORO. The Board is chartered under the EM SSAB charter. At the request of the Assistant Secretary, the ORO Manager, or the ORO Assistant Manager for EM, the Board may provide informed advice and recommendations concerning the following EM site-specific issues: cleanup standards and environmental restoration, waste management and disposition, stabilization and disposition of non-stockpile nuclear materials, excess facilities, future land use and long-term stewardship, risk assessment and management, and cleanup science and technology activities. The Board may also be asked to provide advice and recommendations on any other EM project or issue. The Board ensures early, ongoing community access to information (and its interpretation and implications) and dialogue that improves the quality of the decision-making process of EM and ORO.

The Board is composed of up to 20 members, chosen by an independent screening panel to reflect the diversity of gender, race, occupation, views, and interests of persons living near the ORR. Members are appointed by DOE and serve on a voluntary basis, without compensation. The Board currently consists of members from five counties: Anderson, Blount, Knox, Loudon, and Roane. Non-voting members include representatives from DOE-ORO, the U.S. Environmental Protection Agency (EPA) Region 4, and the Tennessee Department of Environment and Conservation (TDEC). These members advise the Board on their agency's policies and views. Two non-voting student participants also serve on the Board to represent the viewpoints and concerns of area youth. The student representatives for FY 2009 are from Oak Ridge High School and Roane County High School.

The Board meets monthly to hear presentations by persons working on relevant environmental management topics, listen to and discuss input from citizens, consider recommendations developed by the various ORSSAB committees, and perform other business. The Board strives for consensus in reaching decisions and conducts business under a set of bylaws, standing rules, and special rules of order, which incorporate the principles of *Robert's Rules of Order*.

FY 2009 ORGANIZATION

ORSSAB generally works to achieve its mission through its committee structure, and each year the Board holds a planning retreat to determine how best to address its mission and what its committee structure should be. This year's retreat was held August 9, 2008, at

Whitestone Country Inn near Kingston, Tenn. A summary of the retreat is available on ORSSAB website (<http://www.oakridge.doe.gov/em/ssab/>).

The FY 2009 organizational structure is shown in Figure 1. It includes an Executive Committee, four standing committees (Board Finance & Process, Environmental Management, Public Outreach, and Stewardship), and two subcommittees (Stewardship Education and Stewardship Video). As allowed by ORSSAB Bylaws, other committees may be formed as needed during the year to address specific issues.

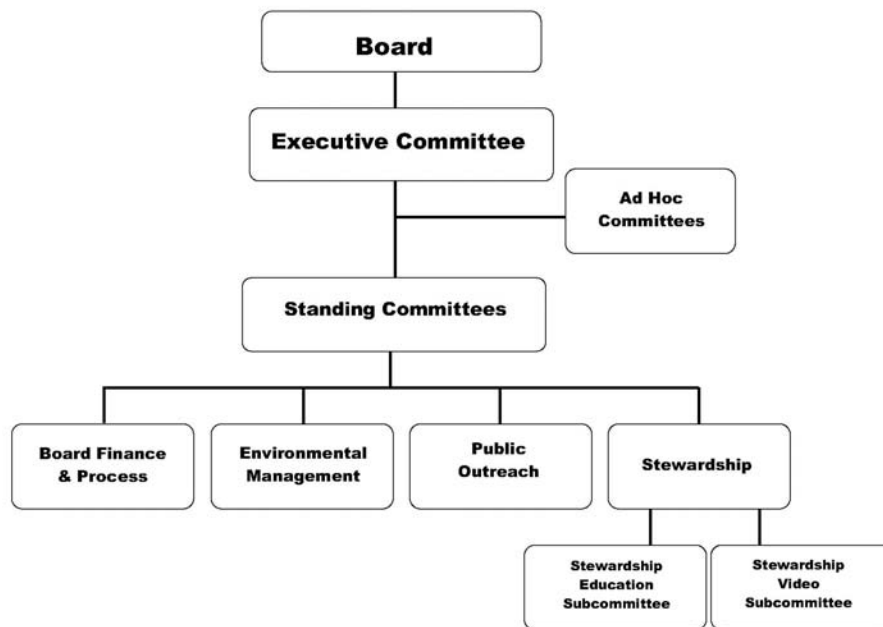


Figure 1. FY 2009 organizational structure.

Each ORSSAB standing committee creates its own work plan to guide its activities during the year. Suggestions for committee work plan topics were provided prior to the retreat by DOE, TDEC, EPA, ORSSAB members, and stakeholders (via the Board’s “Stakeholder Survey”). Selection of final work plan topics was made at the retreat by the Board membership. Topics were then incorporated into draft committee work plans, along with information on issue managers, timelines, expected output, and status. These work plans, which are “living documents” to be updated continually as the Board year progresses, are provided in the following pages.

**Board Finance & Process Committee
FY 2009 Work Plan**

The mission of the ORSSAB Board Finance & Process Committee is to:

- Maintain overall responsibility for funding prioritization and control for the board. With the approval of the Executive Committee and in accordance with ORSSAB Bylaws, the Board Finance & Process Committee sets budget targets for each type of expenditure, proposes general budget guidance, determines funding availability for travel requests, and reviews monthly cost reports.
- Serve as the board’s forum for initial discussion on issues involving the ORSSAB Bylaws, the ORSSAB Operating Procedures, retreat planning, and preparation of the board’s annual work plan.
- Review and provide input to the Executive Committee and the board on DOE’s Environmental Management Program FY +2 budget and prioritization.

Month	Issue and Activities	Expected Output	Status
Oct.	<ul style="list-style-type: none"> ▪ Review monthly expenditures ▪ Review ‘08 carryover and ‘09 ORSSAB budget allocation from DOE; recommend allocation among expense categories ▪ Review new costs table format that identifies carryover funds 	<ul style="list-style-type: none"> ▪ Completed expenditures review ▪ Draft allocation of ‘09 funding among expense categories for Executive Committee approval ▪ Approved costs table format 	▪
Nov.	<ul style="list-style-type: none"> ▪ Review monthly expenditures ▪ Discuss ‘10 budget requirements; review process for developing ‘10 committee budgets; request that they submit their budget proposals ▪ Briefing on Quarterly Progress Reports: what they are and how to read them ▪ Screen current QPR to determine items for presentation at the December board meeting 	<ul style="list-style-type: none"> ▪ Completed expenditures review ▪ Completed reviews of ‘10 budget requirements and process for developing ‘10 committee budgets ▪ List of QPR items 	▪
Dec.	<ul style="list-style-type: none"> ▪ Review monthly expenditures 	<ul style="list-style-type: none"> ▪ Completed expenditures review 	
Jan.	<ul style="list-style-type: none"> ▪ Review monthly expenditures ▪ Finalize ‘10 budget request, and submit to Executive Committee for approval and transmittal to DOE by Feb. 15 	<ul style="list-style-type: none"> ▪ Completed expenditures review ▪ Final ‘10 budget request 	▪

Month	Issue and Activities	Expected Output	Status
Feb.	<ul style="list-style-type: none"> ▪ Review monthly expenditures ▪ Review government estimate of ORSSAB '10 budget request ▪ Screen current QPR to determine items for presentation at the March board meeting 	<ul style="list-style-type: none"> ▪ Completed expenditures review ▪ Completed review of government estimate of ORSSAB '10 budget request ▪ List of QPR items 	▪
Mar.	<ul style="list-style-type: none"> ▪ Monthly expenditures 	<ul style="list-style-type: none"> ▪ Completed expenditures review 	▪
April	<ul style="list-style-type: none"> ▪ Monthly expenditures 	<ul style="list-style-type: none"> ▪ Completed expenditures review 	▪
May	<ul style="list-style-type: none"> ▪ Monthly expenditures ▪ Projected board costs for the remainder of the fiscal year ▪ Screen current QPR to determine items for presentation at the June board meeting 	<ul style="list-style-type: none"> ▪ Completed expenditures review ▪ Completed review of projected board costs for the remainder of the fiscal year ▪ List of QPR items 	▪
June	<ul style="list-style-type: none"> ▪ Monthly expenditures ▪ FY 2010 ORSSAB budget 	<ul style="list-style-type: none"> ▪ Completed expenditures review ▪ Update on FY '10 ORSSAB budget 	▪
July	<ul style="list-style-type: none"> ▪ Review monthly expenditures 	<ul style="list-style-type: none"> ▪ Completed expenditures review 	
August	<ul style="list-style-type: none"> ▪ Monthly expenditures ▪ Election of '10 officers ▪ Discussion of '10 tasks ▪ Screen current QPR to determine items for presentation at the September board meeting 	<ul style="list-style-type: none"> ▪ Completed expenditures review ▪ List of QPR items 	
Sept.	<ul style="list-style-type: none"> ▪ Review monthly expenditures ▪ Review the draft '10 ORSSAB work plan prior to presentation at the October board meeting 	<ul style="list-style-type: none"> ▪ Completed expenditures review 	▪

EM BUDGET & PRIORITIZATION ACTIVITIES

Issue Manager: Betty Jones

Month	Issue and Activities	Expected Output	Status
Oct.	<ul style="list-style-type: none"> ▪ Meet with Tammy Blain and Dave Adler to discuss the October board meeting presentation on project baseline summaries and the budget formulation process ▪ Also discuss DOE's response to the ORSSAB recommendation on the FY 2010 EM budget submittal 	<ul style="list-style-type: none"> ▪ Follow up actions on October board meeting presentation ▪ Follow up on the ORSSAB FY 2010 EM budget recommendation 	▪
Nov.	▪	▪	▪
Dec.	▪	▪	▪
Jan.	▪ Begin evaluation of '09 budget and '10-'15 validated baseline	▪ Path forward	▪
Feb.	▪ Review '09 - '14 five-year plans and President's '10 budget	▪ Path forward on development of a recommendation on the DOE-ORO FY 2011 budget request	▪
Mar.	▪ Develop recommendation for submittal to board at April meeting	▪ Approved recommendation	▪
April	▪	▪	▪
May	▪	▪	▪
June	▪	▪	▪
July	▪	▪	▪
August	▪	▪	
Sept.	▪	▪	▪

RETREAT PLANNING ACTIVITIES

Issue Manager: Maggie Owen

Month	Issue and Activities	Expected Output	Status
Oct.	<ul style="list-style-type: none"> ▪ Follow-up retreat survey regarding member expectations and retreat materials 	<ul style="list-style-type: none"> ▪ Survey results 	<ul style="list-style-type: none"> ▪
Nov.	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪
Dec.	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪
Jan.	<ul style="list-style-type: none"> ▪ Evaluate potential retreat locations 	<ul style="list-style-type: none"> ▪ List of potential locations 	<ul style="list-style-type: none"> ▪
Feb.	<ul style="list-style-type: none"> ▪ Finalize retreat location 	<ul style="list-style-type: none"> ▪ Retreat location 	<ul style="list-style-type: none"> ▪
Mar.	<ul style="list-style-type: none"> ▪ Retreat agenda ▪ Member survey questions ▪ Actions of FY 2008 retreat ▪ Evaluation of 2008 retreat 	<ul style="list-style-type: none"> ▪ First draft of agenda ▪ Decision on path forward for survey questions ▪ Evaluation of 2008 retreat 	<ul style="list-style-type: none"> ▪
April	<ul style="list-style-type: none"> ▪ Agenda development ▪ Letters to DOE, TCEC & EPA ▪ Member questionnaire 	<ul style="list-style-type: none"> ▪ Second draft of agenda ▪ Approved letters ▪ First draft of questionnaire 	<ul style="list-style-type: none"> ▪
May	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪
June	<ul style="list-style-type: none"> ▪ Materials to be included in retreat packet ▪ Review member questionnaire results ▪ Menu 	<ul style="list-style-type: none"> ▪ Review of materials to be included in retreat packet ▪ Decision on which results to focus on at the retreat ▪ Decision on menu 	<ul style="list-style-type: none"> ▪
July	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪
August	<ul style="list-style-type: none"> ▪ Evaluate retreat 	<ul style="list-style-type: none"> ▪ Evaluation 	<ul style="list-style-type: none"> ▪
Sept.	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪

**Environmental Management Committee
FY 2009 Work Plan**

Environmental Management Committee Mission Statement

The mission of this committee is to evaluate and make recommendations on DOE's planning and implementation of ORR environmental restoration project and on treatment, storage, disposal and transportation of wastes and materials for which the EM Program is responsible. The committee will facilitate public participation in providing feedback to DOE on these decisions and consider health and safety, environmental justice and DOE complex-wide concerns related to its mission topics.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Oct. 15	<p>ORSSAB – Ron Murphree, 637-1925, work 573-6306, home Murphree@denark.com</p> <p>DOE – Dave Adler, 576-4094 adlerdg@oro.doe.gov</p> <p>BJC – John Kubarewicz, 241-3844 3jn@bjcllc.org</p> <p>EPA – Jeff Crane, (404) 562-8546, Crane.Jeff@epamail.epa.gov</p>	<p>Treatability study for ETTP sitewide decision</p> <p>Develop statement of work for technical advisor for Bear Creek Burial Grounds RIFS and Proposed Plan</p>	Possible recommendation	
Nov. 19	<p>ORSSAB – John Coffman, 220-0046, work 457-6344, home jcoffman@denuke.com</p> <p>Maggie Owen, AIM 241-3523 work, 483-0007, home maggieowen@comcast.net mowen@segradcon.com</p> <p>DOE – Dave Adler, 576-4094 adlerdg@oro.doe.gov</p> <p>BJC –</p> <p>EPA –</p>	<p>Integrated Facility Disposition Project/ Re-sequencing of EM cleanup plans</p>	Information update/possible recommendation	

Month	Issue Manager	Issue/Activities	Expected Output	Status
Dec. 17	<p>ORSSAB – Clair Campbell, 483-8140, Campbellca@comcast.net and Miranda Clower, 376-3436, Christianlmlc@aol.com, co-issue managers.</p> <p>Tim Myrick, 945-1275, myrickte@comcast.net, assistant issue manager (AIM)</p> <p>DOE – Dave Adler, 576-4094 adlerdg@oro.doe.gov</p> <p>BJC – Russ Vranicar (contact for presenter), 740-897-5511, vranicarR@oro.doe.gov</p> <p>EPA –</p>	K-25 update/ETTP ponds remediation	Information update/possible recommendation	
Jan. 21	<p>ORSSAB – Gloria Mei, 574-0188, work 482-3798, home meigt@ornl.gov</p> <p>DOE – Dave Adler, 576-4094 adlerdg@oro.doe.gov</p> <p>BJC –</p> <p>EPA –</p>	Building 3019 update	Possible recommendation	

Month	Issue Manager	Issue/Activities	Expected Output	Status
Feb. TBD	<p>ORSSAB – Bob Olson, 220-5186 Olson.bob2@comcast.net</p> <p>Betty Jones, AIM 241-4459, work 482-2162, home</p> <p>Darryl Bonner, Stewardship AIM</p> <p>DOE – Dave Adler, 576-4094 adlerdg@oro.doe.gov</p> <p>BJC –</p> <p>EPA –</p>	<p>Bear Creek Burial Grounds remedial investigation/feasibility study</p> <p>Joint meeting with Stewardship</p>	Possible recommendation	
March 18	<p>ORSSAB – Norman Mulvenon, 482-3153, Mulvenon@juno.com</p> <p>DOE – Dave Adler, 576-4094 adlerdg@oro.doe.gov</p> <p>BJC –</p> <p>EPA –</p>	FY 2011 Budget discussion	Possible recommendation	
April TBD	<p>ORSSAB – John Coffman, EM contact for joint meeting Sondra Sarten, Stewardship issue manager</p> <p>DOE – Dave Adler, 576-4094 adlerdg@oro.doe.gov</p> <p>Jason Darby, 241-6343 darbyjd@oro.doe.gov</p> <p>TDEC – John Owsley, tentative 481-0995 John.owsley@state.tn.us</p> <p>BJC –</p> <p>EPA –</p>	Joint meeting with Stewardship on groundwater exit pathways	Possible recommendation	

Month	Issue Manager	Issue/Activities	Expected Output	Status
May 20	<p>ORSSAB – Maggie Owen, 241-3526, work 483-0007, home maggieowen@comcast.net mowen@segradcon.com</p> <p>DOE – Dave Adler, 576-4094 adlerdg@oro.doe.gov</p> <p>TDEC – John Owsley, tentative 481-0995 John.owsley@state.tn.us</p> <p>BJC –</p> <p>EPA –</p>	Expansion of EMWMF/ discussion of sorting and segregating	Possible recommendation	
June 17	<p>ORSSAB – Kerry Trammell, 482-7698, ket@esper.com</p> <p>DOE – Russ Vranicar (contact for presenter), 740-897-5511, vranicarR@oro.doe.gov</p> <p>BJC –</p> <p>EPA –</p>	Sodium disposition at ETTP and no pathway for legacy waste	Possible recommendation	
July 15	<p>ORSSAB – Lance Mezga</p> <p>DOE – Russ Vranicar (contact for presenter), 740-897-5511, vranicarR@oro.doe.gov</p> <p>BJC – Joy Sager, 574-9157, sagerjl@oro.doe.gov</p> <p>EPA –</p>	Closure of Toxic Substances Control Act Incinerator Review FY 2009 accomplishments		

Month	Issue Manager	Issue/Activities	Expected Output	Status
Aug. 19	ORSSAB – Gloria Mei, 574-0188, work 482-3798, home meigt@ornl.gov DOE – Bill McMillan, 865-241-6426, mcmillanwg@oro.doe.gov BJC – EPA –	Transuranic Waste Processing Center Update Develop FY 2010 work plan	Status update of processing and shipping contact-handled and remote-handled transuranic waste to New Mexico	
Sept. 16	ORSSAB – DOE – BJC – EPA –			

Potential Topics

Issue Manager	Issue/Activities
ORSSAB – DOE – BJC – EPA –	

Ongoing Topics

Issue Manager	Issue/Activities
ORSSAB – DOE – Dave Adler 576-4094 adlerdg@oro.doe.gov BJC – EPA –	Safety updates (quarterly)

FY 2009

Public Outreach Committee Work Plan

The goal of the ORSSAB Public Outreach Committee is to implement the Board's mission to reflect the concerns of the communities impacted by environmental management of the Oak Ridge Reservation and serve as a communication link between the public and DOE. The Public Outreach Committee will achieve this goal by advertising ORSSAB activities in a variety of publications and media; making presentations to local organizations, schools, and elected officials; and promoting awareness about ORSSAB through special events, exhibits, and other activities.

Month	Events and Activities	Expected Output	Status
Oct. 21	<ul style="list-style-type: none"> ▪ Planning calendar ▪ FY 2008 annual report plan and schedule ▪ Library list of community organizations ▪ Revisions to the outreach PowerPoint presentation 	<ul style="list-style-type: none"> ▪ Calendar review ▪ Approved annual report plan and schedule ▪ Decision on organizations to make presentations to ▪ Approved revisions to the outreach presentation 	▪
Nov.	<ul style="list-style-type: none"> ▪ Planning calendar ▪ Review of FY 2008 annual report ▪ Discussion of Stakeholder Survey ▪ Review of January Advocate editorial plan 	<ul style="list-style-type: none"> ▪ Calendar review ▪ Approved annual report ▪ Completed Advocate editorial plan & schedule ▪ Path forward on Stakeholder Survey 	▪
Dec.	<ul style="list-style-type: none"> ▪ Planning calendar ▪ Submit committee's FY 2010 budget request 	<ul style="list-style-type: none"> ▪ Calendar review ▪ Budget request 	▪
Jan.	<ul style="list-style-type: none"> ▪ Planning calendar ▪ 	<ul style="list-style-type: none"> ▪ Calendar review ▪ 	▪
Feb.	<ul style="list-style-type: none"> ▪ Planning calendar ▪ Review April Advocate editorial plan & schedule ▪ Discuss participation in Oak Ridge Earth Day ▪ Generate chairs meeting topics 	<ul style="list-style-type: none"> ▪ Calendar review ▪ Completed editorial plan & schedule ▪ Path forward on Earth Day ▪ Chairs meeting topics 	▪
Mar.	<ul style="list-style-type: none"> ▪ Planning calendar ▪ 	<ul style="list-style-type: none"> ▪ Calendar review ▪ 	▪
Apr.	<ul style="list-style-type: none"> ▪ Planning calendar ▪ Discuss participation in Secret City Festival 	<ul style="list-style-type: none"> ▪ Calendar review ▪ Path forward on Secret City Festival participation 	▪

Month	Events and Activities	Expected Output	Status
May	<ul style="list-style-type: none"> ▪ Planning calendar ▪ Review July Advocate editorial plan & schedule 	<ul style="list-style-type: none"> ▪ Calendar review ▪ Completed editorial plan & schedule 	▪
June	<ul style="list-style-type: none"> ▪ Planning calendar ▪ Preparation for retreat by reviewing '09 activities and tasks to carry over into '10 	<ul style="list-style-type: none"> ▪ Calendar review ▪ List of '09 activities and tasks to carry over into '10 	▪
July	<ul style="list-style-type: none"> ▪ Planning calendar ▪ Stakeholder Survey results analysis ▪ Issues for chairs meeting 	<ul style="list-style-type: none"> ▪ Calendar review ▪ Completed analysis ▪ List of chairs meeting issues 	▪
Aug.	<ul style="list-style-type: none"> ▪ Planning calendar ▪ Review October Advocate editorial plan & schedule 	<ul style="list-style-type: none"> ▪ Calendar review ▪ Completed editorial plan & schedule 	▪
Sept.	<ul style="list-style-type: none"> ▪ Planning calendar ▪ Election of FY 2010 officers 	<ul style="list-style-type: none"> ▪ Calendar review ▪ Slate of officers 	▪

POTENTIAL ACTIVITIES:

- Revise the Stakeholder Survey
- Debrief from the fall chairs meeting on what was learned from the other boards during the public outreach session
- New outreach ideas from the annual planning retreat (see attachment)
- Public outreach potential in issues supplied by DOE, TDEC, and EPA for the board's 2009 work plan
- Updates for the museum exhibit
- Inviting the editor of the *Oak Ridger* or one of his reporters to join the Public Outreach Committee, and reaching out to Frank Munger at the *Knoxville News-Sentinel*

CARRYOVER/ONGOING ACTIVITIES:

- Publish Advocate newsletters, the annual report, and monthly newspaper ads
- Coordinate ORSSAB participation in outreach presentations, briefings, and special events

**Stewardship Committee
FY 2009 Work Plan**

Stewardship Mission Statement

The goal of the committee is to serve as a forum for discussion of topics relevant to the long-term stewardship of the Oak Ridge Reservation and to act as a liaison between DOE and the community at large.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Oct. 21	<p>ORSSAB – David Martin, 617-0501 dmartin@ieee.org</p> <p>Sondra Sarten, AIM 986-2341 home 988-4001, work bsarten@charter.net</p> <p>DOE – Jason Darby, 241-6343, darbyjd@oro.doe.gov</p> <p>BJC –</p> <p>EPA –</p>	<p>Presentation overview on Applicable, Relevant, and Appropriate Requirements (ARARs).</p>	<p>Background to address issue of ARAR follow up suggested by TDEC</p>	
Nov. 18	<p>ORSSAB – David Martin, 617-0501 dmartin@ieee.org</p> <p>Sondra Sarten, AIM 986-2341 home 988-4001, work bsarten@charter.net</p> <p>DOE – Jason Darby, 241-6343 darbyjd@oro.doe.gov</p> <p>TDEC – John Owsley, tentative 481-0995 John.owsley@state.tn.us</p> <p>BJC –</p> <p>EPA –</p>	<p>TDEC follow-up on ARARs overview. Presentation from TDEC on what it expects from ORSSAB in monitoring ARARs.</p>	<p>Detailed direction from TDEC regarding what board can provide in monitoring ARARs.</p>	

Month	Issue Manager	Issue/Activities	Expected Output	Status
Dec.	ORSSAB – DOE – BJC – EPA –	Meeting cancelled.		
Jan. 20	ORSSAB – David Martin, 617-0501 dmartin@ieee.org DOE – Ralph Skinner, 576-7403 skinnerrm@oro.doe.gov ORSSAB – Lorene Sigal, 482-4125, lagis@comcast.net BJC – EPA –	Update on status of filing of land record notices in Roane County. Update on the role of the city in Stewardship	Determine if filings in Roane County are being done as expected, similar to those in Anderson Co.	
Feb. TBD	ORSSAB – Darryl Bonner, 481-8160, home 241-2587, work bonnerdc@bechteljacobs.org Darryl to act as AIM to EM issue manager. (John Coffman) DOE – Jason Darby, 241-6343 darbyjd@oro.doe.gov Don Dunning, Argonne Natl. Lab. EPA – TDEC -	Bear Creek Valley Burial ground RIFS and proposed plan. In conjunction with EM. Determine need for technical assistance. Joint meeting with EM	Possible recommendations on RIFS and proposed plan.	

Month	Issue Manager	Issue/Activities	Expected Output	Status
March 17	<p>DOE – Pat Halsey, 576-4025 halseypj@oro.doe.gov</p> <p>ORSSAB – Norman Mulvenon, 482-3153 Mulvenon@juno.com</p> <p>DOE – Jason Darby, 241-6343 darbyjd@oro.doe.gov</p> <p>BJC –</p> <p>EPA –</p>	<p>Teleconference with Vince Adams</p> <p>Update on the LTS directive</p>	<p>Guidance on what Mr. Adams can present to the full board.</p>	
April TBD	<p>ORSSAB – Sondra Sarten, (tentative) 986-2341 home 988-4001, work bsarten@charter.net</p> <p>DOE – Jason Darby, 241-6343 darbyjd@oro.doe.gov</p> <p>TDEC – John Owsley, tentative 481-0995 John.owsley@state.tn.us</p> <p>BJC –</p> <p>EPA –</p>	<p>Groundwater exit pathways/joint meeting with Environmental Management</p>	<p>Possible recommendation.</p>	
May 19	<p>ORSSAB – Norman Mulvenon, 482-3153 Mulvenon@juno.com</p> <p>DOE –</p> <p>BJC – Lynn Sims, 241-1158 simslm@bechteljacobs.org</p> <p>EPA –</p>	<p>Report on 2008 RER</p>		

Month	Issue Manager	Issue/Activities	Expected Output	Status
June 16	ORSSAB – DOE – BJC – EPA –			
July 21	ORSSAB – DOE – BJC – EPA –	Review FY 2009 accomplishments		
Aug. 18	ORSSAB – DOE – BJC – EPA –	Develop FY 2010 work plan		
Sept. 15	ORSSAB – DOE – BJC – EPA –			

**Stewardship Committee
FY 2009 Work Plan (continued)**

Potential Topics

Issue Manager	Issue/Activities
ORSSAB – DOE – BJC – EPA –	Describe role of City of Oak Ridge in Stewardship; what is the role of the city in Stewardship. <i>Process started at September 2008 meeting.</i>
ORSSAB – Darryl Bonner, 481-8160, home 241-2587, work bonnerdc@bechteljacobs.org DOE – BJC – EPA -	Review ORNL Interpretive Plan for stewardship implications.

Ongoing Topics

Issue Manager	Issue/Activities
ORSSAB – Darryl Bonner, 481-8160, home 241-2587, work bonnerdc@bechteljacobs.org Norman Mulvenon, AIM 482-3153 Mulvenon@juno.com	Stewardship video.
ORSSAB - DOE – Pat Halsey, 576-4025 HalseyPJ@oro.doe.gov BJC – EPA -	Develop accompanying reference book to stewardship map listing related decision documents to closed waste sites.

Issue Manager	Issue/Activities
ORSSAB – Norman Mulvenon, AIM 482-3153 Mulvenon@juno.com DOE – BJC – EPA -	Monitor status of proposed legislation in Tennessee House to ensure property record notices and associated maps are referenced to one another in county land records.
ORSSAB – Norman Mulvenon, AIM 482-3153 Mulvenon@juno.com DOE – Jason Darby, 241-6343 darbyjd@oro.doe.gov BJC – EPA-	Continue to follow development of DOE-Oak Ridge Office Stewardship Directive.
ORSSAB - David Martin, 617-0501 dmartin@ieee.org Norman Mulvenon, 482-3153 Mulvenon@juno.com DOE – Ralph Skinner, 576-7403 skinnerrm@oro.doe.gov	Continue to track filings of property record notices in Anderson and Roane Counties. <i>Update on Roane County filings scheduled for January 2009.</i>

FY 2009

Stewardship Education Subcommittee Work Plan

The mission of the Stewardship Education Subcommittee is to educate the public and students regarding cleanup of the Oak Ridge Reservation and to continue development of the Stewardship Education Resource Kit.

FY 2009 Activities:

- Continue revisions to the PowerPoint files for Lessons 4 and 5
- Provide suggestions or materials for the Public Outreach Committee to keep the Stewardship Kit display at the museum up to date
- Plan the teacher’s workshop
- Consider how to incorporate the stewardship video into the kit
- Work with Helen Morrow to incorporate more activities into the kit

Month	Events and Activities	Expected Output	Status
Oct. 16	<ul style="list-style-type: none"> ▪ Lesson 4 & 5 slides ▪ FY 2009 work plan ▪ Election of FY 2009 officers 	<ul style="list-style-type: none"> ▪ Continue work on Lesson 4 slides ▪ Start work on Lesson 5 slides ▪ Elect officers ▪ Finalize FY 2009 work plan 	▪
Nov. 20	▪	▪	▪
Dec. 18	▪	▪	▪
Jan. 22	▪	▪	▪
Feb. 19	▪	▪	▪
Mar. 19	▪	▪	▪
Apr. 16	▪	▪	▪
May 21	▪	▪	▪
June 18	▪	▪	▪
July 16	▪	▪	▪
Aug. 20	▪	▪	▪
Sept. 17	▪	▪	▪

**Stewardship Video Subcommittee
FY 2009 Work Plan Tracking Chart**

The goal of this sub-committee is to develop a video for use in the Stewardship Education Resource Kit and for use by the general public that explains stewardship and the importance of long-term stewardship of remediated areas on the Oak Ridge Reservation

Month	Issue Manager	Issue/Activities	Expected Output	Status
Oct. 10	Norman Mulvenon Darryl Bonner to assist with scope of work. Lorene Sigal to assist with list of interviewees.	Develop scope of work for video producer; develop outline for video; Finalize list of interviewees	Completed scope of work; outline for video; and list of interviewees	
Nov. 14				
Dec. 12				
Jan. 16				
Feb. 13				
March 13				
April 10				
May 15				
June 12				
July 10				
Aug. 14				
Sept. 11				